



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
PRI3680

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT 304-558-2544

RFQ COPY	TYPE NAME/ADDRESS HERE

SHIP TO	WV PRISON INDUSTRIES
	617 LEON SULLIVAN WAY CHARLESTON, WV 25301 304-558-2945

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
03/27/2007				

BID OPENING DATE: **04/11/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #02 THIS ADDENDUM IS ISSUED TO ADD ITEMS TO THE REQUEST FOR QUOTATION AND THE BID FORM. ATTACHMENT: 1. REVISED BID FORM 3/27/2007 ***** END OF ADDENDUM #02 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**WV Correctional Industries
PRI3680
Request for Quotation**

Estimated Quantity Unit Bid Price Extended Price

Heavy Duty All Purpose Detergent

CP102	Each Pac makes 2 gallons heavy duty scrubbing or 1 quart spray cleaning solution with No. CP3201 Bottle. Case wt. 43 lbs.	50	\$	\$
CP104	Each Pac makes 4 gallons of heavy duty scrubbing solution. Case wt. 45 lbs.	40	\$	\$

PH Neutral Germicidal Detergent

CP201	Germicidal Detergent Each Pac makes 1 gallon of quaternary disinfectant/detergent solution. Case wt. 42 lbs.	20	\$	\$
CP202	Germicidal Detergent Each Pac Makes 2 gallons of quaternary disinfectant/detergent solution. Case wt. 45 lbs.	60	\$	\$
CP204	Germicidal Detergent Each Pac makes 4 gallons of quaternary disinfectant/detergent solution. Case wt. 48 lbs.	60	\$	\$
CP232	Germicidal Detergent Each Pac makes 1 quart of quaternary disinfectant/detergent solution. Use with No. CP3202 Bottle. Case wt. 43 lbs.	20	\$	\$
CP264	Germicidal Detergent Each Pac makes 6.5 gallons of quaternary disinfectant/detergent solution. Use with No. CP6402 Stock Solution Bottle and No. CP1602 Spray Bottle. Case wt. 45 lbs.	20	\$	\$

Degreaser

CP304	Each Pac makes 4 gallons of floor degreaser or 1 quart of degreaser with No. CP3203. Case wt. 46 lbs.	20	\$	\$
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Floor Finish Remover

CP314	Each Pac makes 4 gallons of solution for removing floor finish. Case wt. 49 lbs.	40	\$	\$
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Floor Conditioner/Neutralizer

CP404	Each Pac makes 4 gallons of solution for conditioning floors after stripping. Ideal for removal of snow melt compounds. Case wt. 50 lbs.	25	\$	\$
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Toilet Bowl and Bathroom Cleaner

CP532	Each Pac makes 1 quart of non-corrosive Bathroom Cleaner Fresh scent. Use with No. CP3205 Bottle. Case wt. 48 lbs.	45	\$	\$
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Laundry Detergent

CP940	Use 1 Pac per load for general wash. Phosphate free, fresh scent. Case wt. 45 lbs.	25	\$	\$
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Glass Cleaner

CP1432	Each Pac makes 1 quart of Glass Cleaner. Use with No. CP3214 Spray Bottle. Case wt. 40 lbs.	25	\$	\$
CP1432L	Each Pac makes 1 quart of Heavy Duty Glass Cleaner. Use with No. CP 3214 Spray Bottle. Case wt. 44 lbs.	25	\$	\$

Pot & Pan Detergent

CP1525	Each Pac makes up to 25 gallons of usable solution. Also use with No. CP3215 bottle. Case wt. 47 lbs.	40	\$	\$
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Sanitizer

CP1617	Each Pac makes 17 gallons of sanitizing solution 200ppm. Also use with No. CP6416 Stock Solution Bottle and No. CP3216 Spray Bottle. Case wt. 45 lbs.	20	\$	\$
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* Please make sure your unit bid price is correct - unit price always prevails over the extended price. Please pay attention to the Estimated Quantity column as it has changed.

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Air Freshener

CP1732	Each Pac makes 1 quart of Air Freshener. Use with No. CP3217 Spray Bottle. Case wt. 40 lbs.	50	\$	\$
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PH Neutral Floor Cleaner

CP1802	Each Pac makes 2 gallons of rinse-free solution with pH of 7 to 7.2. Leaves no residue. Case wt. 44 lbs.	20	\$	\$
CP1804	Each Pac makes 4 gallons of rinse-free solution with pH of 7 to 7.2. Leaves no residue. Case wt. 48 lbs.	100	\$	\$

Floor Finish

CP2464	Gold Floor Finish Each Pac makes 1/2 Gallon of Ready-To-Use Acrylic Floor Finiah. Exceptional durability, gloss and slip resistance. Maintain with burnisher (up to 1500 rpm) and natural hair floor pad. Case wt. 54 lbs.	25	\$	\$
CP2132	BuffPac Each Pac makes 1 quart of Spray Buff Floor Finish Restorer. Use with No. CP3221 Spray Bottle. Case wt. 48 lbs.	25	\$	\$

Bacterial Enhanced Detergent or Equal

CP2202	Each Pac makes 2 gallons of biologically enhanced mopping detergent to eliminate the daily accumulation of organic wastes on floors and in drain lines. Also makes 1 quart of solution to digest organic wastes from hard surfaces and carpets. Use with No. CP3222 Spray Bottle. Case wt. 43 lbs.	18	\$	\$
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CorrectPac Color-Coded Bottles and Basic Tools or Equal

CP1602	16 oz. Germicidal Detergent Bottle/Sprayer, 96/ctn	20	\$	\$
CP3201	32 oz. Heavy Duty Cleaner Bottle/Sprayer, 84/ctn	20	\$	\$
CP3202	32 oz. Germicidal Detergent Bottle/Sprayer, 84/ctn	20	\$	\$
CP3203	32 oz. Degreaser Bottle/Sprayer, 84/ctn	20	\$	\$
CP3205	32 oz. Bathroom Cleaner Bottle/Cap, 84/ctn	20	\$	\$
CP3214	32 oz. Glass Cleaner Bottle/Sprayer, 84/ctn	20	\$	\$
CP3215	32 oz. Pot & Pan Detergent Bottle/Cap, 84/ctn	20	\$	\$
CP3216	32 oz. Sanitizer Bottle/Sprayer, 84/ctn	20	\$	\$
CP3217	32 oz. Air Freshener Bottle/Sprayer, 84/ctn	20	\$	\$
CP3221	32 oz. Spray Buff Bottle/Sprayer, 84/ctn	20	\$	\$
CP3222	32 oz. Biologically Enhanced Detergent Bottle/Sprayer, 84/ctn	20	\$	\$
CP6402	1/2 gallon Germicidal Detergent Stock Bottle/Pump, 54/ctn	20	\$	\$
CP6416	1/2 gallon Sanitizer Stock Bottle/Pump, 54/ctn	20	\$	\$
50640	DepotPac System 5 Gallon Dispenser, 6/ctn	50	\$	\$
AS000166	QT10 Sanitizer Test Strips, 10 rolls/case	15	\$	\$
43107	Pac Cutter w/Tie, 100	15	\$	\$
43114	ClipPac Closer, 12/ctn	15	\$	\$
60000	White Sprayer for 32 oz. Bottle, 200/case	15	\$	\$
AT00019	WASH "Fill To" Bilingual Sink Label, 100	15	\$	\$
AT00020	RINSE "Fill To" Bilingual Sink Label, 100	15	\$	\$
AT00021	SANITIZE "Fill To" Bilingual Sink Label, 100	15	\$	\$
43103	Distribution Tray, 25/ctn	10	\$	\$
43104	Inspection Mirror with Light, 12/ctn	10	\$	\$
A000002	Hand Cleaner Dispenser, 6/case	50	\$	\$
SFS85	Hand Cleaner, 6/case	50	\$	\$
L00087	DepotPac Poster, 17x22	25	\$	\$
L00088	DepotPac Chart, 8.5x11	25	\$	\$
L00089	Floor Maintenance Program Poster, 17x22	25	\$	\$
L00090	Floor Maintenance Program Chart, 8.5x11	25	\$	\$
L00094	Food Service Poster, 17x22	25	\$	\$
L00095	Food Service Chart, 8.5x11	25	\$	\$

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PortionPac 59 - Floor, Carpet & Upholstery Products or Equal

603	Foam Pac, Carpet & Upholstery Shampoo, makes 3 gallons, Case wt. 50 lbs.	35	\$	\$
1203	Steam Pac, Carpet Extraction Detergent with Odor Counteractant, makes 3 gallons, Case wt. 58 lbs.	35	\$	\$
1207	Steam Pac, Carpet Extraction Detergent with Odor Counteractant, makes 7 gallons, Case wt. 52 lbs.	35	\$	\$
1210	Steam Pac, Carpet Extraction Detergent with Odor Counteractant, makes 10 gallons, Case wt. 59 lbs.	35	\$	\$
2110	Brite Pac, Floor Finish, Auto Scrubber Floor Cleaning and Gloss Restorer, makes 10 gallons, Neutral Cleaner/Acrylic Brightener for Auto Scrubber with built-in defoamer and air freshener. Case wt. 47 lbs.	35	\$	\$

DepotPac Detergent Refill System or Equal

55100	DepotPac Heavy Duty Cleaner/Degreaser, 55 gallon drum	35	\$	\$
55240	DepotPac Acrylic Floor Finish, 55 gallon drum	35	\$	\$
55500	DepotPac Toilet Bowl and Bathroom Cleaner, 55 gallon drum	35	\$	\$
55400	DepotPac Glass Cleaner, 55 gallon drum	35	\$	\$
55170	DepotPac Air Freshener, 55 gallon drum	35	\$	\$
55900	DepotPac Laundry Detergent, 55 gallon drum	35	\$	\$
HD711-100	55100 Packaging Film	50	\$	\$
HD711-170	55170 Packaging Film	50	\$	\$
LD711-500	55500 Packaging Film	50	\$	\$
LD711-400	55400 Packaging Film	50	\$	\$
LD711-900	55900 Packaging Film	50	\$	\$
RTU711	55240 Packaging Film	50	\$	\$
SP804	Sponges	50	\$	\$
LB805	Liner Bags	50	\$	\$
MC800	Master Cases	50	\$	\$
QC801	1/4 Case Cartons	50	\$	\$
C802	1/6 Case Cartons	50	\$	\$

DepotPac Detergent Refill System or Equal - Each Pac makes 5 gallons of solution that can then be drawn off into spray bottles.
For centralized filling of spray bottles. DepotPac products are packed 6 cartons per case.

CP105	DepotPac Heavy Duty Cleaner/Degreaser Use with No. CP3201 Spray Bottle. Case wt. 47 lbs.	20	\$	\$
CP205	DepotPac Germicidal Detergent Use with No. CP3202 Spray Bottle. Case wt. 40. lbs	20	\$	\$
CP505	DepotPac Toilet Bowl and Bathroom Cleaner Use with No. 3205 Applicator Bottle. Case wt. 55 lbs.	20	\$	\$
CP1405	DepotPac Glass Cleaner Use with No. CP 3214 Spray Bottle. Case wt. 39 lbs.	20	\$	\$
CP1705	DepotPac Air Freshener Use with No. CP3217 Spray Bottle. Case wt 39 lbs.	20	\$	\$
Grand Total			\$	\$