



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEFK8052

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

RFQ COPY
TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIV ENGINEERING & FACILITIES
ARMORY BOARD SECTION

1707 COONSKIN DRIVE
CHARLESTON, WV
25311-1099 341-6368

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/17/2007				

BID OPENING DATE: **09/26/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, ADD TO, AND/OR DELETE THE REQUIREMENTS OF THE ORIGINAL SPECIFICATIONS, AND TO EXTEND THE BID OPENING DATE FROM 9/20/2007 TO 9/26/2007; 1:30 PM.						
ATTACHMENTS: ADDENDUM #01 & PRE-BID SIGN-IN SHEET						
NEW BID OPENING DATE: 9/26/2007; 1:30 PM						
0001	1	LS		550-43		
SAFETY BARRIERS, TRAFFIC (STATIONARY)						
***** THIS IS THE END OF RFQ DEFK8052 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

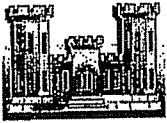
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

DEFK 8052

ADDENDUM:

1. Change / Clarify Line 0001, Paragraph 8.0: Period of Service is 6 months from Notice to Proceed.
2. ADD to Paragraph 4.1.2: The contractor will place 6" of #57 gravel over filter fabric behind wall prior to backfilling in order to allow drainage through weep holes.
3. Change / Clarify Line 0001, Paragraph 10.0: The Bid will be submitted as:

Item	Description	Estimated Quantities	Unit Price	Total Cost
Base Item	Installed Concrete Barrier	2,000'		
ADD / QTY	Additional Wall Section Installed	1 LF		
ADD / QTY	Additional Post Installed	1 EA		



WEST VIRGINIA ARMY NATIONAL GUARD
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE
 1703 Coonskin Drive
 Charleston, West Virginia 25311-1085
 Phone: 304-561-6539 Fax: 304-561-6458 DSN: 623-6331



SUBJECT: Agenda, Pre-Bid, Coonskin Barriers (DEFK8052)

1. Administrative:

- A. Sign-In Sheet
- C. Funding: Federally funded
- D. User: West Virginia Army National Guard

2. Introduction:

- A. C&FMO Representative: Major Harold Butler (304) 561-6539.
- B. State Purchasing Senior Buyer: John Abbott (304) 558-2544
- C. There is non A&E for this project.
- D. Environmental Program Management Officer: COL Gary Blackhurst, (304) 561-6445

3. General:

- A. Questions must be submitted to Mr. Abbott.
- B. Work Hours/ Access to the Site/Temporary Facilities
 - 1. Normal work-hours are from 7: a.m. 4:00 p.m. Monday to Friday.
 - 2. Contractor must submit a schedule of work to include a request to extend work hours if needed to the Project Manager.
 - 3. Contractor is required to provide to the Project Manager, a listing of personnel, which will be gaining access to the site.
- C. Temporary Facilities:
 - 1. Job trailer, equipment and material storage may be located on site with approval from the WVARNG (Limited Space).
 - 2. Contractor must provide all facilities for contractor use.
- D. Safety
 - 1. All construction activities will be in conjunction with OSHA, Safety and Health Requirements Manual. All construction activities on site will be a hardhat area and marked as such.
 - 2. Access to the site will be restricted and controlled by the Contractor. A visitor's sign-in and hardhats are to be made available for personnel visiting site.

3. Cleanup is required daily. No open dumps of construction materials. Remove surplus soil material, unsuitable topsoil, obstructions, demolished materials, and waste materials including trash and debris, and legally dispose of them off Owner's property.

4. Contractor is responsible for keeping driveways and entrances serving the premises clear and available for the Owner's use.

E. Supervision of Work:

1. Work must be supervised and the WVARNG must be informed of the responsible person on site,

2. Substitution requests must be submitted within 60 days of commencement of work.

4. Summary of Work:

A. Project Description:

1. Review Scope of Work
2. View Site

5. Environmental Comments:

