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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

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JOHN JOHNSTON 304-558-2402

DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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JOHN JOHNSTON 304-558-2402

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JOHN JOHNSTON 304-558-2402

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1. SPECIFICATIONS

The following sections of the West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, adopted 2000 as modified by the current Supplemental Specifications shall apply to the administration of this contract: Sections 101, 102.4, 102.5, 105.1, 105.3, 105.4, 105.10, 105.11, 105.12, 105.13, 106.3, 106.4, 106.5, 106.6, 106.7, 106.9, 107.1, 107.2, 107.3, 107.14, 107.19, 107.20, 108.8, 109.1, 109.2 and 109.20.

The requirements of the West Virginia Department of Transportation, Division of Highways, Standard Specifications Section 109.20, PRICE ADJUSTMENT FOR LOAD LIMIT VIOLATIONS shall apply to all material supplied under this contract. This will include material loaded by the vendor into Division of Highways owned and/or rented trucks.

The terms "Contractor" and "Vendor" used in the above specifications of this contract are interchangeable. Contractor shall mean Vendor and Vendor shall mean Contractor.

West Virginia Department of Transportation, Division of Highways' Standard Specifications Roads and Bridges, adopted 2000 as modified by the current Supplemental Specifications may be obtained from:

West Virginia Division of Highways Engineering Division, Technical Division Building 5, Room A-650 1900 Kanawha Blvd., East Charleston, West Virginia 25305 Phone: 304-558-2885

Sodium Chloride shall conform to the requirements of ASTM D632-83 and Type I, Grade 1 and shall be delivered in bulk.

2. ACCEPTANCE AND DELIVERY GUARANTEE

The Division of Highways guarantees acceptance of seventy (70) percent of the total estimated quantity awarded to an individual vendor. However, conditions may dictate adjustment of the actual quantities delivered to specified sites.

The Vendor shall guarantee delivery, as requested by the Division of Highways, of one hundred and twenty-five (125) percent of the total estimated award quantity stated in this contract. All guaranteed deliveries shall be completed prior to March 15, 2008.

Bidder agrees, by execution of this bid, that the guaranteed accepted quantity (seventy percent of total estimated needs) shall be delivered to Division of Highways storage sites or in a Department of Environmental Protection approved stockpile(s) by December 15, 2007.

BIDDING INSTRUCTIONS

The purpose of this contract is to provide for the delivery of Sodium Chloride to the various locations listed in the bidding schedule. Actual quantities to be delivered to each location will be specified in State Contract Purchase Orders (SCO), which will be issued by the Department of Highways at the time delivery is required.

Bidders submitting bids for a specific county shall bid all of that county's locations - one unit price - for the county sites listed on the attached Bid Schedules. This shall apply to the listed Interstate and Corridor sites as well.

Any qualification of bids or any modification of the specifications or conditions governing the bids may be cause for their rejection.

4. CONTRACT AWARD

All qualified Vendors who submit a valid bid for "FOB Vendor's Storage Site" will be awarded a contract for this item (see section 11).

Qualified Vendors who submit a valid bid for "FOB Division's Storage Site" will be awarded a contract for those locations for which their bid is low.

In the event a Vendor fails to conform to the requirements set out in this contract document, the State Contract Purchase Order or the governing specifications, the Purchase Order Contract may be canceled and re-awarded to the next low bidder.

5. DELIVERY

State Contract Purchase Orders (SCO) for delivery to individual Division of Highways Storage Sites will be issued to the Vendor awarded a contract for the county locations (see Bid Schedule).

From December 1, 2007 through March 31, 2008 delivery shall be made within seven (7) calendar days after vendor is notified by the Division of Highways.

Original delivery tickets for each delivered load to the Division's storage sites must be signed and retained by a DOH employee at the delivery location.

In the event the Vendor to which the SCO is issued is unable to comply with the specified delivery schedule the Division may, at its option, cancel all or part of the SCO and obtain the required quantity of Sodium Chloride from the most economical available source.

6. SAMPLING AND TESTING

Upon award of contract, the Vendor shall provide the Division with the proposed source of supply. Acceptance shall be based on suppliers' certification of quality and gradation. This information shall be directed to:

West Virginia Division of Highways Materials Division 190 Dry Branch Road Charleston, West Virginia 25306 Phone Number 304-558-3175

The Division may conduct sampling and testing to verify material quality or gradation.

