



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
 LBS70430

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 ROBERTA WAGNER
 304-558-0067

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

HEALTH AND HUMAN RESOURCES
 BPH - LABORATORY SERVICES

167-ELEVENTH AVENUE
 SOUTH CHARLESTON, WV
 25303 304-558-3530

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/26/2007				

BID OPENING DATE: 05/15/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
1. QUESTIONS AND ANSWERS FROM MANDATORY PRE-BID MEETING ATTACHED.						
2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.						
NO OTHER CHANGES						
0001	1	EA		910-66		
INSTALLATION OF NEW ROOF						
***** THIS IS THE END OF RFQ LBS70430 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

ADDENDUM 1**LBS70430**

Section 1.1 Currently states: Request for Quotation to provide all labor, materials, equipment and anything incidental to replace the existing ballasted roofing system (approximately 32,600 sq. ft.) with a fully adhered membrane roofing system at the State Laboratory located at 167 11th Avenue, South Charleston, WV 25307.

Section 1.1 Now reads: Request for Quotation to provide all labor, materials, equipment and anything incidental to replace the existing ballasted roofing system (approximately 25,000 sq. ft. and shall be field verified by contractor) with a fully adhered membrane roofing system at the State Laboratory located at 167 11th Avenue, South Charleston, WV 25307.

Section 3.5 Currently states: Contractor shall install 2 inch minimum ISO insulation on concrete decking tapered as necessary for drainage.

Section 3.5 Now reads: Contractor shall install 1/8" sloped tapered ISO insulation with a minimum R-value of 12.1 as necessary for drainage.

Section 3.7 Currently states: Contractor shall furnish and replace all coping with matching prefinished .040 inch thickness minimum aluminum.

Section 3.7 Now reads: Contractor shall furnish and replace all coping with matching .040 inch thickness minimum aluminum.

Additional questions:

Reference question #1:

The specification calls for 2" polyisocyanurate insulation tapered as necessary. Can this be revised to state the average R-value of the tapered insulation system? I would recommend 1/8" slope tapered polyisocyanurate insulation with an average R- value of 12.1.

Answer: Yes see Section 3.5

Reference question #2:

As a complete tapered insulation system is required, the height of all the rooftop gas lines will need to be adjusted. This work should be done by a mechanical or plumbing contractor prior to re-roofing.

Answer: This is no longer an issue. See Section 3.5

Reference question #3:

The specification calls for .040 pre-finished aluminum coping to match existing. The existing coping is not prefinished but is .040.

Answer: Yes see Section 3.7

Reference question #4:

One roof drain is capped. The drain will be necessary to properly drain the roof. Can this be addressed by a plumber prior to roofing?

Answer: The capped roof drain will be opened by the Owner.

Reference question #5:

The roof deck of the primary roof is concrete. Securement of the insulation over the concrete deck can be achieved by two means. The first is by mechanically fastening the insulation. This will require pre drilling. This method will be noisy. The second method is by fully adhering the insulation to the concrete decking with insulation adhesive or asphalt. As fumes are created by asphalt. We recommend adhering the insulation with a non-asphaltic insulation adhesive.

Answer: The Contractor shall adhere the insulation to concrete decking using a non-asphaltic insulation adhesive.

Follow up question from Boggs Roofing:

Section 1.1 Currently states: Request for Quotation to provide all labor, materials, equipment and anything incidental to replace the existing ballasted roofing system (approximately 32,600 sq. ft.) with a fully adhered membrane roofing system at the State Laboratory located at 167 11th Avenue, South Charleston, WV 25307.

Answer: The square footage was estimated at 32,600 sq. ft. The project is approximately 25,000 sq. ft. and shall be field verified by the contractor for actual dimensions.

Questions from Prebid for RFQ LBS 70430

Ms. Wagner, During today's pre-bid meeting at the BPH Laboratory (LBS70430), several questions arose from several roofing contractors. I offered to write them down and forward them to you for clarification. 1) The specification calls for 2" polyisocyanurate insulation (tapered as necessary). Can this be revised to state the slope and average R-value of the tapered insulation system. For example, I would recommend 1/8" slope tapered polyisocyanurate insulation with an average R-value of 12.1. This average R-value is the same R-value one (1) layer of 2" polyisocyanurate. 2) As a complete tapered insulation system is required, the height of all the rooftop gas lines will need to be adjusted. This work should be done by a mechanical or plumbing contractor prior to re-roofing. Can this be addressed in an addendum? 3) The specification calls for .040 pre-finished aluminum coping to match existing. The existing coping is not pre-finished, but is .040 mil-finished aluminum. 4) One (1) roof drain is capped. This drain will be necessary to properly drain the roof. We are assuming it is capped because the drain line is either clogged or broken. Can this be addressed by a plumber prior to roofing? 5) The roof deck of the primary roof section is concrete. Securement of insulation over the concrete roof deck can be achieved by two (2) means. The first is by mechanically fastening the insulation. This will require pre-drilling for all fasteners. This will be quite noisy and may be a distraction to those working inside. The second method is by fully adhering the insulation to the concrete roof deck with insulation adhesive or asphalt. As fumes created by asphalt are, by many, considered unpleasant, we recommend adhering the insulation with a non-asphaltic insulation adhesive. If you have any regarding the above, please contact me at (304) 429-4233. Sincerely, Shane AbshireBoggs Roofing, Inc.P. O. Box 7455Huntington, WV 25776-7455P: 304-429-4233F: 304-429-2811

Ms. Wagner, The roof sections we were told to measure today total approximately 23,350 sq. ft. The RFQ states there is approximately 32,600 sq. ft. Could a rough sketch showing the outline of the building section in which we are to roof be provided? I want to make sure we pickup any additional areas if necessary.

PURCHASING CONTINUATION SHEET

Buyer: RW #22	Page 5	Req. or P.O. No.: LBS70430
Spending Unit:		

Vendor:

Requisition No.: LBS70430

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date