



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PTR07004

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**KRISTA FERRELL
 304-558-2596**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF PUBLIC TRANSIT
 BUILDING 5, ROOM 830
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0432 304-558-0428

DATE PRINTED 08/23/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 08/31/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO ANSWER QUESTIONS TO THE SPECIFICATIONS PER THE ATTACHED.						
***** END ADDENDUM NO. 1 *****						
0001	1	EA		155-12		
PRE-ENGINEERED BUS SHELTERS AND SOLAR LIGHTING						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Krista Ferrell - FW: Questions - RFQ PTR07004 - due August 31

From: "Tim Thomas" <TPThomas@dot.state.wv.us>
To: "Krista Ferrell" <KFerrell@wvadmin.gov>
Date: 08/23/2006 12:55 PM
Subject: FW: Questions - RFQ PTR07004 - due August 31

From: Jeff Peters [mailto:jpeters@carmanah.com]
Sent: Wednesday, August 23, 2006 12:47 AM
To: kferrell@wvadmin.gov
Subject: Questions - RFQ PTR07004 - due August 31

Hello Krista,

As discussed earlier, Carmanah would like clarification on the following:

- **3.4 Option4: Solar Lighting System**

Are there any illumination specifications to this option ? Also, can you please confirm dusk to dawn illumination is preferred ? DUSK TO DAWN. THIS IS AN OPTION ONLY.

- **3.5 Option 5: Solar Powered Transit Stop**

Our stops come with several options. A) Is a stand alone security light desired or; B) A + schedule illumination; C) is there a physical size and or weight restriction ? and; D) pole or no pole ? Our unit comes with a 2.0" OD Octagonal pole or can be installed on any standard round, or square pole up to 2.0" OD. Please advise.

Stand alone system and the pole shall be included. The transit systems will install the shelters and poles on their own.

If you require any clarification or drawings for these questions, please do not hesitate to contact me.

Thanks in advance,

Jeff Peters
Transit and Advertising Lighting Division
Carmanah Technologies Corporation
877-722-8877 – office general
250-412-8320 – office direct
250-727-5673 – cell
250-389-0040 – fax

www.transitlights.com

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No virus found in this outgoing message.
Checked by AVG Free Edition.

Krista Ferrell - FW: Additional questions - PTR07004

From: "Tim Thomas" <TPThomas@dot.state.wv.us>
To: "Krista Ferrell" <KFerrell@wvadmin.gov>
Date: 08/23/2006 12:53 PM
Subject: FW: Additional questions - PTR07004

From: Jeff Peters [mailto:jpeters@carmanah.com]
Sent: Wednesday, August 23, 2006 12:39 PM
To: kferrell@wvadmin.gov
Subject: Additional questions - PTR07004

Hi Krista,

A)

3.4. Option 4 - Solar Lighting System

States that maintenance free Gel batteries must be provided.

Our solar shelter lighting systems use maintenance free absorbed glass mat (AGM) batteries. These are very similar to the Gel cells for performance, safety and reliability.

Please advise if this is an accepted equal. **THIS IS OK BY ME.** I would like to see information on this system.

B)

How is the award made ? Is it an RFP based on proposal response, technical attributes and cost, or just cost with no consideration for technical responsiveness ?

The vendor must be the lowest responsive bidder. Their product must meet spec.

Thank you,

Jeff Peters