



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
CLRM08

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JO ANN ADKINS 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
01/08/2008				

BID OPENING DATE: **02/06/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		420-84		
<p>CLASSROOM FURNITURE</p> <p>ALL QUOTED PRICES ARE TO BE FOB DESIGNATION WITH ALL SHIPPING CHARGES INCLUDED IN THE QUOTED PRICE.</p> <p>MINIMUM ORDER FOR FREE DELIVERY SHALL BE \$1,000.00. FOR ORDERS LESS THAN \$1,000.00, VENDOR MAY ADD THE ACTUAL SHIPPING COST TO THE INVOICE AS A SEPARATE LINE ITEM. NOTE: FREIGHT BILL MUST BE ATTACHED TO THE INVOICE.</p> <p>IF ORDERING LOCATION WISHES TO HAVE ITEMS PLACED IN THE BUILDING/ROOM, THERE WILL BE AN ADDITIONAL CHARGE OF 10% PER ORDER WHERE THIS SERVICE IS REQUESTED.</p> <p>THIS AWARD FOR CLASSROOM FURNITURE MAY BE SPLIT BY CATEGORY, OR IT MAY BE AWARDED TO ONE VENDOR, OR MULTIPLE VENDORS, AT THE DISCRETION OF THE PURCHASING DIVISION. SUCCESSFUL BIDDER MUST PROVIDE A SYNOPSIS OF ALL PURCHASES UNDER THIS CONTRACT ON A QUARTERLY BASIS; REPORT WILL SHOW QUARTERLY AND TOTAL PURCHASES.</p> <p>WRITTEN SPECIFICATIONS (SPECIFICATIONS / CLRM05, DATED JANUARY 13, 2005, FOUR (4) PAGES) ARE ATTACHED.</p> <p>PRICING INFORMATION MUST BE ENTERED ON THE ATTACHED "CLRM05 PRICING SHEET". THE QUANTITY LISTED IS SIMPLY AN ESTIMATE AND QUANTITIES MAY BE MORE OR LESS. A DISKETTE IS INCLUDED WITH THIS RFQ WITH THE PRICING PAGES. VENDORS ARE REQUESTED TO RETURN THIS COMPLETED DISK AND MUST RETURN A PRINTED COPY. THE PAPER COPY SHALL RULE IF THERE IS ANY DISCREPANCY BETWEEN THE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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<p>PAPER AND ELECTRONIC COPIES.</p> <p>VENDOR MUST ADD THE BRAND NAME OF PRODUCTS BEING BID TO THE PRICING SHEETS! MINIMUM ORDER REQUIREMENTS FOR EACH ITEM SHALL BE ONE (1) CARTON. VENDOR MUST INDICATE IF LESS THAN 1 CARTON IS THE MINIMUM. VENDOR SHALL NOT REQUIRE MORE THAN (1) CARTON AS MINIMUM. INDICATE IF ADDITIONAL VOLUME DISCOUNTS ARE OFFERED, ALONG WITH THE LEVEL(S) TO RECEIVE THE DISCOUNT. UNDER COLUMN "OPTIONS", YOU MAY LIST ANY ADDITIONAL OPTIONS AVAILABLE FOR THAT ITEM.</p> <p>BIDDERS MUST SIGN THE PRICING SHEET VERIFYING THE ITEMS ITEMS QUOTED MEET SPECIFICATIONS. ITEMS BID THAT DEVIATE FROM THE SPECIFICATIONS SHOULD BE SO MARKED AND THE DEVIATION FROM SPECIFICATION SHOULD BE NOTED.</p> <p>IMPORTANT - IMPORTANT - IMPORTANT - IMPORTANT THE PRICING SHEET SHOULD BE SIGNED. BIDS WITHOUT A SIGNATURE SHALL BE DISQUALIFIED!</p> <p>PLEASE TYPE ALL INFORMATION ON THE PRICING SHEETS.</p> <p>VENDOR MUST ISSUE A CATALOG WITHIN SIXTY (60) DAYS OF ALL ITEMS WITH THE CONTRACT PRICING. CATALOG MUST ALSO INDICATE THE MINIMUM QUANTITY REQUIREMENTS FOR EACH ITEM.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL</p>						

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<p>NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED</p>						

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<p>THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>EXHIBIT 6</p> <p>PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE</p>						

