

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at team@wvadmin.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 04/27/07.

Requisition Number: ST0421

Department/Agency: West Virginia State Treasurer's Office

Detailed Description of the Project: Comprehensive and established Unclaimed Property Software Program and related services for use by State Unclaimed Property Division.

Proposed Sole Source Vendor: Wagers & Associates, Inc.

Specific Eligibility Criteria: Program must be compatible with Microsoft Windows and be able to easily integrate and interface with popular SQL databases (Microsoft SQL Server, Oracle, RDBMS) and other existing accounting programs. Program must accept unclaimed property holder reports submitted in the NAUPA Standard Electronic File Format (see, <http://www.wagers.net/NaupaSpec/NaupaRevisedStandard.pdf> for further detail); must automatically generate extensive financial reports; provide a system for claims processing, management and payment; create detailed auditing and balancing reports; track holder reports, property, claims, payments and other such entries; automatically note and correct duplications; monitor and update investments; provide camera-ready output for advertising; and have extensive, reliable and secure data import/export capabilities. Technical support staff, periodic updates and training must be included in the contract.

Specific Qualification Criteria: Program must be an established unclaimed property system that has been used successfully by other states. The program must be Windows compatible and have the detailed reporting, tracking and auditing functions as noted previously. It specifically must have the ability to import existing data into the new system and export data to existing programs.