



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**708EC014**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**MICHAEL AUSTIN  
 304-558-2402**

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201                      304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
05/11/2008				

BID OPENING DATE: **06/04/2008**                      **BID OPENING TIME 01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				BID OPENING DATE AND TIME CHANGED		
				FROM: 05/21/08 AT 1:30 P.M.		
				TO: 06/04/08 AT 1:30 P.M.		
				NO OTHER CHANGES		
0001	1	EA		765-87		
				2 WHEEL DRIVE UTILITY TRACTOR		
***** THIS IS THE END OF RFQ 708EC014 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

SIGN IN SHEET

Request for Quotation Number: 708ECO 14

Date: 05/08/2008

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	<u>ROLAND ESSIEMORE</u>
Firm Address:	<u>AGCO CORPORATION</u> <u>450 RUBY FOREST PARKWAY</u> <u>SWANEE GA</u> <u>30024</u>
Representative Attending:	
Phone Number:	<u>678-427-2396</u>
Fax Number:	<u>678-714-6756</u>
Email Address:	<u>ROLAND.ESSIEMORE@AGCOCORP.COM</u>

Firm Name:	<u>BRUCE BOE AGCO CORP.</u>
Firm Address:	<u>100 FENWELTOWN RD</u> <u>NEW ALEXANDRIA PA 15670</u>
Representative Attending:	
Phone Number:	<u>724-931-3467</u>
Fax Number:	<u>724-668-7690</u>
Email Address:	<u>BRUCE.BOE@AGCO CORP.COM</u>

Firm Name:	<u>NEW HOLLAND AG (CNH Americas LLC)</u>
Firm Address:	<u>500 Diller Ave. (ms 248)</u> <u>New Holland, PA 17357</u>
Representative Attending:	<u>Wayne Crow</u>
Phone Number:	<u>717-355-4744</u>
Fax Number:	<u>717-355-1485</u>
Email Address:	<u>wayne.crow@newholland.com</u>

Firm Name:	<u><del>BRUCE ALAMO INDUSTRIAL</del></u> <u>502 EAST WYANT</u> <u>SUGARHILL GA 30088</u>
Firm Address:	
Representative Attending:	<u>BRUCE DUNLAWY</u>
Phone Number:	<u>830-305-2285</u>
Fax Number:	<u>830-693-0436</u>
Email Address:	<u>BDUNLAWY@ALAMO-INDUSTRIAL.COM</u>

Firm Name:	<u>ALAMO SALES CORP.</u>
Firm Address:	<u>502 EAST WYANT</u> <u>SUGARHILL GA 30088</u>
Representative Attending:	<u>BRUCE DUNLAWY</u>
Phone Number:	<u>830-579-1490</u>
Fax Number:	<u>830-379-0864</u>
Email Address:	<u>BDUNLAWY@ALAMO-INDUSTRIAL.COM</u>

Firm Name:	<u>Middleton TRAVEL Sales</u>
Firm Address:	<u>2032 Fairmont Ave</u> <u>Fairmont - WV 26554</u>
Representative Attending:	<u>Jim Boyles</u>
Phone Number:	<u>306-480-8123</u>
Fax Number:	<u>306-9698</u>
Email Address:	<u>Jim@MiddletonTravel.com</u>

PRE-BID CONFERENCE  
SIGN IN SHEET

Request for Quotation Number: 708EC014

Date: 05/08/2008

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Firm Name:	Diamond Mower's, Inc
Firm Address:	27134 Parklane Drive Sioux Falls, S.D. 57106
Representative Attending:	Tim Schwab
Phone Number:	417-291-4132
Fax Number:	417-759-2175
Email Address:	tim@diamondmowers.com

Firm Name:	Hayhurst Equipment/Motrim
Firm Address:	435 W. Myles Ave P.O. Box 457 Pennsboro, WV 26415
Representative Attending:	JAMES WHITE
Phone Number:	304-659-2917
Fax Number:	304-659-3371
Email Address:	heinc@citynet.net

Firm Name:	HAYHURST EQUIPMENT, INC.
Firm Address:	P.O. Box 457 PENNSBORO, WV 26415
Representative Attending:	Jim Flesher
Phone Number:	304-659-2917
Fax Number:	304-659-3371
Email Address:	warranty.heinc@citynet.net

Firm Name:	Motrim, Inc
Firm Address:	240 STEBBENS AVE CAMBRIDGE, OH 43725
Representative Attending:	TOM BRILL
Phone Number:	740-439-2725
Fax Number:	740-432-2098
Email Address:	FFEX@motrim.net

Firm Name:	New Holland (Cutt America LLC)
Firm Address:	500 MILLER 1895 PO NEW HOLLAND, PA 17557
Representative Attending:	Jim RASHFORD
Phone Number:	717-371-7382
Fax Number:	717-240-0918
Email Address:	Jim.rashford@newholland.com

Firm Name:	Fairplain Tractor Sales
Firm Address:	P.O. Box 287 R. PLYMOUTH 25271
Representative Attending:	GENE FISHER
Phone Number:	304-372-9875
Fax Number:	304-372-2713
Email Address:	Tractor_Sales@winetfarm

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Firm Name:	CARMICHAEL EQUIPMENT
Firm Address:	6777 MERRITS CREEK RD MOUNTAIN, WY
Representative Attending:	JOHN CARMICHAEL
Phone Number:	740-446-2412
Fax Number:	740-446-9104
Email Address:	JOHNCARMICHAEL@CAPEQ.COM

Firm Name:	MIDDLESTOWN TRACTOR
Firm Address:	2895 White Hall Blvd FAIRMONT, WY 26554
Representative Attending:	Phillip A. <sup>BOYD</sup>
Phone Number:	304-366-4690 (412)
Fax Number:	366-4698
Email Address:	PHIL@MIDDLETOWNTRACTOR.COM

Firm Name:	JOHN DEERE Co
Firm Address:	2000 JOHN DEERE RUN CARY, NC 27513
Representative Attending:	Robert C Meerslein
Phone Number:	724-941-9356
Fax Number:	724-941-9358
Email Address:	meerslein.robertc@johndeere.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
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Email Address:	

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