



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 PSH70202

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 ROBERTA WAGNER
 304-558-0067

RFQ COPY
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HEALTH AND HUMAN RESOURCES
 PINECREST HOSPITAL
 105 SOUTH EISENHOWER DRIVE
 BECKLEY, WV
 25801 304-256-6614

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B	FREIGHT TERMS
04/19/2007				

BID OPENING DATE: 05/08/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>ADDENDUM NO. 1</p> <p>1. QUESTIONS AND ANSWERS FROM MANDATORY PRE-BID ARE ATTACHED.</p> <p>2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.</p> <p>NO OTHER CHANGES</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**PSH 70202
Prebid Addendum**

ADD SECTION 1.1.1

Description of elevators:

1. (5) traction elevators
2. (1) hydraulic elevator

ADD SECTION 1.2.1

In the event an applicable code(s) is implemented, changed, or updated before the contracted work accepted by the Owner, the Contractor's work shall be completed in compliance with the most recent code requirements.

ADD SECTION 3.8.5

Car enclosure shall include:

1. Reuse shell.
2. New #4 stainless steel door.
3. Handrail on rear wall to meet ADA.
4. Plastic laminate panels.
5. New ceiling fan.
6. New standard ceiling light.
7. New VCT flooring.

ADD SECTION 3.8.6

Elevator controllers shall include:

1. Provide new non-proprietary AC VVVF controller.
 - a) Only approved systems will be Motion Control, Elevator Controls Company or equal.
 - b) Adjust equipment for smooth operation.
 - c) IP-8300 selector or equal.
 - d) Controller operation to meet ADA.
 - e) Hoist way switches.
 - f) Wire elevator complete.
 - g) Floor lockouts.
 - h) The contractor shall provide to the owner, at no cost, any computer updates for software glitches found for the diagnostic tool and the CPU for the next 10 years.

ADD SECTION 3.8.7**Door operator complete package shall include:**

1. Provide new MAC or GAL or equal with door zone locks on car tracks, locks and hangers.

ADD SECTION 3.8.8**Fixtures and Controller shall include**

1. All fixtures to be #4 stainless steel & vandal resistance style.
2. Hall call buttons will be centered at 42 inches above the floor at each landing. The main floor hall station will have the fireman's service key switch.
3. In car lanterns with an audible signal that sounds once for up and twice for down.
4. A new car operating panel, floor buttons on higher than 54 inches above the floor side approach and 48 inches for front approach. Emergency controls shall be grouped at the bottom of the panel and shall have their centerlines on less than 35 inches above the floor.
5. A digital car positioned indicator and emergency light shall be provided in the new car-operating panel. An audible gong will be provided that sounds as the car passes and stops at a floor.
6. A new telephone cabinet with ADA phone with raised symbols incorporated in the car operating panel. ADA telephone will enable communication and a 24 hour answering service. Any necessary wires will be provided from the controller to the telephone
7. Provide new digital position indicator at main floor.
8. All floors in car operating panels to have key lockouts (Best Lock) blanks.

ADD SECTION 3.8.9**Hoist way Entrances shall include:**

1. Paint doors and frames.
2. Braille.

ADD SECTION 3.8.10**Machine and Motor must include:**

1. New ACVVVF Motor and new Machine.
2. Rope gripper
3. Hoist cables
4. Governor cable
5. New machine

ADD SECTION 3.8.11**Existing equipment to be reused:**

The following equipment will be reused: car sling, platform, guide rails, cab, hoist way doors and door frame.

ADD SECTION 3.8.12**Additional related work shall include:**

1. Provide a legal hoist way, plumb within 1".
2. Adequate supports for guide rail brackets, not to exceed spacing required by Code.
3. Concrete block wall construction requires a solid section for anchoring rail bracket fastening and may consist of a concrete bond beam. Blockouts in machine room floor cables and wiring duct for each elevator.
4. Entrance walls to be constructed after door frames and sills are installed.
5. Cutting and patching of building required to install hall pushbuttons and signal fixtures.
6. Provide for any repairs such as grouting, patching and painting made necessary by such cutting.
7. Provide a legal pit, dry and reinforced to sustain vertical force.
8. Pit ladder of non-combustible material extending from pit floor to 42" above the sill of the lowest landing.

9. A legal machine room with access, ventilated with temperature maintained between 65 degrees and 100 degrees F. the room shall be secured against unauthorized access in accordance with Code requirements.
10. A single means for disconnecting all ungrounded main power conductors by an enclosed externally operable fused motor circuit switch or circuit breaker, lockable in the open position. Branch circuit wiring building ground conductor from the disconnect to the elevator control cabinet. The disconnecting means shall disconnect the normal power service as well as emergency power service, when provided.
11. Provide suitable lighting with light switch located within 18" of strike jamb side of machine room access door.
12. Provide separate GFCI protected 20 amp 120 VAC fused service with ground (supplied through automatic emergency lighting supply if available in building) connected to elevator signal controller for car lighting.
13. Provide convenient outlet in machine room to be GFCI protected.
14. Provide light fixture in pit with switch placed adjacent to access door.
15. Convenience outlet in pit to be GFCI protected.
16. Remove (2) vinyl windows and install (2) exterior doors in their place on 4th floor, "B" unit as necessary to gain roof access to machine rooms. Include any steps, thresholds, closers, locks, etc. to make it IBC compliant.
17. Contractor shall be responsible for any additional electrical work and the owner will be responsible for any additional modifications to the fire alarm system.
18. Hydraulic elevator machine room does not need a fire rated partition built to isolate the machine and motor provided the room is locked, appropriately fire rated, have smoke detectors installed and be empty of miscellaneous storage.

ADD SECTION 3.8.13

Elevator Specific Instructions shall include"

1. "D" Unit right hand and left hand elevators will be duplexed, the upper portion of the cars will be painted, plastic laminate will be applied on walls and the cove lighting will be replaced.

2. Hydraulic elevator will also receive new hall fixtures, car operating panel, new controller, electronic door edge and a pumping unit complete.

SECTION 12: PROGRESS PAYMENTS

DID READ:

Due to the size and complexity of the project, two progress payments will be permitted, at 50% completion as determined by the Owner. The Contractor may submit an invoice for payment in the amount of 50% of the Purchase Order amount. The remaining balance will be paid upon acceptance by the Owner.

CHANGE TO READ:

Due to the size and complexity of the project, five progress payments will be permitted, these may be submitted at 20%, 40%, 60%, 80% and 100% completion. The final payment request (100% completion) must be submitted along with an acceptance inspection certificate from the elevator inspector and approval from all appropriate regulatory authorities involved.

SECTION 13. TERM OF WORK

DID READ:

All work shall be complete within a maximum of 150 calendar days from the issuance of the notice to proceed.

CHANGE TO READ:

All work shall be complete within a maximum of **360** calendar days from the issuance of the notice to proceed.

PURCHASING CONTINUATION SHEET

Buyer:	Page	Req. or P.O. No.:
RW #22	007	PSH70202
Spending Unit:		

Vendor:

Requisition No.: PSH70202

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date