



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 SUPFOOD07

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 JO ANN ADKINS  
 304-558-8802

RFQ COPY  
 TYPE NAME/ADDRESS HERE

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ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
05/11/2007				

BID OPENING DATE: 06/05/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDENDUM NO.1***** 1. SUPFOOD07 - PRICING PAGES REVISED - DATED 05/08/200 2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID. *****END OF ADDENDUM NO. 1*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

SUPFOOD07 - PRICING PAGES

Revised 5/08/2007

VENDOR: \_\_\_\_\_

Item	Description	Stock #	Name of Item if bidding an Alternate Item	No. Ounces / Container	Case Qty	Est. Qty	Case Price	Minimum Order	Total	ETA Delivery
1	Amino Acid Bars					12 CS				
2	Boost Chocolate					12 CS				
3	Boost Strawberry					12 CS				
4	Boost Vanilla					12 CS				
5	Boost Butter Pecan					12 CS				
6	Boost w/Fib Chocolate					12 CS				
7	Boost w/Fib Vanilla					12 CS				
8	Boost Vanilla Plus					255 CS				
9	Boost High Protein Drink					24 CS				
10	Boost Plus					24 CS				
11	Boost with Benefiber and FOS					24 CS				
12	Boost Diabetic					24 CS				
13	Carnation Instant Breakfast No sugar - Var. Pack					64 CS				
14	Carnation Instant Breakfast Var. Pack					72 CS				
15	Carnation Instant Breakfast Lactose Free					24 CS				
16	Carnation Enlivel Instant Breakfast Juice Drink					24 CS				
17	Compleat					24 CS				
18	Diabetsource AC					24 CS				
19	Enrich					24 CS				
20	Ensure Butter-Peacan					24 CS				
21	Ensure Chocolate Mint					24 CS				
22	Ensure Chocolate					24 CS				
23	Ensure Coffee					24 CS				
24	Ensure Eggnog					24 CS				
25	Ensure Orange					24 CS				
26	Ensure Orange Cream					24 CS				
27	Ensure Plus Chocolate					24 CS				
28	Ensure Plus Coffee					24 CS				
29	Ensure Plus Eggnog					24 CS				
30	Ensure Plus Strawberry					24 CS				
31	Ensure Plus Vanilla					24 CS				
32	Ensure Plus HN					24 CS				
33	Ensure Pudding, Butterscotch					48 CS				
34	Ensure Pudding, Chocolate					48 CS				
35	Ensure Pudding, Tapioca					48 CS				
36	Ensure Pudding, Vanilla					48 CS				
37	Ensure Strawberry					24 CS				
38	Ensure Vanilla					24 CS				
39	Ensure High Protein					24 CS				
40	Ensure Fiber with FOS, Nutren 1.0 Fiber					24 CS				
41	Fibersource					24 CS				
42	Fibersource HN					24 CS				
43	Forta Drink Fruit Punch					4 CS				
44	Forta Drink Orange					4 CS				
45	Forta Shake Eggnog					4 CS				
46	Forta Shake Strawberry					4 CS				
47	Forta Shake Vanilla					4 CS				
48	Forta Shake Chocolate					10 CS				

