



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DEFK8022**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT**  
**304-558-2544**

VENDOR FOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

**DIV ENGINEERING & FACILITIES**  
**ARMY AVIATION SUPPORT**  
**FACILITY 1**  
**387 AVIATION DR**  
**WILLIAMSTOWN WV**  
**26187**                      **304-561-6333**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
<b>08/20/2007</b>				

BID OPENING DATE: **08/29/2007**                      BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				<b>ADDENDUM #01</b>		
				<p><b>THIS ADDENDUM IS ISSUED TO MODIFY, CLARIFY, ADD TO, AND/OR DELETE REQUIREMENTS OF THE ORIGINAL REQUEST FOR QUOTATION.</b></p> <p><b>ATTACHMENTS: 1. ADDENDUM #01</b>  <b>2. PRE-BID SIGN-IN SHEET</b></p>		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	<b>ADDRESS CHANGES TO BE NOTED ABOVE</b>	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

Addendum #1 –AASF#1, Williamstown, WV

August, 2007

Prepared / Submitted By: Michael J. Beckner  
Facilities Manager

RFQ Number: DEFK8022

Roof Re-pair / Re-placement for WVARNG C&FMO at

## **Army Aviation Support Facility #1, National Guard Armory**

Williamstown, West Virginia

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This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

**ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.**

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### **CLARIFICATIONS/GENERAL COMMENTS:**

#### **Bidding Procedures**

All Contractors submitting a bid are required to procure a bid packet from the State of West Virginia - Purchasing Division that contains specific instructions for submitting a bid. Contact Mr. John Abbott at State Purchasing for more information.

#### **Pre-bid Conference**

- a. A list of those attending the Pre-bid Conference is included in this addendum (sign in sheet attached)

#### **Comments during Pre-Bid Meeting Minutes**

- a. To arrange additional site visits please contact Tom Westfall @ 304-201-3431
- b. During the vendors bid proposal period John Abbott will be primary point of contact for any questions. Phone: 304-558-2455
- c. The contractor shall obtain required permits for construction.
- d. A copy of the certified payroll must accompany applications for payment.
- e. **Request Change Bid opening date to: 5 Sept 2007**
- f. It's the contractor responsibility to dispose of and removed debris material off site
- g. Hours of work shall be Monday through Friday from 07:30 to 16:00. No weekend or holiday work will be permitted.
- h. Contractors conducted an on-site survey during pre-bid visit.
- i. Add two metal roofed supporting walls on the far end of the AASF#1 Hanger.

j. A detail of an EPDM with gutter attached is enclosed with this addendum

**CHANGES TO SPECIFICATIONS:**

During pre-bid conference, two alternative solutions were addressed and agreed upon.

**DELETE:** Language describing Elastomeric Built-up Roofing.

**ADD:**

Contractors shall bid two alternative roofing techniques. One bid / technique will be selected during the bid evaluation period. Bid award will be based on most cost effective method to the agency and a selection of only one method will be made (Bid #1 or Bid#2, not both ).

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**Bid #1**

Cover existing AASF#1 metal panel Hanger roof area with an EPDM roofing system approved by manufacturer for this particular application. A rust-retardant metal primer will be applied to the entire surface of the existing metal panel roof prior to roof application. Foam board insulation will be used to fill between metal panel ribs with an additional board for the EPDM adhered layer. A 20 year (Twenty Year) water tight warranty and 80 mph wind warranty supplied from the manufacturer and presented to the owner prior to application for final payment. Existing gutter will be used / reattached. A detail of the suggested termination gutter attachment is included.

Total Cost for Bid #1 \$ \_\_\_\_\_

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**OR**

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**Bid #2**

Cover existing AASF#1 metal panel roof with 24 gauge or thicker, metal panels. Installation will fully adhere to the recommendations of the manufacturer. A rust-retardant metal primer will be applied to the entire surface of the existing metal panel roof prior to roof application. A 20 year (Twenty Year) water tight warranty and 20 year (twenty Year) metal roof finish will be supplied to the owner prior to application for final payment. Color selection for the panels is a bright white or similar. Existing gutter will be used / reattached.

