



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK8055

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIV ENGINEERING & FACILITIES
NATIONAL GUARD ARMORY
800 VIRGINIA AVE., W.

HUNTINGTON, WV
25704 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/12/2007				

BID OPENING DATE: **09/27/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, ADD TO, AND/OR DELETE REQUIREMENTS OF THE ORIGINAL SPECIFICATIONS.						
ATTACHMENTS: 1. ADDENDUM #01 2. PRE-BID SIGN-IN SHEET						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

ARCHITECTURAL PLANNING AND DESIGN 1102 West Memorial Boulevard, Huntington, WV 25701
 Robert J. Summerfeldt, A.I.A., Registered Architect (304) 521-2929
 FAX - (304) 521-2933
 Email - Apdrijs264@aol.com

September 12, 2007

ADDENDUM #1
WV ARMY NATIONAL GUARD
POV PARKING LOT

Virginia Avenue at West Eighth Street – Huntington, WV

To: All Registered Planholders:

The following items amend, clarify or provide supplemental information to the plans and specifications published to date on this project. This list is presented in random order, so it is important to read and understand all items, and to distribute complete copies to subcontractors and suppliers to ensure accuracy of bids. Be certain to acknowledge receipt of all Addenda in the appropriate place on bid forms. This information is being provided to the State of West Virginia which will distribute the information to bidders prior to the bid opening. Please contact me as soon as possible with any additional questions or comments.

1. The Pre-Bid Meeting was held this date and was attended by ten participants. Drawings were distributed to interested bidders who had not previously received documents. Additional copies and/or electronic versions (PDF or DWG) are available upon request from the Architect.
2. Drawing A-4, Existing Conditions, dated 9/4/07 was distributed to the meeting participants. This drawing consists of the survey of the existing property conditions.
3. Clarification: The parking space numbers indicated on drawing A-1 are not required to be painted on the pavement.
4. Grading is altered as follows: Grass area between the east side ramp of the existing building and the west edge of the new paving is to be altered by adding stockpiled topsoil to raise east edge of the grass area flush with the new paving, blended smoothly back into the existing grade to ensure proper drainage. The area thus re-graded to be re-seeded.
5. Clarification: Paving section thickness to consist of:
 - 8" aggregate base – Class 1 aggregate per spec sections 307 and 704.6.
 - 2.5" ACC binder course – HMA wearing – IV course (section 401)
 - 1.5" ACC surface course – HMA wearing – I course (section 401)

Reference: West Virginia Division of Highways Standard Specifications for Roads and Bridges, 2000 edition and supplemental specifications dated 2003.

6. Grading of new pavement altered as follows: The north edge of the new paving (space #26 to space #52) to be raised approximately 4" above the adjacent east-west driving lane centerline to ensure that drainage remains on the new paving and enters the storm system. Transitions shall be smoothly blended into adjacent paving.
7. Clarification: Electric connections from lighting poles to the existing building and between poles shall be underground. Contractor to submit light fixture and pole literature and data with the shop drawing submittals.
8. Project drawings have been submitted to the City of Huntington and verbal assurances have been received that they are approved. The successful bidder should be able to appear at City Hall and pay for the building and right-of-way permits.
9. The Contractor may be able to arrange with the Owner for use of a disposal site on the grounds of the Armory and/or elsewhere for some quantity of excess excavated material.
10. The Owner has indicated there may be buried tree stumps of various sizes within the project area. Upon encountering such objects, the Contractor is to investigate by additional excavation to

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Robert J. Summerfeldt, A.I.A., Registered Architect

(304) 521-2929
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determine the extent and size of the object(s), and then notify the Architect for a determination as to how to proceed.

11. The Owner cautioned the bidders to follow all bidding instructions precisely.

12. A Pre-Bid Agenda distributed by the Owner identified the parties involved and noted the following items:

- Drawing deposit – Amount of deposit was omitted from the bidding package, so no deposit has been charged.
- Bid date of 9/27/07
- Bid is to be Lump Sum
- Application for Payment at completion of the project
- Progress meetings to be held as required or requested.
- Change Order requests to be processed by the Architect using conventional A.I.A. documents.
- Owner will not sign for material being delivered to the Contractor in his absence.
- Notice to Proceed is the receipt of a fully executed Purchase Order.
- The Owner will permit the Contractor the use of the Armory restrooms.
- Parking is available nearby.
- Contractor to keep work area clean and remove debris, etc..
- Project coordination will be with the Architect and the FMO office.
- Security coordination with the Contractor will occur and employee background checks may be required.

