



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PRI3793

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**JOHN ABBOTT
 304-558-2544**

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

**WV PRISON INDUSTRIES
 617 LEON SULLIVAN WAY
 CHARLESTON, WV
 25301 304-558-2945**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/22/2007				

BID OPENING DATE: **05/09/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		425-06-04-001		
<p style="text-align: center;">REQUEST FOR QUOTATION</p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WEST VIRGINIA CORRECTIONAL INDUSTRIES TO PROVIDE AN OPEN-END CONTRACT FOR SEATING COMPONENTS.</p> <p>PUPOSE: THE PURPOSE IS FOR CORRECTIONAL RESIDENTS TO ASSEMBLE THE SEATING FOR THE CORRECTIONAL INDUSTRIES' FURNITURE PROGRAM.</p> <p>ATTACHMENTS: 1. SPECIFICATIONS 2. BID FORM 3. AFFIDAVIT</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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<p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A</p>						

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<p>WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I</p>						

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<p>WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA</p>						

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<p>WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p style="text-align: right;">BIDDER: -----</p>						

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BID OPENING TIME:				1:30 PM	-----	
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						

CONTACT PERSON (PLEASE PRINT CLEARLY):						

***** THIS IS THE END OF RFQ PRI3793 *****						TOTAL: _____

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**WV Correctional Industries
PRI3793**

WV Correctional Industries (WVCI) hereby solicits bids for seating components and kits, to be manufactured by WVCI.

1. All items bid must be in "kit form".
 2. WVCI reserves the right to award in whole, in part or as a multiple vendor contracts.
 3. Vendor shall indicate by chair all interchangeable parts among the various series of seating being bid.
 4. Vendor shall provide digital brochures to WVCI for marketing purposes. If digital images are not available, vendor shall provide 1,000 brochures of each series at no additional charge to WVCI.
 5. All components are specified as brand name or equal. These specifications are meant to establish a minimum quality acceptable within our anticipated price range. If a vendor is bidding an equal or alternate, they must submit specifications and a color brochure depicting the style of seating. WVCI further reserves the right to request a sample of each chair to be used for evaluation purposes. Sample chairs will be returned to the submitting vendor.
 6. Vendor shall indicate and price any optional features, parts, etc. for any of the seating products being bid.
 7. Vendor shall state any minimum order requirements.
 8. All chair kits and components must meet or exceed ANSI/BIFMA and California 117 flammability test.
 9. All chair kits and components shall be shipped FOB Destination to:

WV Correctional Industries
Pruntytown Correctional Center
WV Highway 250 South
Grafton, WV 26354
- All deliveries must be made in a 28' or smaller trailer.
10. Alternate Delivery Site:

WV Correctional Industries
Lakin Correctional Center
11264 Ohio River Road
West Columbia, WV 25287
 11. Price Adjustments: The vendor may request a price increase 30 days prior to the expiration of the contract, in writing, to the Director of Purchasing. The contract price may be adjusted in accordance with the change in the Producer Price Index (PPI) for Product Code WPU122203, Furniture and Household Durables, Furniture). Price adjustments will be made in accordance with the percentage change in the PPI. It is the vendor's responsibility to request this adjustment to price. Requests shall include a copy of the relevant index and must be within the allowed time period for adjustment. Any adjustments authorized as a result of the adjustment request will not be retroactive.
 12. WVCI reserves the right to award multiple vendor contracts. Multiple awards will be made by seating series, not individual seating kits.

Original Line Series or Equal

EXECUTIVE CHAIRS:

Heavy duty swivel tilt control, formed and pinned construction with tension adjustment.

- Base - Anti-tip 5 leg chrome (25" leg span)
- Caster - 50mm nylon hooder, black, FB mounting-soft caster optional
- Wood Seat - 5 ply poplar, ½" with 36" radius bend, 20" wide, Executive Low Back – 16 ¼" deep, Executive High Back – 23" deep
- Seat Foam - High resiliency shall meet California fire standards technical bulletin #117, specs 3" thick, 18 ½" x 22 ¾"
- Back Foam - High resiliency shall meet California fire standards technical bulletin #117, specs 3" thick, 22 ¾" x 18 ¾"
- Arms - 14 gauge 10/20 high strength steel, 1" diameter plating quality (chrome plated or electrostatically powder coated). Arm wood – solid oak or walnut finished and routed with inserts or solid maple with foam cushion for upholstery.

SIDE CHAIRS – ARM/ARMLESS:

- Frame – 14 gauge 10/20 high strength steel, 1" diameter plating quality (chrome plated or electrostatically powder coated)
- Wood Seats – 5 ply poplar ½" with 36" radius bend 21 ½" wide 17 ¼" deep
- Wood Backs – 5 ply poplar ½" with 36" radius bend 20" wide 16 ¼" deep
- Seat Foam – High resiliency shall meet California fire standards 22 ¾" technical bulletin #117, 2" thick 18 ½" x 22 ¾"
- Back Foam – High resiliency shall meet California fire standards technical bulletin #117, specs 2" thick 18 ¼" x 22 ¼".

Comfort Line Series or Equal

HIGH BACK CHAIRS:

- 50mm dual wheel caster with brass grip ring for ease of insertion and for maximum holding power
- 5 leg 25" die cast aluminum polished or black ESTHEILD – will also accept optional oak wood caps
- Gas cylinder with lever has a height adjustment of 3" and range of 17-20 inches
- 3 pc telecover for black option
- Swivel tilt control with infinite position tilt lock and forward lockout
- One piece inner frame made of 14 gauge cr steel tubing
- Seat and back long life comfort band treated to exceed flammability requirements – the comfort band is made up of rubber thread spiral wrapped with cotton yarn – the cords are weaved together with polypropylene then coated and dried
- Seat foam – dimension 24 ½ w x 22 d x 2tk density 2.6-2.8
- Inside Back Foam – dimension 23 ½ w x 24 ½ h x 2tk density 1.8-1.9
- Outside Back Foam – dimension 20 ½ w x 24 h x 1/2tk density 1.8-1.9
- Tilt tension adjustable for 125 lbs to 350 lbs. occupant
- Arms – Pair of 14 gauge 1" plating quality tubular arm in chrome or black – arm attaches to seat mounting bracket. Arm caps of solid oak, walnut or upholstered. Optional soft urethane looped arm, optional horizontal and vertical adjustable T-arm, and optional horizontal and vertical adjustable T-arm with swivel tilt arm pad.

LOW BACK CHAIRS:

- 50mm dual wheel caster with brass grip ring for ease of insertion and for maximum holding power
- 5 leg 25" aluminum base available polished or black – will also accept optional oak wood caps
- Gas cylinder with lever has a height adjustment of 3" and range or 17-20 inches
- 3 pc telecover for black option
- Swivel tilt control with infinite position tilt lock and forward tilt lockout
- One piece inner frame made of 14 gauge cr steel tubing
- Seat and back long life comfort band treated to exceed flammability requirements – the comfort band is made up of rubber thread spiral wrapped with cotton yarn – the cords are weaved together with polypropylene then coated and dried
- Seat foam – dimension 24 ½ w x 22 d x 2tk density 2.6-2.8
- Inside Back Foam – dimension 23 ½ w x 20 ½ h x 2tk density 1.8-1.9
- Outside Back Foam – dimension 20 ½ w x 18 1/2 h x 1/2tk density 1.8-1.9
- Tilt tension adjustable for 125 lbs to 350 lbs. occupant
- Arms – pair of 14 gauge 1" plating quality tubular arm in chrome or black – arm attaches to seat mounting bracket. Arm caps of solid oak, walnut or upholstered. Optional soft urethane looped arm, optional adjustable looped arm, optional adjustable T-arm, or optional adjustable T-arm with swivel tilt arm pad.

GUEST CHAIRS:

- Arm frame of 14 gauge 1” plating quality tubing standard in chrome or powder coated black
- Arm wood of solid oak, walnut or upholstered
- One piece inner frame of 14 gauge cr steel tubing
- Seat and back long life comfort band treated to exceed flammability requirement – the comfort band is made up of rubber thread spiral wrapped with cotton yarn – the cords are weaved together with polypropylene then coated and dried
- Seat foam – dimension 24 ½ w x 22 d x 2tk density 2.6-2.8
- Inside back foam – dimension 23 ½ w x 20 ½ h x 2tk density 1.8-1.9
- Outside back foam – dimension 20 ½ w x 18 ½ h x ½tk density 1.8-1.9
- Without arms – armless frame of 14 gauge 1” plating quality tubing standard in chrome or powder coated black – no wood arm

OPERATOR TASK CHAIRS:

- 50mm dual wheel caster with brass grip ring for ease of insertion and for maximum holding power
- 5 leg steel base with 22” overlay – standard is black
- Gas cylinder with lever has a height adjustment of 4” and range of 16-21 inches
- Back and seat angles adjustable independently with infinite position locks
- Seat wood – size 17 ¼ w x 16 d x 1/2tk – curved 7-ply poplar with waterfall front
- Seat foam – dimension 19 w x 17 ¾ d x 2tk density 3.0-3.25
- Black adjustable height back upright with back hinge set
- Back wood – size 15 ¾ w x 14 5/8 h x 1/2tk – curved 5-ply poplar wood for easy stapling
- Back foam – dimension 17 w x 15 5/8 h x 1 1/2tk density 1.8-1.9
- Optional back treatment of black plastic
- Hardware
- Arms – pair of black flat ¼” x 2 ¼” bar steel arms which attach directly to the seat – the arms to be adjustable horizontally. Optional vertically and horizontally adjustable arms

TUF Line Series or Equal

TUF LINE CHAIRS:

- 50mm dual wheel caster with brass grip ring for ease of insertion and for maximum holding power
- Base - #1 and #2 – 5 leg 22” steel with plastic overlay; #3 – 25” steel with plastic overlay
- Gas cylinder – 17-4 taper 45mm has a range of 5”, seat height adjustment – 16 to 21 ½
- Control – Northfield T3001, front cushion stop, with infinite position tilt lock may be locked in any position. Front tilt to 6 ¾% - rear tilt to 9 ½%, with infinite position back angle adjustment lock tilt tension adjustable for 125 lbs to 350 lbs occupant
- Seat wood – non formaldehyde glue – ½” thick 7-layer poplar plywood with waterfall front: #1 – 17 ¼” x 16”; #2 – 19 1/8” x 17”; #3 – 21” x 18”
- Back wood – non-formaldehyde glue ½” 5 layer poplar plywood. #1 – 15 ¾” x 14 5/8” x ½”; #2 and #3 – 17 ¼” x 17 5/8” x ½”
- Foam passes CA 117
- Seat foam – minimum density of 3.0. #1 – 18 ½” x 18 ¼” x 2”; #2 – 20 ½” x 19 ¼” x 2”; #3 – 22 ½” x 20 ¼” x 2”
- Back foam – minimum density of 1.7 and lumbar pad
- Back upright – ¼” x 2 ¼” steel with hinge set
- Standard arms – black ¼” x 2 ¼” steel – attach directly to seat wood. Adjustable both vertically and horizontally – soft urethane arm pads, standard black.
- Optional:
 - Armless
 - Soft casters-dual wheel caster with brass grip for ease of insertion and for maximum holding power
 - Mechanical adjustable lumbar
 - Swivel tilt arm pads
 - Heavy duty control
 - Seat Slider
 - Highback 22.5”

TUF GRANDE CHAIRS:

- 50mm dual wheel caster with brass grip ring for ease of insertion and for maximum holding power
- Meets or exceeds all ANSI/BIFMA requirements
- 99528 Intensive Use Aluminum Base. Meets or exceeds all “Intensive Use” test requirements, in addition to all ANSI/BIFMA test requirements
- Base overall diameter of 28.88”
- 50mm gas cylinder or 45mm gas cylinder in textured powder coat
- Gas lift 17-4 taper, black with exposed length of 2.6” and travel of 2.95”
- Seat wood is 23” w by 20” d, ¾” overall thickness with 9 layer hardwood plywood

- Seat foam is 23 ¼" x 23 5/8" x 4 ¼" dual density foam, passes applicable CAL 117 flammability test
- Back wood is 23 ½" h x 18 5/8" w, material is 5/8" thick with 7 layer hardwood plywood
- Back foam is 29 ½" x 24 5/8 x 4 ½ triple density foam, passes applicable CAL 117 for flammability test.
- Mechanism meets or exceeds all ANSI/BIFMA test requirements and must provide a full 21 degree range of motion with infinite position tilt lock and provide a forward tilt stop feature, which when activated, limits the forward travel of the mechanism to 0 degrees and when not activated, permits the mechanism to tilt forward to an additional 6 degrees. Provides spring tension adjustment. Provides 2.25" of back depth adjustment and utilize a 17-4 gas taper. Tilt tension adjustable for 125 lbs to 350 lbs occupant.
- Back Upright J shaped utilizes 1035 carbon content steel with 3" width
- Ergomatic arm height adjusts 2 ¾" vertically and utilizes a heavy duty urethane loop arm cap with 2 ½ arm width adjustment.

Sofline Series or Equal

SOFLINE ADVANCED TASK CHAIRS:

- Pneumatic height adjustment from 16 ½ to 20 ½
- Control to contain the following features:
 - Gas lift adjustment to activate pneumatic lift
 - Control swivels and tilts
 - Tilt tension adjustment handwheel
 - Seat to back angle is adjustable and can be locked at any point in the range
 - Seat tilt angle is adjustable and can be located at any point in the range
 - 6 degrees forward seat tilt when activated by lockout lever
 - Seat tilt lock
 - Black matte finish including telescoping black cover over pneumatic lift
 - Seat depth adjustment 2 ½” travel in ½” increments with activation lever under the front of the seat
- Seat size 18” d x 20” w or 19” d x 21 ½” w (upholstered). Ergonomically contoured ½” thick, 7 ply hardwood laminate inner seat with waterfall front and threaded steel fasteners for arms and mechanism. 3 ½” thick, multi-density, multiple IFD, fabricated polyurethane foam.
- Back size 16” h x 17” w, 20” h x 18” w, 24” h x 19” w or 28” h x 20” w (upholstered). ½” thick, 7 ply hardwood laminate inner seat, ergonomically contoured horizontally and vertically with threaded steel fasteners. 2 ½” thick, multi-density, multi-IFD, fabricated polyurethane foam.
- Ratchet-type back height adjustment mechanism with 2 ½” travel in 7 increments and 3” x .25” steel back upright. Back height above seat: 16 to 18 ½ inches
- 55mm dual wheel hooded carpet casters with 45mm barrel and 7/16”x7/8” stem with locking ring
- 5-leg integrally colored high performance polymer base. 25” caster center diameter. Black matte finish
- Optional headrest for 24” and 28” backs, with height and angle adjustment and molded polyurethane foam cushion.

SOFLINE OFFICE DELUXE CHAIRS:

- Pneumatic height adjustment – Seat height from 16 ¾ to 21 inches
- Control to contain the following features:
 - Gas lift adjustment to activate pneumatic lift
 - Control swivels and tilts with a knee-tilt action
 - Tilt tension adjustment handwheel
 - Seat-to-back angle is adjustable and can be locked at any point in the range
 - Tilt lock moves to any desired position and then lock in place
 - Black matte finish including telescoping black cover over pneumatic lift
 - Seat depth adjustment 2 ½” travel in 1/2” increments with activation lever under the front of the seat

