

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at [team@wvadmin.gov](mailto:team@wvadmin.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than January 18, 2007.

Requisition Number: **ISCG0072**

Department/Agency: **West Virginia Department of Administration's Office of Technology**

Detailed Description of Project:  
**Reconditioned Series 8 Mail Inserter**

Proposed Sole Source Vendor:  
**DMT/Pitney Bowes**

Specific Eligibility Criteria:  
**Must be compatible with Accutrac accounting system which is already in use and feeds our billing system in order to bill agencies for work and postage; Must use meters with are compatible with Postage by phone method of Accessing postage**

Specific Qualification Criteria:  
**Must offer maintenance contract with onsite service M-F, 9a-5p with 2 hour call back and 4 hour onsite response**