Total Cost for Bid #2 \$ \_\_\_\_\_

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**END OF ADDENDUM**

**North Coast**

Commercial Roofing Systems

618 Fifth Street West Huntington WV 25701

800.883.7663 304.523.5500 304.523.5528 fax

**knowledge  
experience  
ability**

<b>To:</b> Charlie Mitchell	<b>From:</b> Ed Smith
<b>Company:</b> WVNG	<b>Fax:</b> 304-523-5528
<b>Fax:</b> 561-6344	<b>E-mail:</b> Eds@nccrs.com
<b>Pages:</b> 2	<b>Date:</b> August 16, 2007

Charlie,

Here is a fax of the info we discussed this morning. I have also enclosed a copy of the detail for the edge to meet the 80 MPH Wind Warranty.

Specs to meet 20 Year T/S Warranty and 80 MPH Wind Warranty over existing metal roof at Williamstown NG Armory.

Fill in metal roof flutes with min. 1LB. Expanded EPS Insulation to level roof. Install 1/4" Prime Dens Deck fastened 12 fasteners per 4 X 8 Board with a 50% increase at the perimeter with a min. perimeter of 12' wide. Use Carlisle Detail (copy enclosed) PS-1-A Edge Detail to fasten gutter.

This will meet the requirements you want for this project.

Sincerely,

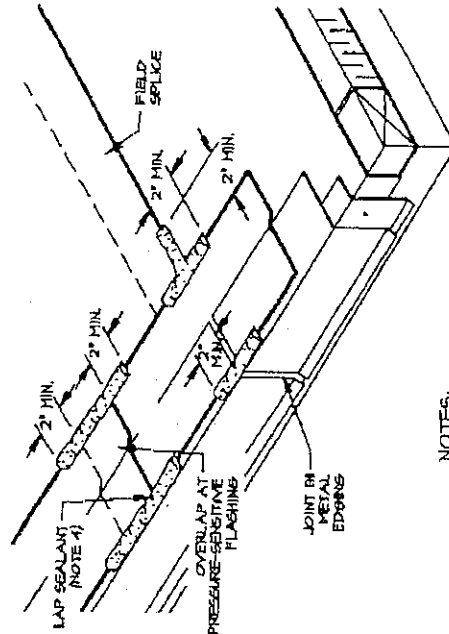
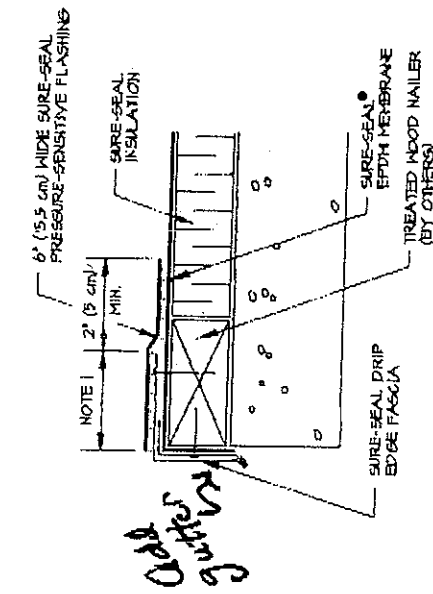


Ed Smith

PLEASE CONTACT US AT 800-883-7663 IF YOU DO NOT RECEIVE ALL PAGES

[www.nccrs.com](http://www.nccrs.com)