7. WEIGHING MATERIALS DELIVERED BY TRUCK

Material delivered by truck shall be weighed in accordance with Section 308.5 of the West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, Adopted 2000 as modified by the current Supplemental Specifications.

8. SUPPLYING OTHER ORGANIZATIONAL ENTITIES

In accordance with Chapter 5A, Article 3, Section 9 of the Code of West Virginia the commodities or services contracted for herein shall be available to all local governmental bodies in accordance with the same prices, terms and conditions afforded to the State of West Virginia.

In the event any Vendor does not wish to extend the above prices, terms and conditions of his bid and subsequent contract to all political sub-divisions of the State, he must so indicate in a clear and unambiguous manner in his bid. This indication does not prejudice the award of the contract. If a Vendor does not indicate his refusal to extend the prices, terms and conditions of his bid to other entities of the State he is bound to extend them upon issuance of a purchase order by these entities.

Other organizational entities using this provision of the contract shall do so without any involvement of the Division of Highways. That is, the entity shall make its own purchase arrangements with the Vendor and shall make its own arrangements for payment.

9. VENDOR'S INVOICES

Vendor's invoices must be submitted in original and one copy and contain the following:

- a) All Weight Ticket numbers for material delivered during the invoicing period.
- b) Division of Highways State Contract Purchase Order (SCO) Number, and this Contract Number.
- c) Total quantity and unit price with the total cost of each type of material furnished.

 $\underline{\text{NOTE}}$: Under no circumstance will the West Virginia Division of Highways accept, or $\overline{\text{pay}}$ for, quantities of materials in excess of the quantity stated on the State Contract Purchase Orders (SCO).

10. BID SCHEDULE

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

DÍSTRICT 1

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Boone	Clinton @ WV 85	960	
Boone	Rock Creek	1300	
Boone	Seth	810	
Clay	Widen Rd. @ Cr 11	1020	
Clay	Maysel	480	
Kanawha	Chelyan	1050	
Kanawha	Elkview	1260	
Kanawha	North Charleston	1650	
Kanawha	St. Albans	1050	
Kanawha	I-64 @ Scary	690	
Kanawha	I-64 @ Rt. 119 & Penn Ave.	1110	
Kanawha	I-77 @ Sissonville	870	
Kanawha	I-79 @ Amma	750	
Kanawha	Corridor G @ Alum Creek	810	
Mason	Point Pleasant	1680	
Putnam	Red House	660	
Putnam	Hurricane @ Rt. 34	510	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Cabell	Barboursville	2500	
Cabell	I-64 @ Huntington	1400	
Lincoln	West Hamlin	900	
Lincoln	Yawkey	800	
Lincoln	Harts	800	
Logan	Chapmanville	800	
Logan	Corridor G @ Chapman	nville 1000	
Logan	Wilkinson	1300	
Logan	Man	1000	
			
Mingo & Corr. G.	Miller's Creek	2200	
Mingo	Gilbert	800	
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Wayne	Pritchard	800	
Wayne	Wayne	1200	
Wayne	Crum	600	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Calhoun	Millstone	1000	
Jackson	Rípley	1500	
Jackson	I-77 @ Medina	700	
Pleasants	Belmont	700	
			
Ritchie	Ellenboro	1500	
Ritchie	Corridor D @ Nutter Farm	500	
Ritchie	Corridor D @ Greenwood	700	
Roane	Lefthand @ WV 36	200	
Roane	Amber Hill @ US 119	100	
Roane	Spencer	1000	
Wirt	Elizabeth	1000	
Wood	Parkersburg @ Rt. 95S	1500	
Wood	I-77 @ Parkersburg	1500	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE (DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Doddridge	Smithburg	1500	
ı			•
Harrison	Gore	4000	
Harrison	Saltwell	1500	
Harrison	I-79 @ Goshen Rd.	2500	
Harrison	I-79 @ Lost Creek	2500	
APD 50	Tunnel Hill	2500	
Marion	Fairmont	1500	
Marion	Mannington	1000	
Monongalia	Sabraton	3500	
Monongalia	Pentress	1500	
Preston	Albright	2500	
Preston	Bruceton	1500	
Preston	Terra Alta	1000	
Preston	Fellowsville	1100	
Preston	Aurora	1500	
I-68	Cooper's Rock	4000	
Taylor	Fetterman/Prunytown	2500	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Berkeley & I-81	Martinsburg	3000	
Grant	Petersburg	1000	
Grant	Mt. Storm	2000	
			· metric · · · · · · · · · · · · · · · · · · ·
Hampshire	Romney	700	
Hampshire	Capon Bridge	400	
Hampshire	Slanesville	300	
Hardy	Moorefield	900	
Hardy	Baker	1300	
			
Jefferson	Charles Town	1000	
Mineral	New Creek	800	
Mineral	Sky Line	800	
Mineral	Short Gap	300	
			
Morgan	Berkeley Springs	900	•
Morgan	Largent	350	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Brooke	Wellsburg	2500	
Brooke	Weirton	2000	
Hancock	New Manchester	2000	
Marshall	Glen Dale	3500	
Marshall	Cameron	1500	
Ohio	Triadelphia	2500	
Ohio	I-70 @ Triadelphia	2700	
	-1		
Tyler	Sistersville	1000	
Tyler	Centerville	1000	-
Wetzel	New Martinsville	1900	
Wetzel	Pine Grove	1000	
Wetzel	Hundred	1200	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Barbour	Phillipi	2500	
Barbour	Belington	1500	
Braxton	Gassaway	1000	
Braxton	Heaters	800	
Braxton	I-79 @ Coon Knob	1400	
Braxton	I-79 @ Burnsville	1200	
Gilmer	Glenville	`1200	
Lewis	Weston	1800	
Lewis	Corridor H @ Mudlick	1200	
Upshur	Clow Lot @ Buckhannon	2300	
Upshur	Tennerton	800	
Upshur	Kanawha Head	800	
Upshur	Kanawha Head	800	
Upshur	Corridor H @ Buckhannon	800	
Webster	Cherry Falls	1000	·
Webster	Cowen	800	
Webster	Hacker Valley	300	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Pendleton	Franklin	1000	
Pendleton	Judy Gap	500	
Pendleton	Brandywine	300	
Pendleton	Onego	250	
Pocahontas	Marlinton	800	
Pocahontas	Seebert	700	•
Pocahontas	Green Bank	600	
Pocahontas	Bartow (Thornwood)	500	
Pocahontas	Slaty Fork	800	
Pocanoncas	Staty Polk	800	
Randolph	Elkins	3500	
Randolph	Harmon	1200	
Randolph	Coalton	2000	
Randolph	Valley Head	500	
Randolph	Mill Creek	1500	
Randolph	Pickens	350	
			-
Tucker	Parsons	1500	
Tucker	Thomas	2000	

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
Fayette	Oak Hill	2000	
Fayette	Corridor L @ Oak Hill	1000	
Fayette	Lookout	2000	
Fayette	Glen Ferris	900	
Greenbrier	Lewisburg	1200	<u>-</u>
Greenbrier	Crawley	2000	
Greenbrier	I-64 @ Harts Run	1200	
Monroe	Union	800	
Monroe	Peterstown	400	
Nicholas	Summersville	2000	
Nicholas	Curtin	1200	
Nicholas	Corridor L @ Muddlety	1800	
			 .

Delivery: F.O.B. Division's Storage Site

SODIUM CHLORIDE

(DOH CLASSIFICATION 011-010-000001)

COUNTY	DELIVERY SITE	ESTIMATED NEEDS (TONS)	County Bid Price (PER TON)
McDowell	Havaco	1600	
McDowell	Yukon	400	
McDowell	Johnnycake Mt.	600	
McDowell	Raysel	200	
Mercer	Princeton @ WV 20	3800	
Mercer	Flat Top	1200	
Mercer	I-77 @ Princeton	2200	
Raleigh	Skelton	3600	
Raleigh	Bolt	1500	
Raleigh	I-64 @ Bragg	2800	
Wyoming	Pineville	3000	
Wyoming	Still Run	2500	
Wyoming	Hanover	600	

BIDDING FOB VENDORS STORAGE LOT

11. Bidding F.O.B. Vendor's Storage Site

	Bid Price (\$/Ton) F.O.B Vendor's
Location of Storage Site	Storage Site (Note 1)

Note 1 : Bid price shall include cost of vendor Loading Division trucks.

