



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK8056

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIV ENGINEERING & FACILITIES
JOBSITE
SEE SPECIFICATIONS

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/17/2007				

BID OPENING DATE: **09/26/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM #01		
				<p>THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, ADD TO, AND/OR DELETE REQUIREMENTS OF THE ORIGINAL SPECIFICATIONS, AND TO EXTEND THE BID OPENING DATE FROM 9/20/2007 TO 9/26/2007; 1:30 PM.</p> <p>ATTACHMENTS: 1. ADDENDUM #01 2. PRE-BID SIGN-IN SHEET</p> <p>REVISED BID OPENING DATE: 9/26/2007; 1:30 PM</p>		
0001	2	EA		155-12		
				BUILDINGS, PREFABRICATED		
***** THIS IS THE END OF RFQ DEFK8056 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE _____ TELEPHONE _____ DATE _____

TITLE _____ FEIN _____ ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DEFK 8056

ADDENDUM:

1. DELETE Line 001: Buildings, Prefabricated (Under 500 square feet)
2. ADD to Paragraph 4.1: Contractor will provide building drawings in accordance with 2003 IBC and stamped by a professional engineer of the correct discipline to the WVARNG prior to construction.
3. ADD to Paragraph 4.2.1.1 Beam size and embedment will be consistent with Code and may be solid rather than laminated.
4. ADD to Paragraph 4.2.3.1 Roof pitch and truss design is to be consistent with Code load requirements.
5. ADD to Paragraph 4.2.8.1: Concrete to be 6" in depth.
6. CHANGE / CLARIFY Paragraph 8.0: Contractor will have 8 months from NTP to complete this project.

DEFK 8056 PRE-BID SIGN IN SHEET

COMPANY NAME **COMPANY POC** **PHONE NUMBER** **EMAIL**

HIGH POINT CONSTRUCTION, TODD WHITEHAIR, 304-472-5595, whitehair@highpointwv.com

MASTER SERVICE MID-ATLANTIC, PATRICK SMITH, 304-636-8170, patsmith.msma@verizon.net

NATIONAL CARPORTS, MICHAEL CASTO, 740-423-4272, mcasto@suddenlinkmail.com

USPFO-WV, JOHNNY RASCHELLA, 304-473-5245

USPFO-WV, DAVID ROBINSON, 304-473-5281

USPFO-MAINTENANCE, JERRY WAGNER, 304-473-5281

USPFO-WV, WAYNE PARSONS, 473-5263

USPFO-WV, THOMAS HUPP, 304-473-5236

JFHQ-WV, HAROLD BUTLER, 304-561-6539

JFHQ-RTI, KRISTI SMITH, 304-791-4904

JFHQ-RTI, DANIEL OWEN, 304-791-4918

JFHQ-RTI, DONALD JOHNSON, 304-791-4918

JFHQ-RTI, JAMES DODSON, 304-791-4930

JFHQ-RTI, JOSEPH WILLIAMS, 304-791-4903

JFHQ-ATS, JEFFERY FRANKLIN, 304-791-4333

JFHQ-ATS, A.R. RODEHEAVER, 304-791-4120