



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR07028

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
MICHAEL AUSTIN 304-558-2316

VENDOR	RFQ COPY
	TYPE NAME/ADDRESS HERE

SHIP TO	DIVISION OF PUBLIC TRANSIT
	BUILDING 5, ROOM 830 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0432 304-558-0428

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/07/2007				

BID OPENING DATE: 04/18/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				RESPONSES AND CLARIFICATIONS PER THE ATTACHED.		
				SIGN IN SHEET ATTACHED		
				BID OPENING DATE AND TIME REMAINS 04-18-07 @1:30 P.M.		
				NO OTHER CHANGES.		
0001		EA		557-05		
				138" WHEELBASE NARROW BODY CUTAWAYS WITH A/C		
				***** THIS IS THE END OF RFQ PTR07028 ***** TOTAL: _____		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F O B destination unless alternate shipping terms are clearly identified in the quotation
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

PTR07028
ADDENDUM #2

1. Page 29, Part I, Section 24: The vendors agrees to hold two (1) day training sessions per year at two locations selected by the Division of Public Transit.
2. Page 30, Section 25: Telephone number for the buyer should read (304) 558-2316.
3. Page 46, Section 8.4: Altro Flooring shall submit information to vendors to be submitted as an option to flooring section.
4. Page 48, Section 10.1: First paragraph add wording after Braun Vista to include – Ricon K-5510 split platform.
5. Page 58, Section 20.5 OPTION 6: Delete description and replace to read- Flip up armrest for aisle seats only. The price shall be PER ARMREST.
6. Page 58, Section 21.0: Vendor shall supply by either electronic or CD.
7. SEE ATTACHED BID SHEET

138" Wheelbase Dual Rear Wheel (DRW) Narrow Body Cutaway.

Model Year: _____ Model: _____ Manufacturer: _____

Price for each complete van with 2 wheelchair spaces \$ _____ each
 Estimated Number of Units: 50
 Extended Price: \$ _____

Price for each complete van with 1 wheelchair space \$ _____ each
 Estimated Number of Units: 50
 Extended Price: \$ _____

OPTION PAGE

OPTION 1:	CREDIT FOR NON-ACCESSIBLE VEHICLE	\$ _____ each	50	\$ _____
OPTION 2:	ELECTRIC SCROLL DESTINATION SIGNS FIXED ROUTE PACKAGE	\$ _____ each	50	\$ _____
OPTION 3:	FIXED ROUTE PACKAGE	\$ _____ each	50	\$ _____
OPTION 4:	PARATRANSIT PACKAGE	\$ _____ each	50	\$ _____
OPTION 5:	REPEL CLOTH PASSENGER SEATS	\$ _____ per	N/A	\$ _____
OPTION 6:	FLIP-UP ARMREST FOR PASSENGER SEATS (Per Armrest)	\$ _____ per	N/A	\$ _____
OPTION 7:	VEHICLE SKIRT PAINTING	\$ _____ each	50	\$ _____
OPTION 8:	EXTENDED BODY LENGTH WITH FRONT LIFT OPTION	\$ _____ each	50	\$ _____
OPTION 9:	CHILD RESTRAINT SEAT	\$ _____ each	50	\$ _____
OPTION 10:	TRAFFIC ALERT SIGN	\$ _____ each	50	\$ _____
OPTION 11:	FULL BUS BODY PAINT	\$ _____ each	50	\$ _____

TOTAL FOR BID EVALUATION: \$ _____

NOTE: Unit pricing above must be firm and will be used for when awarding the contract for these items.

Pre-Bid Conference
SIGN IN SHEET
(Please Print)

Request for Proposal No: PTR07028

Date: February 28, 2007

Firm & Representative Name

Mailing Address

Telephone, Fax Number & E-mail

1. Tim Thomas
WVDP

Bldg 5 - Rm-830
1900 Kanawha Blvd East
Charleston, WV 25305

304-518-0428
304-558-0174
tpthomas@dot.state.wv.us

2. Susan O'Connell
WVDP

Bldg. 5 - Room 830
1900 Kanawha Blvd East
Charleston, WV 25305

304-558-0428
304-558-0174
socconnell@dot.state.wv.us

3. Nicole Prestifilippo
Bus Service

3153 Lamb Ave
Columbus Ohio
43219

614 206 9049
644 471 8801
Bus @ Columbus . OH . COM

4. David Clawson
National Bus Sales

2075 W Main St
Waynesboro VA
22980

800 282 7981 x 59
770 422 9007
dclawson@nationalbus sales.com

5. Gail Taley
Mountain International

PO Box 71
Lewisburg, WV 24801

304-536-8000
304-536-3231
gtaley@mountaininternational.com

6. Doug Studer
ALSO Transitol

7. Michael Austin
Purchasing, WV

304-558-2314
MAAUSTIN@wv.gov
@gov

PURCHASING CONTINUATION SHEET

Buyer: MA-43	5	Req. or P O No : PTR07028
Spending Unit:		

Vendor

Requisition No.: PTR07028

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date