



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 ABC81

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 SHELLY MURRAY
 304-558-8801

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALCOHOL BEVERAGE CONTROL
 COMMISSION
 HUB INDUSTRIAL PARK
 RIVER ROAD
 NITRO, WV
 25143 558-2487

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/06/2008				

BID OPENING DATE: 03/18/2008 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
----- ADDENDUM NO. 1 ----- THIS ADDENDUM IS ISSUED TO ADDRESS QUESTIONS/CONCERNS RAISED DURING THE PRE-BID CONFERENCE OF 02/27/2008 AND THE QUESTION SUBMISSION DEADLINE OF 02/29/2008. ATTACHMENTS: QUESTIONS AND RESPONSES PRE-BID SIGN IN SHEET ----- END OF ADDENDUM NO. 1 -----						
0001	1	LS		981-47		
				HEATING UNIT		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

ABC81
ADDENDUM NO. 1

The following are a list of Q/A from the February 27 pre-bid meeting for roof top mounted heating unit at ABC Warehouse.

Q. Payment schedule can be one invoice?

A. Payment schedule will be one invoice as everyone at the pre-bid meeting agreed.

Q. Do you mean Certified in HVAC?

A. Certified will mean in HVAC.

Q. Is there a gas shut off valve to the unit?

A. Yes

Q. ABCA 81 RFQ, Page 11 # 15 Manifold arrangement to meet (FM) and /or

(IRI)

A. Manifold arrangement to meet (FM) only.

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: ABC81

Date: 02/27/2008

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Carrier
Firm Address:	2 Mission Way Scott Depot, WV 25560
Representative Attending:	Dylan Graham
Phone Number:	304-941-8331
Fax Number:	304-757-3018
Email Address:	Dylan.Graham@carrier.wv.com

Firm Name:	Rock Branch Meck Inc.
Firm Address:	132 HARRIS DR. Poet, WV 25159
Representative Attending:	Lon Meadows
Phone Number:	755-5220 755-9101
Fax Number:	755-5270
Email Address:	---

Firm Name:	M.W. Kryzak r Sen
Firm Address:	17 Keystone Dr. Charleston WV 25311
Representative Attending:	Kenny Kryzak
Phone Number:	304 344 3663
Fax Number:	304 344 3664
Email Address:	

Firm Name:	DOUGHERTY CO., INC.
Firm Address:	600 50th St, SE Charleston, WV 25304
Representative Attending:	LUTHER LASURE
Phone Number:	304-925-6664
Fax Number:	304-925-4280
Email Address:	lutherlasure@doughertyco.com

Firm Name:	ELO MECHANICAL
Firm Address:	1510 Coonskin Drive. Charleston WV 25311
Representative Attending:	William E. Ashworth
Phone Number:	304-346-0546
Fax Number:	304 346 0548
Email Address:	

Firm Name:	CIMCO INC
Firm Address:	2336 Virginia Avenue Hurricane, WV 25526
Representative Attending:	JIM WATERS
Phone Number:	304-562-0121
Fax Number:	304-562-0320
Email Address:	cimcowv@verizon.net

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Firm Name:	FRANK CLOVEDIA
Firm Address:	ABCA
Representative Attending:	ABCA
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	AKA Mechanical Service
Firm Address:	3760 Steeple Hollow Dr Herritage WV 25526
Representative Attending:	Willie Taylor Jr
Phone Number:	(304) 757-5618
Fax Number:	(304) 757-6716
Email Address:	willie.taylor@AAMService.com

Firm Name:	Sharon Smith
Firm Address:	WV ABCA
Representative Attending:	WV ABCA
Phone Number:	558-2481
Fax Number:	
Email Address:	

Firm Name:	ED HART
Firm Address:	WV ABCA
Representative Attending:	ABCA
Phone Number:	759-0720
Fax Number:	
Email Address:	

Firm Name:	AKA Mechanical serv
Firm Address:	3760 Steeple Hollow DR Heritage WV
Representative Attending:	Michael Hatfield
Phone Number:	(304) 767-5610
Fax Number:	757-6716
Email Address:	Mike.Hatfield@AKAServ.com

Firm Name:	Fair's Bros. Roofing Co.
Firm Address:	1518 Hensford St CWD WV 25311
Representative Attending:	Jay Holcomb
Phone Number:	343-5566
Fax Number:	343-5568
Email Address:	Jay.Holcomb@brizen.net

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: _____

ABC81

Date: _____

02/27/2008

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Firm Name:	<i>WILSON Technical Services</i>
Firm Address:	<i>302 Spruce St St Albans WV 25777</i>
Representative Attending:	<i>Ed Guntan</i>
Phone Number:	<i>Lewis Angus</i>
Fax Number:	<i>304 - 722 - 1810</i>
Email Address:	<i>304 - 722 - 1846</i>
	<i>Lewis.Angus@PTS.WV.COM</i>

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	