



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DEFK8100	PAGE 1
ADDRESS CORRESPONDENCE TO ATTENTION OF: JOHN ABBOTT 304-558-2544	

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

**DIV ENGINEERING & FACILITIES
 NATIONAL GUARD ARMORY
 20-B AVENUE, RIVERSIDE ADD.
 RICHWOOD, WV
 26261 341-6368**

DATE PRINTED 10/28/2007	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **11/08/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO CHANGE THE REQUIREMENTS OF THE ORIGINAL SPECIFICATIONS, AND TO EXTEND THE BID OPENING DATE FROM 10/31/2007 TO 11/8/2007; 1:30 PM.						
NEW BID OPENING DATE: 11/8/2007; 1:30 PM.						
0001	1	LS	936-75	BOILER REPLACEMENT OR REBUILD		
***** THIS IS THE END OF RFQ DEFK8100 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days-written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Addendum #1 –Richwood Armory, WV

23 October 2007

Prepared / Submitted By: Michael J. Beckner
Facilities Manager

RFQ Number: DEFK8100

EPDM Roof Re-placement for WVARNG C&FMO at

Richwood National Guard Armory

Richwood, West Virginia 26261

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

CLARIFICATIONS/GENERAL COMMENTS:

Bidding Procedures

All Contractors submitting a bid are required to procure a bid packet from the State of West Virginia - Purchasing Division that contains specific instructions for submitting a bid. Contact Mr. John Abbott at State Purchasing for more information.

Pre-bid Conference

- a. A list of those attending the Pre-bid Conference is included in this addendum (sign in sheet attached)

Comments during Pre-Bid Meeting Minutes

- a. Request that an additional week be added to the bidding time, Recommendation is the bid opening be no sooner than 5 Nov 2007.
- b. To arrange additional site visits please contact Robert Dooley
- c. During the vendors bid proposal period John Abbott will be primary point of contact for any questions. Phone: 304-558-2455
- d. The contractor shall obtain required permits for construction.
- e. A copy of the certified payroll must accompany applications for payment.
- f. The boiler room may be required to have additional ventilation to comply with codes and regulations governing boilers and spaces containing boilers. Contractors will utilize the boiler room windows for venting if needed. Louvered vents are not required to be motorized.

- g. It's the contractor responsibility to dispose of and removed debris material off site.
- h. Hours of work shall be Monday through Friday from 07:30 to 16:00. No weekend or holiday work will be permitted.
- i. Contractors conducted an on-site survey during pre-bid visit.

CHANGES TO SPECIFICATIONS:

DELETE: Page 10 (Bid Item #1) and Page 11 (Boiler Project - Bid Form)

ADD: BOILER REPLACEMENT: Removal and disposal of existing boiler, installation of new 19 sectional boiler, piping revisions as required, electrical revisions as required, boiler ventilation revisions as required and check / test / startup meeting with owner and / or his representative. Boiler shall be a WEIL-McLAIN (Or Equal), cast iron sectional steam boiler sized the same as the existing boiler at the Richwood Armory. Replacement Boiler shall meet and / or exceed the existing boilers specifications. The existing boiler is a WEIL-McLAIN LGB-19, 2 stage gas boiler.

END OF ADDENDUM

Pre-Bid Conference
SIGN IN SHEET

[Please Print]

Request for Proposal No.: DEFL 8100 Date: 10/23/07

<u>Firm & Representative Name</u>	<u>Mailing Address</u>	<u>Telephone & FAX Numbers</u>
1. <u>MICHAEL Becken</u> <u>STATE Army Board</u>	<u>1707 Cowskin Dr</u> <u>Charleston, WV 25311</u>	T: <u>304-561-6233</u> F: <u>" " 6349</u>
2. <u>Bob Dooley</u> <u>State Army Board</u>	<u>3 Armony Way</u> <u>5'ville, WV 26651</u>	T: <u>304-872-6873</u> F: <u> </u>
3. <u>Eric Mahaffey</u> <u>Beckley Mechanical</u>	<u>301- Grace St.</u> <u>Beckley WV 25801</u>	T: <u>304-252-1539</u> F: <u>304-253-1122</u>
4. <u>WILLIAM E. ARHWORTH</u> <u>ELEC MECHANICAL</u>	<u>1510 COWSKIN DRIVE</u> <u>CHAS. WV 25311</u>	T: <u>304 346 0546</u> F: <u>304 346 0548</u>
5. <u>GREG EDELMAN</u> <u>H.E. NEUMAN N</u>	<u>1410 6TH AVE</u> <u>CHAS. WV 25312</u>	T: <u>304-345-5580</u> F: <u>304-345-5543</u>
6. <u>Eric Smith</u> <u>Dougherty co.</u>	<u>600 50TH STREET</u> <u>Chas, WV</u>	T: <u>304-925-6664</u> F: <u>304-925-4280</u>
7. <u>Jeff Gillenwater</u> <u>A.A. Mech. Service</u>	<u>3260 Sleepy Hollow DR</u> <u>HARRISBURG WV 25326</u>	T: <u>304 757-1945</u> F: <u>757-6716</u>
8. <u>JEFF BROWN</u> <u>CASTO TECHNICAL</u>	<u>540 Leon Sullivan Way</u> <u>Charleston, WV</u> <u>25322</u>	T: <u>(304) 346-0549</u> F: <u>(304) 346-8920</u>
9. _____	_____	T: _____
10. _____	_____	T: _____

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.

RECEIVED
 2007 OCT 25 P 2:44
 PURCHASING DIVISION
 STATE OF WV