END OF ADDENDUM #1

Please advise if you have any questions or comments, or if additional information is necessary or desired.

Signed,


Robert J. Summerfeldt, A.I.A.
President, APD, Inc.

**Pre-Bid Conference
SIGN IN SHEET**
(Please print legibly)

Request for Proposal No: DE-FH 8055

Date: 9-12-07

<u>Representative & Firm Name</u>	<u>Mailing Address</u>	<u>Telephone & Fax Number</u> <u>Email Address</u>
EX: <u>Chuck Bowman</u> <u>WV State Purchasing Division</u>	<u>PO Box 50130</u> <u>2019 Washington Street, East</u> <u>Charleston, WV 25305</u>	T: <u>304-558-2157</u> F: <u>304-558-4115</u> Email: <u>cbowman@wvadmin.gov</u>
1. <u>Randy Jacoby</u> <u>Asphalt Contractors</u>	<u>P.O. Box 574</u> <u>Catletsburg KY</u>	T: <u>360-0415</u> F: <u>697-2510 - 697-2590</u> Email: _____
2. <u>RICK ELAM</u> <u>CHAPMAN-MARTIN</u> <u>EXCAVATION & GRADING</u>	<u>P.O. Box 9385</u> <u>HUNTINGTON, WV</u> <u>25704</u>	T: <u>304-429-2434</u> F: <u>304-429-8235</u> Email: <u>relam@aol.com</u>
3. <u>Ted D. GREEN</u> <u>W.V. Paving Inc.</u> <u>Paving Contractor</u>	<u>2950 Charles Avenue</u> <u>Dunbar W.V. 25064</u>	T: <u>304-768-9737</u> F: <u>" " 9351</u> Email: <u>Tgreen@WV.Paving.com</u>
4. <u>Sandy Sargent</u> <u>Dirtworks Dev, LLC</u>	<u>4529 Blankenship Rd</u> <u>Huntington, WV</u> <u>25701</u>	T: <u>304-633-2507</u> F: <u>304-736-8242</u> Email: <u>sandysargent@</u> <u>Verizon.net</u>
5. <u>Jeremiah Williamsen</u> <u>Santford & Sons Exc.</u>	<u>Rt 1 Box 281</u> <u>Genoa, WV 25517</u>	T: <u>304-272-5923</u> F: <u>304-272-5823</u> Email: <u>geruhmyuh@hotmail.com</u>
6. <u>Sean Adkins</u> <u>Hager Construction</u>	<u>5317 Cherry Lane Rd</u> <u>Huntington WV 25705</u>	T: <u>304-302-7885</u> F: <u>304-302-7895</u> Email: <u>seanadkins@comcast.net</u>
7. <u>ROBERT C. BRASS</u> <u>Asst. Gen. Officer</u>	<u>1703 Coonskin Dr</u> <u>Charleston, WV</u>	T: <u>304 561-6460</u> F: _____ Email: _____
8. <u>DAVID WHITFIELD</u> <u>Asst. Gen. Officer</u>	<u>1703 Coonskin Dr</u> <u>Charleston, WV</u>	T: <u>304-561-6460</u> F: _____ Email: _____
9. <u>Justin Giff</u> for <u>Vance McCrackin</u> <u>E.V. McCrackin Construction</u>	_____	T: <u>(304) 768-1182</u> F: <u>(304) 768-1183</u> Email: _____

Please PRINT legibly. All information is essential to contact attendees in a timely manner.
If possible, please provide a company business card.

Pre-Bid Conference
SIGN IN SHEET
(Please print legibly)

Request for Proposal No: DEFK8055

Date: _____

Representative & Firm
Name

Mailing Address

Telephone & Fax Number
Email Address

EX: _____
Chuck Bowman
WV State Purchasing Division

PO Box 50130
2019 Washington Street, East
Charleston, WV 25305

T: 304-588-2157
304-588-4115
Email: cbowman@wvadmin.gov

1. MILLARDA BOWMAN II
BLACKTOP INDUSTRY

TENOKA WVA

T: 453 6196
F: 453 6430
Email: _____

2. _____

T: _____
F: _____
Email: _____

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