

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division Buyer at Robert.A.Wagner@wv.gov with a copy to Karen.Q.Byrd@wv.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 2/19/2008.

Requisition Number: BHS80093

Department/Agency: DHHR/BHBF/Commissioner's Office

Detailed Description of Project: The Secretary of the Department of Health and Human Resources (WVDHHR), Martha Y. Walker, continues to chair a Commission regarding behavioral health in West Virginia. House Bill 4488, which was passed on March 11, 2006, which provided the framework for the West Virginia Comprehensive Behavioral Health Commission that has brought the departments and divisions of state government, working collaboratively with the applicable individuals and organizations in the private sector that provide behavioral health services together. It is the purpose of the Legislature to encourage the long-term, well-planned development of a comprehensive and cost-effective system of care for West Virginia. Since October 2006, under the direct administration of the Bureau for Behavioral Health and Health Facilities (BHBF), the Commission and its associated Advisory Board have been meeting including the use of seven working groups. Beyond the start-up process, the Commission and the working groups have completed the first phases of work that included providing analysis of the current system and recommendations for the future system.

Proposed Sole Source Vendor: CESD (Center for Entrepreneurial Studies & Development, Inc.)

Specific Eligibility Criteria:

Vendor must provide a detailed work history, including references, for each of the following qualifications:

- Vendor must provide resume(s) of project team.
- Vendor must demonstrate a minimum of (3) three years experience in doing organizational functional analysis and development work by providing a detailed work history, including references.
- Vendor must demonstrate a minimum of (1) one year experience with DHHR Leadership Excellence Initiative (LEI) and be able to deliver the training material used within LEI.
- Vendor must demonstrate strong experience in facilitation, training and leadership coaching.
- Vendor must demonstrate experience in strategic planning in the public sector (preferred in state government areas working with human services), to include practical experience with executive of plans (implementation processes).
- Vendor must demonstrate experience specific with large process improvement initiatives involving multiple working groups and associated processing requirements.

Specific Qualification Criteria: Vendor must begin work immediately upon award of contract. All travel and direct expenses must be included in vendor's bid.