



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
RJC590

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**BUYER 32
 304-558-0492**

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

REG'L JAIL & CORR'L AUTH'Y

1325 VIRGINIA STREET EAST
 CHARLESTON, WV
 25301 304-558-2110

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/15/2006				

BID OPENING DATE: **11/30/2006** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #01						
<p>THIS ADDENDUM IS ISSUED AS A RESULT OF THE PRE-BID HELD ON NOVEMBER 14, 2006, 1:00 PM, TO CHANGE, MODIFY, CLARIFY, DELETE, OR ADD TO THE SCOPE OF WORK OR SPECIFICATIONS AS STATED BELOW; AND TO EXTEND THE BID OPENING DATE.</p> <ol style="list-style-type: none"> ALLOWABLE WORKING DAYS & HOURS - TUESDAY-THURSDAY; 9:00 AM TO 5:00 PM - WORK DAYS & HOURS SHALL BE COORDINATED WITH JAIL ADMINISTRATION. ADDITION: VENDOR WILL BE REQUIRED TO PROVIDE ONE (1) 750VA UPC FOR EACH LOCATION TO ASSIST IN ELIMINATING DAMAGE CAUSED BY LIGHTNING, POWER SURGES/SPIKES & DECREASES. CLARIFICATION: ORIGINAL SPECIFICATIONS, PAGE 13, & CONTINUING TO PAGE 14, I. RECORDING, A.B.C.: DELETE A. B. & C. - NEW REQUIREMENT: HARD DRIVE EQUIPMENT SHALL BE ONE (1) VSR-4-300 REMOVABLE HARD DRIVE AND ONE (1) ADDITIONAL VSR-4-300 REMOVABLE HARD DRIVE. QUESTION OF FEET FROM CENTRAL CONTROL TO THE SERVER ROOM = APPROXIMATELY 125', +/- 5'. CABLING & CONDUIT REQUIREMENT: ALL EXPOSED CABLING SHALL BE IN RIGID CONDUIT, ATTACHED SECURELY TO THE WALL. ALL CABLING ABOVE THE DROP CEILING SHALL BE ATTACHED SECURELY TO THE WALL PER ALL ELECTRICAL CODES. ALL WALL PENETRATION SHALL BE PROPERLY SEALED PER 						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS						
SIGNATURE			TELEPHONE		DATE	
TITLE		FEIN	ADDRESS CHANGES TO BE NOTED ABOVE			

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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 Department of Administration
 Purchasing Division
 2019 Washington Street East
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BID OPENING DATE: 11/30/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				FIRE STOP CODE OR REQUIREMENTS.		
7.				CLARIFICATION: VENDOR SHALL FURNISH & INSTALL FOUR (4) ANALOG CAMERAS PER THE ORIGINAL SPECS. THE REQUIREMENT ON PAGE 12, FOUR-CHANNEL CODE/DIGITAL VIDEO STREAMING RECORDER, A. STATES "THE SYMDEC-4 FOUR CHANNEL DIGITAL VIDEO STREAMING RECORDER SHALL WORK WITH UP TO FOUR CONVENTIONAL ANALOG CAMERAS AND ONE GE SYMVEDO IP CAMERA TO RECORD AND TRANSMIT IMAGES OVER A NETWORK." THE INTERPRETTION OF THIS REQUIREMENT IS FOR POTENTIAL FUTURE INSTALLATION OF AN IP CAMERA - AS THE ABOVE STATES "SHALL WORK WITH" - NOT PROVIDE.		
8.				MICROPHONE MOUNTING LOCATION: TWO MICROPHONES SHALL BE MOUNTED IN THE DROP CEILING DIRECTLY ABOVE THE BOOKING STATION COUNTER. ANY AND ALL MOUNTING HARDWARE NECESSARY SHALL BE PROVIDED AND INCLUDED IN THE BID.		
9.				DVR & HEAD-IN EQUIPMENT SHALL BE LOCATED IN THE CENTRAL CONTROL ROOM.		
10.				THE JAIL AUTHORITY WILL UTILIZE TWO PC'S FOR WORK STATION SOFTWARE TO BE INSTALLED BY THE VENDOR. AS A PART OF TRAINING OF JAIL AUTHORITY PERSONNEL, THE VENDOR SHALL DEMONSTRATE AND TRAIN ON THE INSTALLATION OF THE SOFTWARE ON TO A COMPUTER.		
11.				NEW BID OPENING DATE: NOVEMBER 30, 2006; 1:30 PM		

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