



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
SBUS07

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
BETTY FRANCISCO 304-558-0468

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/19/2006				

BID OPENING DATE: 09/28/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 01						
THE ATTACHED PRICING PAGES (REVISED 9/19/07) REFLECT SOME CHANGES TO THE SPECIAL NEEDS BUSES ON THE ADDENDUM PAGE (PAGE FOUR OF THE PRICING PAGES).						
THE BID OPENING DATE HAS BEEN CHANGED TO THURSDAY, SEPTEMBER 28, 2006.						
*****END OF ADDENDUM NO. 01*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

SBUS07 Pricing Pages

REVISED 9/19/07

TRANSIT UNITS

71 Passenger

210HP, FE, Automatic Transmission	\$ _____
230HP, FE, Automatic Transmission	\$ _____
230HP, RE, Automatic Transmission	\$ _____
Delivery to Charleston, WV	\$ _____

77 Passenger

210HP, FE, Automatic Transmission	\$ _____
230HP, FE, Automatic Transmission	\$ _____
230HP, RE, Automatic Transmission	\$ _____
Delivery to Charleston, WV	\$ _____

84 Passenger

250HP, FE, Automatic Transmission	\$ _____
250HP, RE, Automatic Transmission	\$ _____

89 Passenger

250HP, FE, Automatic Transmission	\$ _____
250HP, RE, Automatic Transmission	\$ _____
Delivery to Charleston, WV	\$ _____

Transit Unit Vendor: _____

_____	_____
Print Name)	(Signature)

Date: _____

Phone: _____

Toll Free Phone Number: _____

Fax: _____

Email: _____

SBUS07 Pricing Pages

CONVENTIONAL UNITS

24 Passenger

Type A1 – 130HP – Automatic Transmission	\$ _____
Type B – 130HP – Automatic Transmission	\$ _____

30 Passenger

Type A1 – 130HP – Automatic Transmission	\$ _____
Type B – 130HP – Automatic Transmission	\$ _____

35 Passenger

Regular - 175HP - Automatic Transmission	\$ _____
Sp. Education - 175HP - Automatic Transmission	\$ _____
Delivery To Charleston, WV	\$ _____

47 Passenger

Regular - 190HP - Automatic Transmission	\$ _____
Regular - 210HP - Automatic Transmission	\$ _____
Sp. Education - 190HP - Automatic Transmission	\$ _____
Delivery To Charleston, WV	\$ _____

53 Passenger

Regular - 190HP - Automatic Transmission	\$ _____
Regular - 210HP - Automatic Transmission	\$ _____
Regular - 210HP - Manual Transmission	\$ _____
Delivery To Charleston, WV	\$ _____

59 Passenger

Regular - 190HP - Automatic Transmission	\$ _____
Regular - 210HP - Automatic Transmission	\$ _____
Delivery To Charleston, WV	\$ _____

65 Passenger

Regular - 210HP - Automatic Transmission	\$ _____
Regular - 230HP - Manual Transmission	\$ _____
Delivery To Charleston, WV	\$ _____

SBUS07 Pricing Pages

CONVENTIONAL UNITS - Continued

71 Passenger

Regular - 210HP - Automatic Transmission \$ _____

Delivery To Charleston, WV \$ _____

77 Passenger

Regular - 210HP - Automatic Transmission \$ _____

Regular - 230HP - Automatic Transmission \$ _____

Delivery To Charleston, WV \$ _____

DELIVERY:

Bidders must state number of days after receipt of order (ARO) for bus delivery. Number of days for delivery shall be no greater than 120 days. This does include "letters of intent".

Buses will be delivered within _____ days ARO.

Conventional Unit Vendor: _____

_____ (Print Name) (Signature)

Date _____

Phone _____

Toll Free Phone Number _____

Fax: _____

Email _____

SBUS07 Pricing Pages

ADDENDUM

Special Needs – Conventional

53 Passenger	
220 HP/520 ft.lbs. torque – Automatic Transmission	\$ _____
59 Passenger	
220 HP/520 ft.lbs. torque – Automatic Transmission	\$ _____
65 Passenger	
230 HP/660 ft.lbs. torque – Automatic Transmission	\$ _____
71 Passenger	
230 HP/660 ft.lbs. torque – Automatic Transmission	\$ _____
77 Passenger	
230 HP/660 ft.lbs. torque – Automatic Transmission	\$ _____