

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at team@wvadmin.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than July 2, 2007.

Requisition Number: ISCG0163

Department/Agency: OT-- Data Center

Detailed Description of Project: Automated accounting system to track postage usage by agencies and produce billing data .

Proposed Sole Source Vendor: Pitney Bowes

Specific Eligibility Criteria:

Specific Qualification Criteria: System must accept realtime input from the following devices:

- (1) Postage usage of Infinity (IT00) postage meters (qty 5)
- (2) Postage usage of E301 postage meter (qty 1)
- (3) Agency account information input on data stations installed on Pitney Bowes DM1000 mail machines, Pitney Bowes FX14 inserter and Pitney Bowes Series 8 inserter, and Pitney Bowes Galaxy 180/Ascent shipping system.

System must monitor usage and produce mail volume reports by class, account, date, machine, and carrier.

System must produce a flat file of all activity including date, time, class, count, carrier, machine, operator, and postage amount for every transaction performed on the machines listed above.