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<p>BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>NOTE: PROPOSALS MUST BE FIRM FOR A MINIMUM OF ONE YEAR FROM DATE OF AWARD OF CONTRACT. THEREAFTER, PRICING ADJUSTMENTS, PROPERLY DOCUMENTED, MAY BE CONSIDERED AT RENEWAL ONLY.</p> <p>THE MODEL/BRAND/SPECIFICATIONS NAMED HEREIN ESTABLISH THE ACCEPTABLE LEVEL OF QUALITY ONLY AND ARE NOT INTENDED TO REFLECT A PREFERENCE OR FAVOR ANY PARTICULAR BRAND OR VENDOR. VENDORS WHO ARE BIDDING ALTERNATES SHOULD SO STATE AND INCLUDE PERTINENT LITERATURE AND SPECIFICATIONS. FAILURE TO PROVIDE INFORMATION FOR ANY ALTERNATES MAY BE GROUNDS FOR REJECTION OF THE BID. THE STATE RESERVES THE RIGHT TO WAIVE MINOR IRREGULARITIES IN BIDS OR SPECIFICATIONS IN ACCORDANCE WITH SECTION 148-1-4(F) OF THE WEST VIRGINIA LEGISLATIVE RULES AND REGULATIONS. SAID BRAND SPECIFICATIONS DO NOT SUPERCEDE THE ATTACHED SPECIFICATIONS.</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH</p>						

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<p>IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p>REV 07/16/2007</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS</p>						

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<p>A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING</p>						

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<p>AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMU</p>						

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<p>5% PREFERENCE FOR BOTH "A" AND "B".</p> <p>NOTICE</p> <p>AN ORIGINAL, SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>BIDS MUST CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPES OR THE BIDS MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER:-----JO ANN ADKINS FILE:42</p> <p>RFQ. NO.:-----CLRM08-----</p> <p>BID OPENING DATE:---- FEBRUARY 6,2008-----</p> <p>BID OPENING TIME:----1:30 P.M.-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY):</p>						

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DATE PRINTED 01/08/2008	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **02/06/2008** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT

***** THIS IS THE END OF RFQ CLRM08 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**Classroom Furniture Specifications
CLRM08**

(1) Fixed-Height Student Chairs

- (a) Legs and Frame
Minimum 1" Diameter 18-Gauge Nickel Chrome Plated Steel
- (b) Back Support
Minimum 3/4" Diameter 16-Gauge Nickel Chrome Plated Steel
- (c) Seat & Back
Minimum 5/8" Thick Thermal Setting Solid Plastic
OR
One-Piece Heavy-Duty High-Density Injection Molded Polyethylene Shell to have Heavy-Duty Reinforcing Ribs Molded to Accommodate Back Support Tubing
Polypropylene Shell to have Molded Heavy-Duty Reinforcing Ribs

(2) Fixed-Height Tablet Arm Chair Desks

- (a) Legs and Frame
Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Steel
- (b) Tablet Arm Support Tube
Minimum 7/8" Diameter 16-Gauge Nickel Chrome Plated Steel
- (c) Wraparound Brace Welded to Back and Support Tube
Minimum 3/4" Diameter 16-Gauge Nickel Chrome Plated Steel
- (d) Back Support
Minimum 3/4" Diameter 16-Gauge Nickel Chrome Plated Steel
- (e) Seat & Back
Minimum 5/8" Thick Thermal Setting Solid Plastic
OR
One-Piece Heavy-Duty High-Density Injection Molded Polyethylene Shell to have Heavy-Duty Reinforcing Ribs Molded to Accommodate Back Support Tubing. Polypropylene Shell to have Molded Heavy-Duty Reinforcing Ribs Only
- (f) Top Writing Surface
Minimum 5/8" Thick Thermal Setting Solid Plastic
OR
Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(3) Fixed-Height Combination Study Unit Desks

- (a) Legs, Frame, Tablet Arm Support Tube and Side Brace
Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Steel
- (b) Back Support
Minimum 3/4" Diameter 16-Gauge Nickel Chrome Plated Steel
- (c) Seat & Back
Minimum 5/8" Thick Thermal Setting Solid Plastic
OR
One-Piece Heavy-Duty High-Density Injection Molded Polyethylene Shell to have Heavy-Duty Reinforcing Ribs Molded to Accommodate Back

**Classroom Furniture Specifications
CLRM08**

Support Tubing Polypropylene Shell to have Molded Heavy-Duty Reinforcing Ribs Only

