



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DEFK8160**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT**  
**304-558-2544**

VENDOR

**RFQ COPY**  
 TYPE NAME/ADDRESS HERE

SHIP TO

**DIV ENGINEERING & FACILITIES**  
**NATIONAL GUARD ARMORY**  
**800 VIRGINIA AVE., W.**  
  
**HUNTINGTON, WV**  
**25704 341-6368**

DATE PRINTED <b>02/13/2008</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: <b>02/28/2008</b>		BID OPENING TIME <b>01:30PM</b>		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				<b>ADDENDUM #01</b>		
				<b>THIS ADDENDUM IS ISSUED TO MODIFY THE REQUIREMENTS OF THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS, PER THE ATTACHED.</b>		
<b>0001</b>	<b>1</b>	<b>LS</b>		<b>910-66</b>		
				<b>ROOF INSTALLATION/REPLACEMENT</b>		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	<b>ADDRESS CHANGES TO BE NOTED ABOVE</b>

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## DEFK8160 - ADDENDUM #1

1. Payment Schedule:  
Payment #1, shall be 50% upon verification that all materials are on job site, payment #2 shall be 40% at completion of work and payment #3 shall be 10% upon receipt of manufacturer's warranty and complete acceptance.
2. Include replacing up to 100 lineal feet of nailers in the base bid and quote price per lineal foot for any additional nailers requiring replacement. **Additional \$ \_\_\_\_\_ L.F.**
3. Replace all downspouts and Conductor Heads.
4. Conductor Heads, Downspouts and Edge Metal are to be 24 Ga. Kynar (Dark Bronze) with a 20 Year Finish Warranty.
5. All copper removed during tear off will remain on site.
6. Bid Alternate #1 use existing insulation and add 1" layer of Poly Iso. Quote cost per square foot to replace damaged insulation as needed.

\$ \_\_\_\_\_ S.F.

**SIGN IN SHEET**

Request for Proposal No. DEFK 8160

PLEASE PRINT

Date: 12 Feb 2008  
DEFK 8160

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>WVARNG DEF</u>	<u>1707 Coonskin Drive</u>	PHONE <u>(304) 561-6550</u>
Rep: <u>Jonathan Neal</u>	<u>Charleston, WV</u>	TOLL FREE
Email Address:		FAX
Company: <u>WVARNG DEF</u>	<u>1707 Coonskin Drive</u>	PHONE <u>(304) 561-6337</u>
Rep: <u>Charlie Mitchell</u>	<u>Charleston, WV</u>	TOLL FREE
Email Address:		FAX
Company: <u>Boss Roaming</u>	<u>P.O. Box 7455 Huntington, WV 25796</u>	PHONE <u>304-429-4233</u>
Rep: <u>Shane Ashline</u>		TOLL FREE
Email Address: <u>Shane@biggicroaming.com</u>		FAX <u>304-429-2811</u>
Company: <u>Harris Bros - Roofing</u>	<u>1518 Hamstead St.</u>	PHONE <u>304-343-5566</u>
Rep: <u>Jay Holcomb</u>	<u>Chase, WV 25311</u>	TOLL FREE
Email Address: <u>jayhol@verizon.net</u>		FAX <u>304-343-5568</u>
Company: <u>THE BRI-DEN Co., Inc.</u>	<u>459 29th St Ashland, KY</u>	PHONE <u>606 325 8639</u>
Rep: <u>BRIAN R MORRISON</u>		TOLL FREE
Email Address: <u>BRI-DEN@HOTMAIL.COM</u>		FAX <u>606 329 8814</u>

**SIGN IN SHEET**

Request for Proposal No. DEFK 8160

PLEASE PRINT

Date: 18 Feb 08

\* PLEASE BE SURE TO PRINT LEGIBLY - IF POSSIBLE, LEAVE A BUSINESS CARD

FIRM & REPRESENTATIVE NAME	MAILING ADDRESS	TELEPHONE & FAX NUMBERS
Company: <u>KALKREUTH Roofing &amp; Sheet Metal</u>	<u>41-407K Street</u>	PHONE <u>304 232-8540</u>
Rep: <u>Stan Goczycza</u>	<u>Wheeling W.V.</u>	TOLL FREE
Email Address: <u>Stan Goczycza</u>		FAX <u>304-233-5305</u>
Company: <u>FAIRFAX, INC.</u>	<u>P.O. Box 400</u>	PHONE <u>740 867-2727</u>
Rep: <u>DOAK RUSSELL</u>	<u>CHESAPEAKE, VA 25619-0400</u>	TOLL FREE
Email Address: <u>FAIRFAX@AOL.COM</u>		FAX <u>740 867-2727</u>
Company: <u>TRI-STATE ROOFING &amp; SHEET METAL</u>	<u>PO Box 1231</u>	PHONE <u>304-755-8135</u>
Rep: <u>BRIAN LINVILLE</u>	<u>CHARLESTON, WV 25324</u>	TOLL FREE
Email Address: <u>blinville@tri-stateservice.com</u>		FAX <u>304-755-5275</u>
Company: <u>Singer Sheet Metal Company</u>	<u>510-East Street</u>	PHONE <u>304 422-5495</u>
Rep: <u>Lenny Barker</u>	<u>Parkersburg WV 26101</u>	TOLL FREE
Email Address: <u>Singerlenny@cses.com Net. Not</u>		FAX <u>1800 756 3033</u>
Company: <u>Pan Roofing Inc</u>	<u>543-Washington Ave</u>	PHONE <u>304-424-6026</u>
Rep: <u>Regen Johnson</u>	<u>Hght, Wv</u>	TOLL FREE
Email Address: <u>PARR BRU.COM</u>		FAX <u>304-525-9760</u>