SUPFOOD07 - PRICING PAGES

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VENDOR: \_\_\_\_\_

Item	Description	Stock #	Name of Item if bidding an Alternate Item	No. Ounces / Container	Case Qty	Est. Qty	Case Price	Minimum Order	Total	ETA Delivery
49	Glucerna					24 CS				
50	Glucerna Ready - To - Hang					8 CS				
51	Glucerna RTU					24 CS				
52	Glutasorb					24 CS				
53	Glytrol Vanilla					24 CS				
54	Impact Advanced Recovery					24 CS				
55	Isocal, Isocal HN					24 CS				
56	Isosource 1.5					24 CS				
57	Isosource, Isosource HN					24 CS				
58	Isosource VHN					24 CS				
59	Jevity					24 CS				
60	Jevity Plus					24 CS				
61	Jevity Ready - To - Hang					8 CS				
62	L-Emental, Juven					56 CS				
63	Lofenalcac					6 CS				
64	I-Valex-1					6 CS				
65	Meritene, Chocolate					12 cans				
66	Meritene, Strawberry					12 cans				
67	Meritene, Vanilla					12 cans				
68	Meritene, Milk Chocolate					12 cans				
69	MCT Oil					6/1 quart				
70	Microlipid					48/3 OZ				
71	Milupa PKU 2					2 CS				
72	MSUD Maxamaid					4 cans				
73	MSUD Maxamum					4 cans				
74	Nepro - Vanilla					24 CS				
75	Novasource 2.0					24 CS				
76	Novasource Pulmonary					24 CS				
77	Novasource Renal					24 CS				
78	NuBasics 2.0 Vanilla					24 CS				
79	NuBasics Drink Choc. Swirl					24 CS				
80	NuBasics Drink Stwbry Burst					24 CS				
81	NuBasics Drink Vanilla Swirl					24 CS				
82	NuBasics Soup, Chicken					24 CS				
83	NuBasics Soup, Tomato					24 CS				
84	Nutren 1.0 w/Fiber UltraPak					6 CS				
85	Nutren ProBalance, Jevity 1.2 Cal					24 SC				
86	Nutren 1.5, Jevity 1.5 Cal					24 CS				
87	Nutren 2.0 TwoCal HN					24 CS				
88	NutriVent - Vanilla					24 CS				
89	Optimental, Peptamen					8 CS				
90	Osmolite HN Ready - To - Hang					8 CS				
91	Osmolite Ready - To - Hang					24 CS				
92	Oxepa, Nutrivent, Pulmocare					24 CS				
93	Pedialyte					8 pls				
94	PediaLyte (Unflavored) RTF					8 pls				
95	Peptamen 1.5					24 CS				
96	Peptamen, Peptamen with Prebio					24 CS				

SUPFOOD07 - PRICING PAGES

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VENDOR: \_\_\_\_\_

Item	Description	Stock #	Name of Item if bidding an Alternate Item	No. Ounces / Container	Case Qty	Est. Qty	Case Price	Minimum Order	Total	ETA Delivery
97	Peptinex Vanilla					24 CS				
98	Peptinex DT					24 CS				
99	Peptines with Prebiotics					24 CS				
100	Perative					24 CS				
101	Periflex, Orange/Pineapple					4 cans				
102	Periflex, Unflavored					4 cans				
103	Phenex - 1					6 CS				
104	Phenex - 2					6 CS				
105	Phenyl - Free Powder					6 CS				
106	Phlexy 10									
107	ProBalance UltraPak					6 CS				
108	Product 3200 AB					6 CS				
109	Product 80056					6 CS				
110	Promod Powder					6 CS				
111	Promod, Pro-Stat					6 cans				
112	Promote with Fiber, Nutren Replete Fiber									
113	Pro - Phree					6 CS				
114	Propimex					6 CS				
115	Pulmocare Ready - To - Hang					8 CS				
116	Pulmocare Strawberry					24 CS				
117	Pulmocare Vanilla					24 CS				
118	Pulmocare Vanilla RTU					24 CS				
119	Replete w/FiberPak					6 CS				
120	Resource Arginaid EXTRA					24 CS				
121	Resource Diabetic TF					24 CS				
122	Resource Diabetisshield					24 CS				
123	Resource Fruit Beverage					24 CS				
124	Resource Support					24 CS				
125	Resource Arginaid					56 CS				
126	Resource Benecalorie					24 CS				
127	Resource Benefiber					75 CS				
128	Resource Beneprotein Instant Protein Powder					6 cans				
129	Resource Glutasolve					56 CS				
130	Subdue (Flavored)					24 CS				
131	Subdue Plus					24 CS				
132	Tolerex					60 CS				
133	TraumaCal					24 CS				
134	TwoCal HN Butter Pecan					24 CS				
135	TwoCal HN Vanilla					24 CS				
136	Tyrex - 2					6 CS				
137	UCD - 1					5 CS				
138	Ultralcal					12 CS				
139	Vivonex Plus					36 CS				
140	Vivonex RTF					24 CS				
141	Vivonex T.E.N.					60 CS				
142	Wheat Starch					5 CS				
143	XP Maxamaid, Orange					4 cans				
144	XP Maxamaid, Unflavored					4 cans				



Vendor:	Spending Unit:
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Requisition No.: \_\_\_\_\_

**ADDENDUM ACKNOWLEDGEMENT**

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

**Addendum No.'s:**

- No. 1 \_\_\_\_\_
- No. 2 \_\_\_\_\_
- No. 3 \_\_\_\_\_
- No. 4 \_\_\_\_\_
- No. 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date