(d) Top Writing Surface

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(4) Fixed-Height Open-Front Combination Study Unit Desks

(a) Legs, Frame, Book Box Support Tube and Side Brace

Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Steel

(b) Back Support

Minimum 3/4" Diameter 16-Gauge Nickel Chrome Plated Steel

(c) Book Box

Minimum 4-1/2" Deep 20-Gauge Steel with Powder Coat Paint

(d) Seat & Back

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

One-Piece Heavy-Duty High-Density Injection Molded Poly Polyethylene Shell to have Heavy-Duty Reinforcing Ribs Molded to Accommodate Back Support Tubing Polypropylene Shell to have Molded Heavy-Duty Reinforcing Ribs Only

(e) Top Writing Surface

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(5) Adjustable-Height Open-Front Book Box Desks

(a) Legs and Frame

Minimum 1-1/8" Diameter 16-Gauge Steel Upper Leg and Frame Supplied Powder Coat Painted or Fully Nickel Chrome Plated – Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Lower Leg Insert Height-Adjustable in 1" Increments from 22" to 29"

OR

Minimum 3/4" x 2" 16-Gauge Rectangular Steel Upper Leg and Frame Supplied Powder Coat Painted – Minimum 3/4" x 1-7/8" 16-Gauge Nickel Chrome Plated rectangular Steel Lower "T" Pedestal Leg Insert Height-Adjustable in

(b) Book Box

Minimum 4-1/2" Deep 20-Gauge Steel with Powder Coat Paint

OR

Minimum 4-1/2" Deep Molded Polyethylene

(c) Top Writing Surface

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

**Classroom Furniture Specifications
CLRM08**

Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(6) Adjustable-Height Lift Lid Book Box Desks

(a) Legs and Frame

Minimum 1-1/8" Diameter 16-Gauge Steel Upper Leg and Frame Supplied Powder Coat Painted or Fully Nickel Chrome Plated– Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Lower Leg Insert Height-Adjustable in 1" Increments from 22" to 29"

(b) Book Box

Minimum 4-1/2" Deep 20-Gauge Steel with Powder Coat Paint

(c) Lift Lid

One Full-Length Piano Hinge, Two Friction Hinges and Two Rubber Bumper Cushions

(d) Top Writing Surface

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(7) Adjustable-Height Student Study Desks

(a) Legs and Frame

Minimum 1-1/8" Diameter 16-Gauge Steel Upper Leg and Frame Supplied Powder Coat Painted or Fully Nickel Chrome Plated– Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Lower Leg Insert Height-Adjustable in 1" Increments from 22" to 29"

(b) Top Writing Surface

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(8) Fixed-Height Student Study Desks

(a) Legs and Frame

Minimum 1" Diameter 16-Gauge Nickel Chrome Plated Steel

(b) Top Writing Surface

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

Minimum 5/8" Thick – 47 lb. Core Fiberboard with High-Density Plastic Laminate and Phenolic Backer Sheet

(9) Pneumatic Height-Adjustable Star Base Swivel Computer Lab Chair

(a) Frame

Classroom Furniture Specifications
CLRM08

Minimum 3/4" Diameter 16-Gauge Powder Coat Painted Steel Back Support Tubing Welded to Two (2) 3" x 8-1/2" 12-Gauge Steel Plates Welded to Single Seat Support Plate

(b) Seat & Back

Minimum 5/8" Thick Thermal Setting Solid Plastic

OR

One-Piece Heavy-Duty High-Density Injection Molded Polyethylene Shell with No Exposed Hardware and Heavy-Duty Reinforcing Ribs Molded to Accommodate Back Support Tubing

(c) Swivel Pneumatic Lift Mechanism Adjusts Seat Height from 15" to 20"

(d) Base

Five-Spoke Star Base of High Strength Polymer with Five 2" Dual Hooded Casters

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
Category I - Fixed-Height Chairs						
1	12" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X103)	50				
2	14" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X103)	300				
3	16" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X105)	500				
4	18" Two-Piece "X-Frame" Hard Plastic Stacking Chair (Artco-Bell #X107)	1000				
4A	"A+" 18-1/2" "OverSize" Two-Piece "X-Frame" Hard Plastic Stacking Chair With 30% Larger Seating Area (Artco-Bell #X108)	125				
5	12" Two-Piece "H-Frame" Hard Plastic Stacking Chair w/o Book Rack (Artco-Bell #X1X3)	75				
6	14" Two-Piece "H-Frame" Hard Plastic Stacking Chair w/o BookRack (Artco-Bell #X11X3)	50				
7	16" Two-Piece "H-Frame" Hard Plastic Stacking Chair Without BookRack (Artco-Bell #H1X5)	50				
8	18" Two-Piece "H-Frame" Hard Plastic Stacking Chair Without BookRack (Artco-Bell #H1X7)	125				
8A	BookRack Option - Items 5 Thru 8	1000				
9	X-Brace Option for Items 7 & 8	200				
10	10" One-Piece Soft Plastic Seat & Back Stacking Chair Artco Bell 7101	100				
11	12" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7101)	200				
12	14" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7103)	1000				
13	16" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7105)	1000				
14	18" One-Piece Soft Plastic Seat & Back Stacking Chair (Artco-Bell #7107)	500				
14A	"A+" 18-1/2" "OverSize" One-Piece Soft Plastic Seat & Back Stacking Chair With 30% Larger Seating Area (Artco-Bell #7108)	500				
15	Optional Bookrack for Item #14 (Artco-Bell #7157)	500				
16	Optional Ganging Device for Item #14	100				
17	18" One-Piece Soft Plastic Seat & Back Chair With Upholstered Seat & Back Pads and Casters (Artco-Bell #7167)	250				
18	18" One-Piece Soft Plastic Seat & Back Chair With Upholstered Seat and Back Pads (Artco-Bell #7107)	350				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
19	18" One-Piece Soft Plastic Seat & Back Chair With Casters (Artco-Bell #7167)	50				
20	Pneumatic Adjustable-Height One-Piece Soft Plastic Seat & Back Swivel Teacher's Chair, With Upholstered Seat & Back Pads and Molded 5-Pronged Pedestal Base (Artco-Bell #7P90)	25				
21	12" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (Artco-Bell #7003)	50				
22	14" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (Artco-Bell #7003)	50				
23	16" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (Artco-Bell #7005)	50				
24	18" One-Piece Soft Plastic Seat & Back Stacking Chair With Sled Base (ABC #7007)	50				
Category II - Fixed-Height Chair Desks						
25	Chair Desk With Bookrack - Hard Plastic Seat, Back and Tablet-Arm WorkTop (Artco-Bell # H257)	100				
26	Chair Desk Without Bookrack - Hard Plastic Seat, Back and Tablet-Arm WorkTop (Artco-Bell # H207)	100				
27	Chair Desk With Bookrack - Hard Plastic Seat, Back, Laminate work surface ABC H207	75				
28	Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7257)	50				
28A	"A+" "OverSize" Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7258)	150				
29	Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7207)	50				
29A	"A+" "OverSize" Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7208)	175				
30	Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7257)	50				

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Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
30A	"A+" "OverSize" Chair Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7258)	50				
31	Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop (Artco-Bell #7207)	50				
31A	"A+" "OverSize" Chair Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate Tablet-Arm WorkTop and 30% Larger Seating Area (Artco-Bell #7208)	50				
Category III Fixed-Height Combination Study Unit Desks						
32	Combination Desk With Bookrack - Hard Plastic Seat, Back and WorkTop (Artco-Bell #H457)	50				
32A	"A+" "OverSize" Combination Desk With Bookrack Hard Plastic Seat, Back and WorkTop With 30% Larger Seating Area (Artco-Bell #H458)	75				
33	Combination Desk Without Bookrack - Hard Plastic Seat, Back and WorkTop (Artco-Bell #H407)	50				
33A	"A+" "OverSize" Combination Desk Without Bookrack - Hard Plastic Seat, Back and WorkTop With 30% Larger Seating Area (Artco-Bell #H408)	75				
34	Combination Desk With Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7457)	25				
34A	"A+" "OverSize" Combination Desk With Bookrack One-Piece Soft Plastic Seat & Back With Laminate WorkTop and 30% Larger Seating Area (Artco-Bell #7458)	50				
35	Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7407)	25				
35A	"A+" "OverSize" Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop and 30% Larger Seating Area (Artco-Bell #7408)	50				
36	Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7407)	25				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
36A	"A+" "OverSize" Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop and 30% Larger Seating Area (Artco-Bell #7408)	150				
36B	"A+" "OverSize" Combination Desk With Bookrack One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and 30% Larger Seating Area (Artco-Bell #7458)	100				
36C	"A+" "OverSize" Combination Desk Without Bookrack - One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and 30% Larger Seating Area (Artco-Bell #7408)	150				
37	Combination Desk With Double Entry Sled Base and Bookrack - Hard Plastic Seat, Back and WorkTop (Artco-Bell #H057)	75				
38	Combination Desk With Double Entry Sled Base and Bookrack - One-Piece Soft Plastic Seat & Back With Laminate WorkTop (Artco-Bell #7857)	75				
Category IV - Fixed-Height Open-Front Combination Study Unit Desks						
39	Bookbox Combination Desk - Hard Plastic Seat, Back and WorkTop With Steel Bookbox (Scholar Craft #780)	100				
40	Bookbox Combination Desk - One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and Steel Bookbox (Scholar Craft #720)	50				
Category V - Fixed-Height Lift-Lid Combination Study Unit Desks						
41	Lift-Lid Bookbox Combination Desk - Hard Plastic Seat, Back and WorkTop With Steel Bookbox (Scholar Craft #980)	75				
42	Lift-Lid Bookbox Combination Desk - One-Piece Soft Plastic Seat & Back With Hard Plastic WorkTop and Steel Bookbox (Scholar Craft #920)	75				
Category VI - Adjustable-Height Open-Front Book Box Desks						
43	Pedestal "T-Leg" Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9300)	50				
44	Pedestal "T-Leg" Bookbox Desk With 20" x 26" Laminate WorkTop and Steel Bookbox (Artco-Bell #9306)	50				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
45	Four-Leg Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9500)	25				
46	Four-Leg Bookbox Desk With 18" x 24" Laminate WorkTop and Steel Bookbox (Artco-Bell #9500)	50				
47	Two-Student Pedestal "T-Leg" Bookbox Desk With Laminate WorkTop and Steel Bookboxes (Artco-Bell #1911)	75				
48	Four-Leg Student Desk With Steel Side Book Compartment, Modesty Panel, and 18" x 34" Laminate WorkTop (Artco-Bell #2111 Left-Hand or #2121 Right-Hand)	75				
Category VII - Adjustable-Height Lift-Lid Book Box Desks						
49	Four-Leg Lift-Lid Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9780)	50				
50	Four-Leg Lift-Lid Bookbox Desk With 18" x 24" Laminate WorkTop and Steel Bookbox (Artco-Bell #9780)	50				
51	Pedestal "T-Leg" Lift-Lid Bookbox Desk With 18" x 24" Hard Plastic WorkTop and Steel Bookbox (Artco-Bell #9680)	50				
52	Pedestal "T-Leg" Lift-Lid Bookbox Desk With 18" x 24" Laminate WorkTop and Steel Bookbox (Artco-Bell #9680)	50				
Category VIII - Adjustable-Height Student Study Desks						
53	Four-Leg Student Study Desk With Open-View Book Compartment and 18" x 24" Hard Plastic WorkTop (Artco-Bell #9800)	75				
54	Four-Leg Student Study Desk With Open-View Book Compartment and 18" x 24" Hard Plastic WorkTop (Artco-Bell #9800)	50				
55	Four-Leg Student Study Desk Without Book Compartment With 20" x 34" Hard Plastic WorkTop (Artco-Bell #2800)	75				
56	Four-Leg "Flat Top" Student Study Desk With 18" x 24" Hard Plastic WorkTop and Chrome Frame (Artco-Bell #9100)	25				
Category IX - Pneumatic Height-Adjustable Star Base Swivel Computer Lab Chairs						
57	Hard Plastic Seat and Back (Artco-Bell #HP90)	100				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
58	"StandardSize" One-Piece Soft Plastic Seat & Back (Artco-Bell #7P90)	100				
59	"OverSize" One-Piece Soft Plastic Seat & Back (Artco-Bell #7P98)	100				
Category X - Adjustable-Height Multi-Purpose Activity Tables						
60	Four-Leg With 24" x 36" Laminate Top (Artco-Bell #1206)	25				
61	Four-Leg With 24" x 48" Laminate Top (Artco-Bell #1210)	25				
62	Four-Leg With 24" x 60" Laminate Top (Artco-Bell #1235)	25				
63	Four-Leg With 30" x 48" Laminate Top (Artco-Bell #1220)	25				
64	Four-Leg With 30" x 60" Laminate Top (Artco-Bell #1230)	25				
65	Four-Leg With 30" x 72" Laminate Top (Artco-Bell #1250)	25				
66	Four-Leg With 36" x 36" Laminate Top (Artco-Bell #1205)	25				
67	Four-Leg With 36" x 60" Laminate Top (Artco-Bell #1240)	25				
68	Four-Leg With 36" x 72" Laminate Top (Artco-Bell #1260)	25				
69	Four-Leg With 36" Dia. Round Laminate Top (Artco-Bell #1282)	25				
70	Four-Leg With 42" Dia. Round Laminate Top (Artco-Bell #1281)	25				
71	Four-Leg With 48" Dia. Round Laminate Top (Artco-Bell #1280)	25				
72	Four-Leg With 60" Dia. Round Laminate Top (Artco-Bell #1286)	25				
73	Four-Leg With 48" x 72" Kidney-Shape Laminate Top (Artco-Bell #1275)	25				
74	Four-Leg With 60" x 66" Horseshoe-Shape Laminate Top (Artco-Bell #1277)	25				
75	Four-Leg With 24" x 24" x 24" x 48" Trapezoid-Shape Laminate Top (Artco-Bell #1291)	25				
76	Four-Leg With 30" x 30" x 30" x 60" Trapezoid-Shape Laminate Top (Artco-Bell #1290)	25				
77	Pedestal "T-Leg" With 24" x 48" Laminate Top (Artco-Bell #1910)	25				
78	Pedestal "T-Leg" With 24" x 48" Laminate Top (Artco-Bell #1910)	25				
79	Pedestal "T-Leg" With 30" x 60" Laminate Top (Artco-Bell #1930)	25				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
80	Pedestal "T-Leg" With 30" x 72" Laminate Top (Artco-Bell #1950)	25				
81	Pedestal "T-Leg" With 36" x 72" Laminate Top (Artco-Bell #1960)	25				
82	Pedestal "T-Leg" - UnKnown Size	25				
83	Tote Tray 12" x 16" x 4" High	25				
84	Steel Bookbox 14-1/2" x 13-5/8" x 4 1/2" High (Artco-Bell #0021)	100				
85	9" x 21" Wire Management Panel (Artco-Bell #WMP3)	50				
86	9" x 33" Wire Management Panel (Artco-Bell #WMP4)	50				
87	9" x 45" Wire Management Panel (Artco-Bell #WMP5)	50				
88	9" x 57" Wire Management Panel (Artco-Bell #WMP6)	50				
89	Optional Casters	100				
90	Folding Table With 30" x 60" Laminate Top (Midwest Folding Products #3060F)	25				
91	Folding Table With 30" x 72" Laminate Top (Midwest Folding Products #3072F)	25				
92	Folding Table With 30" x 96" Laminate Top (Midwest Folding Products #3096F)	25				
93	Folding Table With 60" Dia. Round Laminate Top (Midwest Folding Products #R60F)	25				
Category XI - Heavy Duty Folding Tables						
94	Heavy-Duty Adjustable-Height Folding Table With 20" x 26" Plywood Laminate Top	25				
95	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 24" x 48" Plywood Laminate Top (Midwest Folding Products #TLA245EF)	25				
96	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 30" x 60" Plywood Laminate Top (Midwest Folding Products #TLA305EF)	25				
97	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 30" x 72" Plywood Laminate Top (Midwest Folding Products #TLA306EF)	25				
98	Heavy-Duty Adjustable-Height "T-Leg" Folding Table With 36" x 72" Plywood Laminate Top (Midwest Folding Products #TLA 366EF)	25				
Category XII - Lightweight Folding Tables						
99	18" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #618LW)	25				
100	18" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #818LW)	25				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
101	24" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #624LW)	25				
102	24" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #824LW)	25				
103	30" x 60" Folding Table With ABS Plastic Top (Midwest Folding Products #530LW)	25				
104	30" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #630LW)	25				
105	30" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #830LW)	25				
106	36" x 72" Folding Table With ABS Plastic Top (Midwest Folding Products #636LW)	25				
107	36" x 96" Folding Table With ABS Plastic Top (Midwest Folding Products #836LW)	25				
108	60" Dia. Round Folding Table With ABS Plastic Top (Midwest Folding Products #R60LW)	25				
Category XIII - Banquet Folding Tables						
109	30" x 72" Folding Table With Plywood Laminate Top (Midwest Folding Products #630EF)	25				
110	30" x 96" Folding Table With Plywood Laminate Top (Midwest Folding Products #830EF)	25				
111	60" Dia. Round Folding Table With Plywood Laminate Top (Midwest Folding Products #R60EF)	25				
Category XIV - Mobile Folding Cafeteria Tables						
112	48" Dia. Round Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge and Chrome Frame (Midwest Folding Products #SRT48C)	25				
113	60" Dia. Round Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge and Chrome Frame (Midwest Folding Products #SRT60C)	25				
114	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge and Chrome Frame (Midwest Folding Products #STU12C)	25				
115	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 17" High Attached Stool Seating (12 Seats) (Midwest Folding Products #SSU1212C)	25				
116	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 15" High Attached Stool Seating (12 Seats) (Midwest Folding Products #SSU1212C)	25				

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
117	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 15" High Attached Bench Seating (Midwest Folding Products #SBU12C)	25				
118	30" x 145" Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame and 17" High Attached Bench Seating (Midwest Folding Products #SBU12C)	25				
118B	60" Dia. Round Table With Particleboard Laminate Top, "T-Mold" Vinyl Edge, Chrome Frame, and Attached Stool Seating (8 Seats) (Midwest Folding Products #SSUR608C)	25				
118C	96" Long "Convertible Bench" Table With Particleboard Laminate Top, Plywood Laminate Bench, Vinyl "T-Mold" Edge, Powdercoat Painted Frame With Chrome Plated Pedestal (Midwest Folding Products #TB8)	25				
Category XV - Desks (Teacher's and Study Carrel)						
119	30" x 48" Single-Pedestal Steel Teacher's Desk (Artco-Bell #D4L0 Left Pedestal or #D4R0 Right Pedestal)	25				
120	30" x 60" Double-Pedestal Steel Teacher's Desk (Artco-Bell #D500)	25				
121	24" x 36" Study Carrel Desk With Pedestal "T-Legs", Laminate Top, and Laminate Privacy Panel With	25				
122	24" x 36" Study Carrel Desk With Pedestal "T-Legs", Laminate Top, and Laminate Privacy Panel With	25				
123	Optional Privacy Panel (Included in Items #121 & #122)	25				
Category XVI - Miscellaneous Chairs						
124	Upholstered Stack Chair With Chrome Frame (HON #1081)	100				
125	Stackable Upholstered Chair With Painted Frame and	100				
126	Steel Folding Chair (National Public Seating #200)	100				
127	Steel Folding Chair With Vinyl Seat & Back Padding	100				
128	High-Density Poly Stacking Chair (Artco-Bell #CS17)	200				
Category XVII - Storage Equipment						

Vendor Name _____

Item	Description	Est. Quantity	Unit Price	Min Order	Non-Skid Glides	Other Extra
129	Table Caddy for 48" to 72" Round Folding Tables (Midwest Folding Products #HRTC)	12				
130	Table Caddy for 72" Long Rectangular Folding Tables (Midwest Folding Products #TC72)	12				
131	Table Caddy for 96" Long Rectangular Folding Tables (Midwest Folding Products #TC96)	12				
132	Horizontal Chair Caddy for Folding Chairs (Midwest Folding Products #CC84)	12				
133	Two-Tier Vertical Chair Caddy for Folding Chairs (Midwest Folding Products #VCT72)	12				
Category XVIII - Adjustable-Height Stools						
134	With Poly Seat and Chrome Frame Artco-Bell #0801 (Adjusts 19" to 27-1/2")	25				
135	With Poly Seat and Chrome Frame Artco-Bell #0802 (Adjusts 23" to 32")	25				
137	With Hard Plastic Seat and Chrome Frame Artco-Bell #0803 (Adjusts 19-1/2" to 28")	25				
138	With Hard Plastic Seat and Chrome Frame Artco-Bell #0804 (Adjusts 23-1/2" to 32-1/2")	25				
Category XIX - Inside Delivery Fee						
	Cost / per order to place items in correct room in building.	100				
Vendor Representative: Name: _____ Address: _____ _____ Phone No: _____ FAX: _____				Explain any tier discount pricing: _____ _____ _____ _____		
_____ Type Name of Representative						
_____ Representative Signature				_____ Date		

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. “Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. “Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State’s Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____