



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
ISCG0043

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION  
 IS&C - DATA CENTER MANAGER  
 BUILDING 6, ROOM B110  
 1900 KANAWHA BOULEVARD, EAST  
 CHARLESTON, WV  
 25305-0135 304-558-5914

DATE PRINTED 10/05/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 10/11/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
THIS ADDENDUM IS ISSUED TO ANSWER QUESTIONS RAISED AT THE MANDATORY PRE-BID MEETING AND BEFORE THE 9/27/2006 DEADLINE. ALSO, TO EXTEND THE BID OPENING DATE TO ALLOW THE INCORPORATION OF THESE QUESTIONS AND ANSWERS INTO THE VENDORS' BID RESPONSES.						
BID OPENING DATE IS EXTENDED TO: 10/11/2006 BID OPENING TIME REMAINS: 1:30 PM.						
***** END ADDENDUM NO. 1 *****						
0001		EA		285-39		
GENERATORS, STATIONARY TYPE (NOT AUTOMOTIVE)						
***** THIS IS THE END OF RFQ ISCG0043 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

PRE-BID CONFERENCE  
SIGN IN SHEET

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Request for Quotation Number: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	MARTIN & BARRY
Firm Address:	101 Spaulsky Drive St. Albans, WV 25313
Representative Attending:	MIKE MARTIN
Phone Number:	304 755-0781
Fax Number:	304 755-9010
Email Address:	M.MARTIN@MASONBNEY.COM

Firm Name:	South Charleston Electric
Firm Address:	1011 F street So. Charleston, WV 25303
Representative Attending:	ERIC MOORE
Phone Number:	744-3407
Fax Number:	744-3408
Email Address:	EMOORE466@MSM.COM

Firm Name:	MR. BRAYER ELECTRIC
Firm Address:	116 3RD AVE ST. ALBANS, WV, 25177
Representative Attending:	DANE SPAULGER
Phone Number:	304 722-1915
Fax Number:	304 722-1916
Email Address:	ME-ELECTRIC@NETSCAPE.NET

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	Progressive Electric
Firm Address:	1014 Young Street Ches., WV 25301
Representative Attending:	Randy Rhodes
Phone Number:	345-1253
Fax Number:	345-1256
Email Address:	RRRhodes@wv4wire.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

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## AMENDMENTS to RFQ - ISCG0043

- On page 12 under Phase2 strike to last bullet stating:  
(To be installed to run in parallel with each other.)
- Generator 1 is to feed to the new UPS.
- Generator 2 is to terminate in a distribution panel located in the present USP battery room.
- Generator 2 will not have a primary utility power feed as part of this project.
- Distribution panel for Generator 2 is to be sized for not less than 20 three-phase breakers and rated for 600 Amp at 480 volts.
- Training for operation and customer maintenance is to be included on both the UPS and generators.
- All manuals, books and paperwork that come with the UPS and generators are to be turned over to the State upon completion of installation.
- Pricing of the second generator and all peripherals related to including the installation to be separated out and listed as an option.

- Receiving and setting of the new UPS, transfer switch and generator. Items supplied above.
- Vendor will be responsible to install the concrete pad and supply any and all necessary material, parts, or labor to install the above hardware.
- All work must meet Federal, State or Local building and Fire codes.
- All necessary building permits and inspection fees are the responsible of the winning vendor.

**PHASE 3:**

**Demolition and Disposal to include the following:**

- Demolition of the exiting UPS, 400 HZ and batteries
- Disposal of the existing UPS, 400 HZ and batteries

	HARDWARE COST	LABOR AND INSTALLATION	TOTAL COST PER PHASE
Phase 1			
Phase 2			
Phase 3			
<b>TOTAL PROJECT COST</b>			

Option 1:

Second Generator and all peripherals (including installation): \_\_\_\_\_