DISTRICT ADDRESSES

District One

1334 Smith Street

Charleston, West Virginia 25301-1492

District Six

1 DOT Drive

Moundsville, West Virginia 26041-1605

District Two

801 Madison Avenue

Huntington, West Virginia 25712-0880

District Seven

255 Depot Street

Weston, West Virginia 26452-1228

District Three

624 Depot Street

Parkersburg, West Virginia 26102-0308

District Eight

US 219 North

Elkins, West Virginia 26241-1516

District Four

I-79 & Meadowbrook Road

Clarksburg, West Virginia 26302-2570

District Nine

103 1/2 Church Street

Lewisburg, West Virginia 24901

District Five

US Route 50

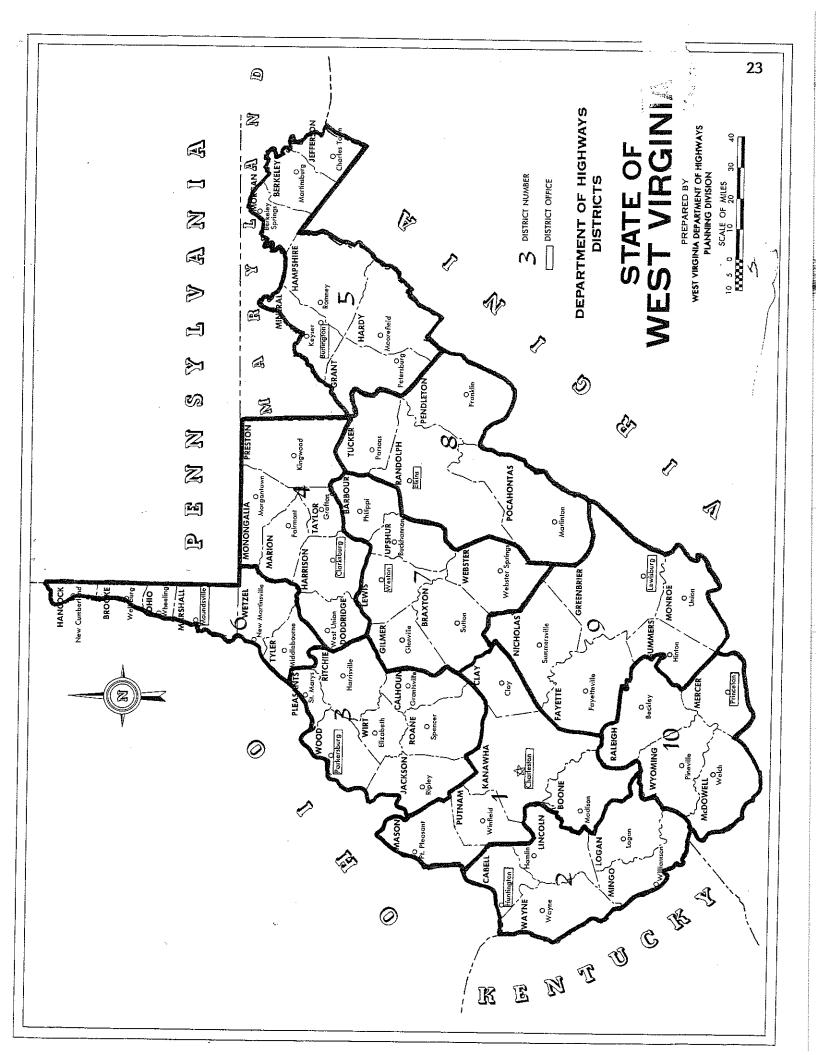
Post Office Box 99

Burlington, West Virginia 26710-0099

District Ten

270 Hardwood Lane

Princeton, West Virginia 24740-2737



RFQ No.	668C0002
KEU NO.	UUUUUUU.

STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

Purchasing Affidavit (Revised 04/15/07)

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	
Authorized Signature:	Date: