



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 COR61363

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 JOHN ABBOTT
 304-558-2544

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CORRECTIONS
 MOUNT OLIVE CORRECTIONAL
 CENTER
 ONE MOUNTAINSIDE WAY
 MT. OLIVE, WV
 25185 304-442-7216

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B | FREIGHT TERMS |
|--------------|---------------|----------|-------|---------------|
| 08/14/2007 | | | | |

BID OPENING DATE: 08/29/2007 BID OPENING TIME 01:30PM

| LINE | QUANTITY | UCP | CAT NO | ITEM NUMBER | UNIT PRICE | AMOUNT |
|------|----------|-----|--------|--|------------|--------|
| | | | | ADDENDUM #01 | | |
| | | | | THIS ADDENDUM IS ISSUED TO ADD TO, DELETE, MODIFY, AND/OR CHANGE THE REQUIREMENTS OF THE ORIGINAL SPECIFICATIONS; AND TO EXTEND THE BID OPENING DATE TO 8/29/2007. | | |
| | | | | ATTACHMENTS: 1. ADDENDUM #01 2. NURSE CALL STATION SPECIFICATIONS 3. PRE-BID SIGN-IN SHEET 4. DRAWINGS | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

| | | |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE |
| TITLE | FEIN | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

COR61363 – MT. OLIVE CORRECTIONAL CENTER
Nurse Call/Fire Alarm System

ADDENDUM # 1

Does the complex have its own fire department? No

Ask that Bid Opening be extended for approximately 14 days.

Can drawings of fire alarm system be made available? Yes.

NOTE: We cannot compromise the security of the institution.

Can drawings of the Nurse Call System be made available? No. We do not have drawings.

Nurse Call Specifications

- To be equivalent or better than current Nurse Call System.
- Must be installed on both Medical Infirmary and Mental Health Units.
- Medical Infirmary has 19 cells to include 2 punitive cells and 3 Airlocks cells.
- Mental Health has 20 cells to include 2 self contained cells.
- Must include monitors on both Medical and Mental Health Units that can communicate between units.
- System must allow for two way voice communication between Staff desk and each individual cell.
- A nurse call light must be utilized outside of each cell to give visual notification of assistance needed.

- Each cell must be furnished with a nurse call "button" accessible by the inmates. This button must be flat with the wall with no sharp edges or strings and be vandal resistant.
 - All labor, equipment and training are to be provided by vendor.
 - Monitors must display a screen that will give the status of all cells.
 - System must have reset capabilities located outside of the cells.
 - Vendor must provide quotes for 1st, 2nd, and 3rd year maintenance.
 - Vendor must provide the services of a factory-authorized service representative to demonstrate the system and provide training to the individual(s) selected by the owner.
 - Vendor will train personnel on operation, troubleshooting, servicing and preventive maintenance on the installed system.
 - Training will be a minimum of eight (8) hours.
-

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Pre-Bid Conference
SIGN IN SHEET

[Please Print]

Request for Proposal No.: COR61363 Date: 09 August 2007

Firm & Representative Name

Mailing Address

Telephone & FAX Numbers

1. SIMPLEX GAINWELL
BRYAN WILSON

2800 7th AVE SUITE 102
CHARLESTON, WV 25321

T: 304-545-0782
F: 304-545-746-9089

2. Electronic Specialty Co.
Todd Byrne

PO Box 400
Dunbar, WV 25064

T: 304-766-6277
F: 304-766-6270

3. Electronic Specialty Co.
JOHN GARNER

P.O. Box 400
Dunbar, WV 25064

T: 304-766-6277
F: 304-766-6270

4. _____

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Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.