



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK8138

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

S U P P L I E R

S H I P T O

DIV ENGINEERING & FACILITIES
UNITED STATES PROPERTY
FISCAL OFFICE
50 ARMORY ROAD
BUCKHANNON, WV
26201-8818

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/26/2007				

BID OPENING DATE: **01/09/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		031-78		
<p>ADDENDUM #02</p> <p>THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, AND/OR ADD TO THE REQUIREMENTS OF THE ORIGINAL REQUEST FOR QUOTATION SPECIFICATIONS PER THE ATTACHED.</p>						
<p>EXHAUST REMOVAL SYSTEM</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Addendum –FMS#2, Buckhannon, WV

21 December, 2007

Prepared / Submitted By: MAJ. Michael J. Beckner
Facilities Manager

RFQ Number: DEFK8138

Vehicular Exhaust System Removal System for WVARNG C&FMO at

Buckhannon Field Maintenance Shop #2, National Guard Armory

Buckhannon, West Virginia 26201

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

CLARIFICATIONS/GENERAL COMMENTS:

Bidding Procedures

All Contractors submitting a bid are required to procure a bid packet from the State of West Virginia - Purchasing Division that contains specific instructions for submitting a bid. Contact Mr. John Abbott at State Purchasing for more information.

Pre-bid Conference

- A. A list of those attending the Pre-bid Conference is included in this addendum (sign in sheet attached)

Comments during Pre-Bid Meeting Minutes

- A. To arrange additional site visits please contact John Sturm (304) 473-5248.
- B. During the vendors bid proposal period John Abbott will be primary point of contact for any questions. Phone: (304) 558-2455
- C. The contractor shall obtain any required permits for construction.
- D. Hours of work shall be Monday through Friday from 07:30 to 16:00. No weekend or holiday work will be permitted.
- E. Contractors conducted an on-site survey during pre-bid visit.

- F. A copy of the certified payroll must accompany applications for payment.
- G. The bid opening is 9 January 2008 at 1:30pm
- H. Contractor shall demo existing exhaust removal system in its entirety.
- I. Contractor shall dispose of existing exhaust removal system off site at the contractor's expense.

CHANGES TO SPECIFICATIONS:

- J. After the completion of the installation of the new vehicular exhaust removal system the contractor is responsible for having the new vehicular exhaust removal system tested for operation and OSHA compliance. The contractor is responsible for forwarding these results to the West Virginia Army National Guard, Division of Engineering. These results should be sent to Attention Major Michael Beckner, the Facilities Management Specialist.
- K. This bid shall include a Base Bid and an Alternate Bid #1.
- L. In the Base Bid only drops for bays #4 and #5 shall be bid. (Three (3) hose drops total.)
- M. In Alternate Bid #1, Bays #1, #2, and #3 shall be bid. (Three (3) hose drops total.)
- N. For all hose drops; a reel type system shall be provided.
- O. Electric operated hose reels are not required, manual is acceptable.
- P. Provided drop hoses shall have adequate length as to accommodate both vehicles with top stacks and bottom stacks.
- Q. **In the Base Bid:**
 - Two (2) hose drops for Bay #5 shall be bid. One drop shall service the front of Bay #5 and the second drop shall service the rear of Bay #5.

- One (1) hose drop for Bay #4 shall be bid.
- Both Bay #4 and Bay #5 shall be able to simultaneously remove exhaust at hydraulic load testing RPMs.

R. In Alternate Bid #1:

- One (1) hose drop for each shall be bid for Bays #1, #2, and #3.
- Bays #1, #2, and #3 need only to simultaneously remove exhaust at idle speed RPMs.

END OF ADDENDUM

RECEIVED

Pre-Bid Conference
SIGN IN SHEET

2007 DEC 21 P 1:11

[Please Print]

Request for Proposal No.: DEFK 8138 Date: 19 Dec 2007
STATE OF WV

Firm & Representative Name	Mailing Address	Telephone & FAX Numbers
1. <u>Shane Oney</u> <u>Rich's Refg</u>	<u>1151 Airport Rd</u> <u>Sutton WV</u>	T: <u>765-5833</u> F: <u>765-2063</u>
2. <u>Bill McGee</u> <u>Singer Sheet Metal</u>	<u>510 East ST</u> <u>Parkersburg WV 26101</u>	T: <u>304 422 5495</u> F: <u>304 424 6026</u>
3. <u>Ruford Hager</u> <u>Hager Construction LLC</u>	<u>5317 Charneytown Rd</u> <u>Huntington WV 25705</u>	T: <u>304 302-7885</u> F: <u>304 302 7895</u>
4. <u>Lewis Angus</u> <u>Piereson Tech Service</u>	<u>302 Spruce St</u> <u>St Albans 25177</u>	T: <u>304-722-1810</u> F: <u>304-7221846</u>
5. <u>Jonathan Neal</u> <u>MAJ. Beckner</u>	<u>Charleston (DEF)</u> <u>Charleston (DEF)</u>	T: <u>561-6550</u> F: <u>561-6333</u>
6. <u>Jerry Wagoner</u> <u>David Robinson</u>	<u>Buckhannon USPO</u> <u>Buckhannon USPO</u>	T: <u>473-5281</u> F: <u>473-5281</u>
7. <u>William Askeveder</u> <u>ELCO Mechanical</u>	<u>Po Box 349</u> <u>CNAS. WV 25322</u>	T: <u>346 0544</u> F: <u>346 0548</u>
8. <u>Dan Hill Const.</u> <u>Dan Hill</u>	<u>P.O. Box 685</u> <u>Gawley Bridge</u>	T: <u>304-632-1600</u> F: <u>632-1501</u>
9. <u>ATT: Mark Husk</u> <u>David M Roberts</u> <u>JC Bosley Construction</u>	<u>1 Bosley Ave</u> <u>Parkersburg WV 26101</u>	T: <u>1-304-422-0025</u> F: <u>1-304422-0141</u>
10. _____	_____	T: _____ F: _____

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.