



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
CSE80627

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
ROBERTA WAGNER
304-558-0067

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

HEALTH AND HUMAN RESOURCES
 CHILD SUPPORT ENFORCEMENT
 ROOM 147
 350 CAPITOL STREET
 CHARLESTON, WV
 25301-3703 304-558-1649

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
12/19/2007				

BID OPENING DATE: **01/10/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ADDENDUM NO. 1</p> <p>1. QUESTIONS AND ANSWERS ARE ATTACHED. 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p style="text-align: center;">END OF ADDENDUM NO. 1</p> <p>EXHIBIT 10</p> <p style="text-align: center;">REQUISITION NO.: CSE80627</p> <p>ADDENDUM ACKNOWLEDGEMENT</p> <p>I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.</p> <p>ADDENDUM NO.'S: NO. 1 NO. 2 NO. 3 NO. 4 NO. 5</p> <p>I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. ONLY THE INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING.</p> <p>..... SIGNATURE</p> <p>..... COMPANY</p> <p>..... DATE</p>						
REV. 11/96						

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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	JB		948-74		
STATEWIDE GENETIC TESTING SERVICES						
***** THIS IS THE END OF RFQ CSE80627 ***** TOTAL:						

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RESPONSE TO VENDOR QUESTIONS AS FOLLOWS:

1. **QUESTION:** Are we correct in our understanding that only one original copy of our response and one convenience copy are required?
ANSWER: That is correct.

2. **QUESTION:** If there are no collections scheduled at a site, does the collector still need to be at the collection site the minimum 1 day per week?
ANSWER: The vendor must be available for the scheduling of collection at each site a minimum of one day per week. However, if no collections are scheduled, the vendor shall not be required to appear at the site.

3. **QUESTION:** Do you anticipate that each county will do self collections or will it be in only certain counties?
ANSWER: All BCSE offices shall be given the supplies for collections. The BCSE does not anticipate that any offices will be excluded from collection.

4. **QUESTION:** If a county was doing all of their own self collections, would the vendor still need to provide a collector and site 1 day per week?
ANSWER: The BCSE does not anticipate that any office will be doing self collections exclusively. The vendor will still provide services. Refer to #2.

5. **QUESTION:** In the RFQ, it states the vendor shall provide training for the employees of the Agency... Such training shall be provided at each Agency office by instructors certified to provide such training. Does the BCSE wish to have BCSE staff trained to be certified trainers or does BCSE plan for the certified trainer to be provided by the vendor?
ANSWER: The vendor shall provide training for collection to all BCSE staff. The BCSE does not anticipate that the BCSE staff will provide training to its employees.

6. **QUESTION:** Are the four training DVD's to be used for those counties & staff that are performing self collections or as a general collection procedure for showing to the vendor staff performing collections?
ANSWER: The vendor shall provide training for collection to all BCSE staff. Training DVDs shall be available for the use of the BCSE for review but are not anticipated to be used in the stead of vendor-provided training.

7. **QUESTION:** Under Services to be Provided, Item # I "The testing of genetic markers by the vendor shall include the minimum of ten (10) systems which will result in a cumulative probability of inclusion of at least 99%". If the awarded service provider can successfully meet the 99% requirement with less than ten (10) but more than three (3) systems as required by the AABB standard 5.3 (8th Edition), would this be acceptable?

ANSWER: No, this would not be acceptable. The vendor shall include a minimum of ten systems.

8. **QUESTION:** How many collection sites are provided by the current vendor?

ANSWER: The current vendor provided less than 55 sites. However, the prior contract did not require collection sites for each county.

9. **QUESTION:** Based on the estimated annual sample volume provided on page 10 of the RFQ, Cost Quotation, the estimated total samples is 5710. If there are fifty-five (55) collection sites each having a minimum of one (1) collection day per week (times 52 weeks) and each site collects only two (2) samples a week, the estimated annual volume is already exceeded. Therefore, would the State be willing to be flexible on the number of collection days per month, per site?

ANSWER: The BCSE does not anticipate that testing will be required at each site in each week of the year. However, the contract requires that the vendor have such availability for the convenience of difficult-to-schedule customers and those with travel restrictions.

10. **QUESTION:** Are all appointments scheduled or are there walk-ins from court?

ANSWER: Generally, the BCSE will schedule the appointments in advance. The BCSE does not normally have walk-ins, but does not exclude this possibility if court is held on the day of collection AND the court would require the same.

11. **QUESTION:** On page 5 of the RFQ, Reports for the Tests, item D states each report shall include "...the laboratory designated racial origin of the mother, the child, and the alleged father for calculation purposes." However, AABB standard 5.2.4.2. states, "Race/ethnic background of each parent/alleged parent or other participant(s) being tested, with the exception of the child." The child's race is not included as the child's race is not used in the calculations and the race of the child is not determined until there is a finding of paternity. Can this requirement be revised to read "the racial origin of the mother and the alleged father for calculation purposes?"

ANSWER: The BCSE will revise the requirement to page 5 of the RFQ, Report for the Tests, item D -

FROM: "Each report shall include...the laboratory designated racial origin of the mother, the child, and the alleged father for calculation purposes"

TO: "Each report shall include...the laboratory designated racial origin of the mother, and the alleged father for calculation purposes."

Add the following sentence to item D:

"The racial origin of the child will be determined after a finding of paternity."

12. **QUESTION:** On page 3 of the RFQ, item M states, "The Vendor shall provide a minimum of one (1) collection site in each of the fifty-five counties of West Virginia. Said collection sites shall be available for appointments for a minimum of one (1) day per week...."

Recognizing that this RFQ has increased the required number of collection sites from the previous RFQ, have the current number of collection sites been found to be inadequate?

ANSWER: Although the current vendor has satisfied the technical requirements of the previous contract, the current contract requires the increased number of collection sites to provide better customer service for the convenience of difficult-to-schedule customers and those with travel restrictions.

13. **QUESTION:** How many hours does the collector need to be available on the scheduled day of each week?

ANSWER: The vendor must be available for the scheduling of collection at each site a minimum of one day per week. However, if no collections are scheduled, the vendor shall not be required to appear at the site. The vendor is not expected to remain at the site longer than necessary to complete the scheduled draws, including any emergency draws.