



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**708EC008**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**MICHAEL AUSTIN**  
**304-558-2402**

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
12/17/2007				

BID OPENING DATE: **12/27/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				CHANGES TO THE SPECIFICATIONS, DELETE THE FOLLOWING:		
				PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.		
				BID OPENING DATE AND TIME REMAINS 12/27/07 @1:30 P.M.		
				NO OTHER CHANGES.		
0001	1	EA		760-75		
				DOUBLE DRUM VIBRATORY ROLLER/COMPACTOR		
				***** THIS IS THE END OF RFQ 708EC008 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

### SIGN IN SHEET

RFQ # 708EC008  
Date: 12/13/2007

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

- 1. Caterpillar  
Jenelle Strawbridge

\_\_\_\_\_ P 704-752-1330  
\_\_\_\_\_ F \_\_\_\_\_  
E-mail \_\_\_\_\_
  
- 2. Eric Cramer  
Walker Machinery

3 Park Rd  
NiRo WV 25143

\_\_\_\_\_ P 304-759-6400  
\_\_\_\_\_ F 304-759-6404  
E-mail ecramer@walker-cat.co
  
- 3. Volvo Construction  
Charlie Yingling

621 Howther Road,  
Lewisburg, Pa 17339

\_\_\_\_\_ P 717-319-2069  
\_\_\_\_\_ F 717-938-1496  
E-mail charlie.yingling@volvo.com
  
- 4. Leslie Equipment Co.  
~~Cecil Horne~~  
Tim Wagner

284 Van Kierle Dr  
~~19 Golf Course Drive~~  
Cross Lanes, WV  
Fairmont WV. 26554

\_\_\_\_\_ P 304-534-5454  
\_\_\_\_\_ F ~~304-204-1818~~  
E-mail ~~horne@lec1.com~~  
wagner@lec1.com
  
- 5. Uniontown Ind. EQ. Co.  
Mike Clower

2266 University Dr.  
Lewistown, PA

\_\_\_\_\_ P 724-437-1578  
\_\_\_\_\_ F 724-437-2098  
E-mail mclower@UFEC.COM

Please print or write legibly!

Your fax # is essential to contact you timely!

## SIGN IN SHEET

RFQ # 708EC008Date: 12/27/2007

Firm &amp; Representative Name:

Mailing Address:

Phone, Fax, &amp; E-Mail:

1. Anderson Equipment P.O. Box 3109 P (304) 756-2800  
Teri Surface Chas., WV 25331 F (304) 756-2799

E-mail tsurface@andersonequip.com

2. Brian Cantrell 7 Roskin Dr. P 304-366-3075  
Anderson Equipment Farmington, WV 26554 F 304-366-7214

E-mail bcantrell@andersonequip.com

3. GARY GRADY P.O. Box 473 P 346-5301  
WV TRACTOR CHARLESTON WV F 346-5305

E-mail 25322 wvtractor@msn.com

4. Joe Dinaldo Rt 2 Box 924 P 304-641-2011  
Logan Corporation Clarksburg, WV 26301 F 304-623-5676

E-mail jdinaldo@logancorp.com

5. TONY JONES 126 LAKEVIEW DR P 304-741-3569  
MH EQUIPMENT CHARLESTON WV 25313 F 304 776-6966

E-mail TJONES@MHEQUIPMENT.C

Karen Cochran  
Don Weese

Please print or write legibly!

Your fax # is essential to contact you timely!