

**SOLE SOURCE DETERMINATION**

**The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at [team@wvadmin.gov](mailto:team@wvadmin.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than September 25, 2006.**

Requisition Number: ISCG0038

Department/Agency: Office of Technology

Detailed Description of Project:

West Virginia seeks to subscribe to an information sharing resource that has the following characteristics sought by a number of agencies participating in the funding:

- 1) A dedicated staff coordinates relevant networking opportunities for member organizations. For the purpose of ensuring that the member network can provide the breadth and depth of information sharing required by West Virginia, at least 1200 members should participate in the service providers client set.
- 2) The service provider must facilitate project-specific networking between members, augmented by an online repository of common IT documents.
- 3) The service provider must also hosts group networking events including conference calls, Regional Forums and an International Roundtable where members exchange solutions in an environment free of vendor influence.
- 4) The enterprise membership sought by West Virginia will provide all designated State of West Virginia technically oriented employees access to information resources that focus on "operational level" information that is uniquely valuable to IT managers, directors and project leaders.
- 5) The enterprise membership will also provide state and departmental CIOs/CTOs unlimited access to "C-level" resources.

Required in this enterprise membership are the following characteristics:

- Unlimited access to a robust document repository (over 2000 documents) containing member created technical white papers on a comprehensive set of technology topics, RFQs, RFPs, etc.
- Unlimited access to weekly roundtable conference calls that allow members to gather topic-specific feedback from a large cross-section of their peers without leaving the office.
- Tickets for the an annual International Roundtable and Regional Forums where members exchange information on high-priority issues and help each other solve real-world challenges.
- Service provider arranged ad-hoc, when needed, telephone conferencing, that is project-specific, with other service provider members who are willing to share their expertise and experiences with hardware, software and contemporary industry issues.

Unlimited access for senior IT executives to participate in quarterly "C-level" roundtable conference calls, and one-to-one "C-level" peer networking arranged by the service provider.

Proposed Sole Source Vendor: NOREX, Inc.

**Specific Eligibility Criteria:**

All the services described above, available to all IT personnel in the subscribing agencies in the West Virginia State government.

**Specific Qualification Criteria:**

Minimum of 1200 bona fide members, unlimited services as described above.