- Seat size 18" d x 20" w or 19" d x 21 ½" w (upholstered). Ergonomically contoured ½" thick, 7 ply hardwood laminate inner seat with waterfall front and threaded steel fasteners for arms and mechanism. 3 ½" thick, multi-density, multiple IFD, fabricated polyurethane foam.
- Back size 20" h x 18" w, 24" h x 19" w, or 28" h x 20" w (upholstered). ½" thick, 7 ply hardwood laminate inner seat, ergonomically contoured horizontally and vertically with threaded steel fasteners. 2 ½" thick, multi-density, multi-IFD, fabricated polyurethane foam.
- Ratchet type back height adjustment mechanism with 2 ½" travels in 7 increments and 3" x .25" steel back upright. Back height above seat: 16 to 18 ½ inches.
- 55mm dual wheel hooded carpet casters with 45mm barrel and 7/16" x 7/8" stem with locking ring.
- 5-leg integrally colored high performance polymer base 25" caster center diameter. Black matte finish.
- Optional headrest for 24" and 28" backs, with height and angle adjustment and molded polyurethane foam cushion.

SOFLINE ECONO TASK CHAIR:

- Pneumatic height adjustment – Seat height from 14 ¼" to 18 ¾"
- Control to contain the following features:
 - Gas lift adjustment to activate pneumatic lift
 - Control swivels
 - Forward and rearward seat tilt adjustment
 - Forward and rearward back angle adjustment
 - Seat and back angle lock – moves to any desired position and then lock in place with a single lever. Remains locked except when being adjusted
 - Black matte finish including telescoping black cover over pneumatic lift
- Seat size 18.5" d x 19.5" w (upholstered). Ergonomically contoured high strength polymer inner seat with waterfall front and threaded metal fasteners for arms and mechanism. 2.5" thick, 48 lb. IFD polyurethane foam.
- Back size 16" h x 17.5" w (upholstered). Impact resistant polymer inner back, ergonomically contoured horizontally and vertically with threaded metal fasteners. 1.75" thick, 35 lb. IFD, polyurethane foam.
- Ratchet type back height adjustment mechanism with 2 ½" travels in 7 increments and 3" x .25" steel back upright. Back height above seat: 16 to 18 ½ inches
- 55mm dual wheel hooded carpet casters with 45mm barrel and 7/16"x7/8" stem with locking ring.
- 5-leg integrally colored high performance polymer base. 25" caster center diameter. Black matte finish.
- Seat depth adjustment option: 2 ½" travels in ½" increments with activation lever under the front of the seat.
- Stool version must be available with drafting height option and adjustable foot ring.

SOFLINE VISITOR CHAIR:

- Seat size 18" d x 22" w (upholstered). Ergonomically contoured ½" thick, 7 ply hardwood laminate inner seat with waterfall front and threaded steel fasteners for attaching arms and base. 2" thick, 48 lb. IFD, polyurethane foam.

- Back size 17" h x 21" w (upholstered). ½" thick, 7 ply hardwood laminate innerback, ergonomically contoured horizontally and vertically with threaded steel fasteners. 2" thick, 35 lb IFD, fabricated polyurethane foam.
- Sled base made of 1" diameter x 16 gauge steel tube with chrome or black epoxy finish.

Breathe Series or Equal

Breathe Chairs – Task and Guest:

- Backrest Outer Frame PP fiber
- Backrest Inner Frame PP
- Backrest First Layer Mesh 100% Polyester
- Backrest Second Layer Mesh 100% Nylon
- Seat Shell PP
- Plywood Thickness: 9/16"
- Seat Foam PU Thickness: 3"
- Lumbar Support Foam PU Thickness: 1 ½"
- Knee Synchron tilt mechanism, Metal, Thickness: 5m/m, Finish-Coating, Function – Seat: 16°/Back: 26°, with 5-position locking function
- Gas Lift, Metal, Thickness: 2.5m/m, Function – travel 3"
- Gas Lift Outer Tube, Metal, Diameter 2" x 1.6m/m x L 6 7/8", Powder Coating
- Base, Aluminum, Depth 27 ½", Powder Coating
- Caster, Nylon #6, Dimension 45/60
- Armrest, Metal + Nylon, Height Adjustable 2 ¾"
- Armrest PU Pad, PVC 30%; PU 30%; ABS 40%
- Sled Base, if applicable, Steel, Diameter 1 ¼" x 2.3m/m (3/32"), Powder Coating
- Breathable Mesh Back
- Back Flex
- Variable Position Back Lock
- Lumbar Adjustment
- Adjustable Arm Option
- Heavy Duty Die Cast Base

Instyle Series or Equal**INSTYLE CHAIRS:**

- Stackable
- Chrome or Black frames
- Plastic backs
- Dimensions with arms:
 - Overall width 24"
 - Overall height 32 ¼"
 - Seat Depth 17 ½"
 - Seat Width 17 ½"
 - Weight 15 lbs
 - Textured polypropylene black arms
- Dimensions without arms:
 - Overall width 19 ½"
 - Overall height 32 ¼"
 - Seat Depth 17 ½"
 - Seat Width 17 ½"
 - Weight 12 lbs

Item #	Description	Estimated Annual Quantities	Unit Pricing	* Extended Price	Volume/Skid Unit Pricing ***	** Extended Price
Original Line or equal						
ICF-103	Jr. Executive Chair	40	\$	\$	\$	\$
ICF-104	Executive Chair	30	\$	\$	\$	\$
ICF-105	High Back Executive Chair	75	\$	\$	\$	\$
ICF-106	Side Chair	120	\$	\$	\$	\$

Comfort Line or equal						
ICF-107	Operator Task Chair	15	\$	\$	\$	\$
ICF-107DR	Task Draft Stool	35	\$	\$	\$	\$
ICF-107DRHD	High Back Draft Stool	50	\$	\$	\$	\$
CFT-108	Comfort Managerial	25	\$	\$	\$	\$
CFT-109	Comfort High Back	45	\$	\$	\$	\$
CFT-110	Comfort Guest	100	\$	\$	\$	\$

TUF Line or equal						
TUF-0015	#1 TUF Chairs	5	\$	\$	\$	\$
TUF-002M	#2 TUF Chairs	135	\$	\$	\$	\$
TUF-003L	#3 TUF Chairs	130	\$	\$	\$	\$
TUF-004MHB	TUF HB Medium	35	\$	\$	\$	\$
TUF-005LHB	TUF HB Large	110	\$	\$	\$	\$
TUF-006DLX	TUF Deluxe HB	75	\$	\$	\$	\$
TUF-007 HD	TUF Deluxe HD	10	\$	\$	\$	\$
TUF-008G	TUF Cop Chair	40	\$	\$	\$	\$
TUF-009-911	TUF 911 Chair	5	\$	\$	\$	\$

SofLine Series or equal						
SOF-001	SofLine Advanced Task	50	\$	\$	\$	\$
SOF-002	SofLine Office Deluxe	50	\$	\$	\$	\$
SOF-003	SofLine Econo Task	50	\$	\$	\$	\$
SOF-004	SofLine Visitor Chair	50	\$	\$	\$	\$

Instyle Line or equal						
INS-woa	Instyle, no arms	140	\$	\$	\$	\$
INS-wa	Instyle, with arms	60	\$	\$	\$	\$

Breathe Line or equal						
OEI-BR-task	Breathe Task Chair	100	\$	\$	\$	\$
OEI-BR-side	Breathe Guest Chair	50	\$	\$	\$	\$
MESH	Mesh Fabric, yards	200	\$	\$	\$	\$
Grand Totals				\$		\$

- NOTES:**
- 1) If bidding volume orders, state minimum order requirement
 - 2) Include spare/optional parts and pricing for each series
 - 3) List any warranties that apply

* Multiply the Estimated Annual Quantities by the Unit Price

** Multiply the Volume/Skid Unit Pricing by the Estimated Annual Quantities

*** WVCI will purchase an entire skid when ordering volume kits; however, Volume Unit Price shall be bid for single chair kit, not total skid price

AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: _____

Authorized Signature: _____ Date: _____