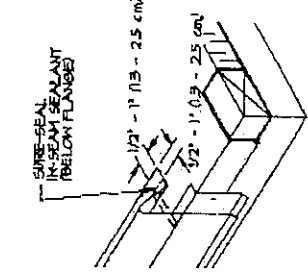
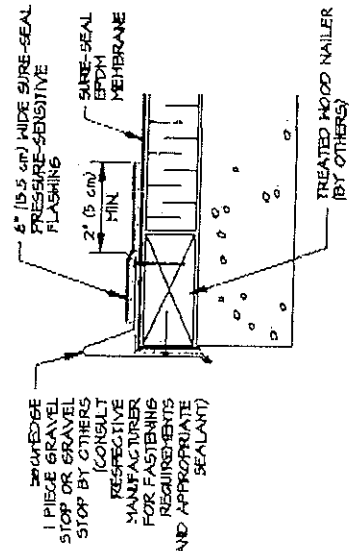
PS-1-A (OPTION #1) DETAIL NOT FOR USE WITH DESIGN "B" OR "C"



NOTES:

1. DECK FLANGE MUST BE TOTALLY COVERED BY PRESSURE-SENSITIVE FLASHING WITH MINIMUM 2" (5 cm) COVERAGE PAST NAIL HEADS.
2. TO REMOVE FINISHING OILS, SCRUB METAL FLANGE WITH WARM SOAPY WATER AND RINSE WITH CLEAN WATER; ALLOW TO DRY PRIOR TO APPLYING PRIMER.
3. APPLY SURE-SEAL PRIMER TO METAL FLANGE AND EPDM MEMBRANE SURFACE PRIOR TO INSTALLING PRESSURE-SENSITIVE FLASHING.
4. LAP SEALANT MUST BE APPLIED AT FLASHINGS AND TAPE OVERLAPS AND INTERSECTIONS WITH FIELD SEAMS OR JOINTS IN METAL EDGING.
5. REFER TO APPLICABLE CARLISLE METAL EDGING INSTALLATION INSTRUCTION MANUAL FOR STEP-BY-STEP INSTALLATION PROCEDURES.

PS-1-A (OPTION #2) DETAIL NOT FOR USE WITH DESIGN "C"



PS-1-A (OPTION 1 & 2)  
METAL EDGE TERMINATION WITH PRESSURE-SENSITIVE FLASHING



Pre-Bid Conference  
**SIGN IN SHEET**

[Please Print]

Request for Proposal No.: DEFK 8022 Date: 15 Aug 07

<u>Firm &amp; Representative Name</u>	<u>Mailing Address</u>	<u>Telephone &amp; FAX Numbers</u>
1. <u>Michael Beckm</u> <u>STATE ARMORY</u>	<u>1707 Coonstein Dr</u> <u>Charleston, WV 25311</u>	T: <u>304-761-6253</u> F: _____
2. <u>Lenny Barker</u> <u>Singer Sheet Metal</u>	<u>510 East Street</u> <u>Parkersburg WV 26101</u>	T: <u>422-5495</u> F: <u>424-6026</u> } <u>304</u>
3. <u>MARTY CLINE</u> <u>KALKREUTH RFG &amp;</u> <u>SHEET METAL</u>	<u>41-40TH ST</u> <u>WHEELING, WV 26003</u>	T: <u>304-232-8540</u> F: <u>304-232-8552</u>
4. <u>STEVE WALLBROWN</u> <u>TRU-STATE Roofing &amp; SM</u>	<u>P.O. Box 188, 101 S. Meadowdale Rd</u> <u>Dunsville, WV 26142</u>	T: <u>304-485-6593</u> F: <u>304-485-2841</u>
5. <u>Mark J Speirs</u> <u>Mansuetto Roofing</u>	<u>Second + Wood Streets</u> <u>Martins Ferry, OH 43935</u>	T: <u>740-633-7320</u> F: <u>740-633-7322</u>
6. _____	_____	T: _____ F: _____
7. _____	_____	T: _____ F: _____
8. _____	_____	T: _____ F: _____
9. _____	_____	T: _____ F: _____
10. _____	_____	T: _____ F: _____

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.