



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
HUT977

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN ABBOTT
304-558-2544

VENDOR

RFQ COPY
TYPE NAME/ADDRESS HERE

SHIP TO

HUTTONSVILLE CORRECTIONAL CENTER
ATTENTION: CLINTON SEMMLER
ROUTE 250 SOUTH
HUTTONSVILLE, WV
26273 335-2291

DATE PRINTED 05/20/2007	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 06/07/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		805-00-00-100		
<p style="text-align: center;">REQUEST FOR QUOTATION</p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE HUTTONSVILLE CORRECTIONAL CENTER TO PROVIDE VARIOUS RECREATIONAL AND ATHLETIC EQUIPMENT.</p> <p>ATTACHMENTS: 1. SPECIFICATIONS / BID FORM 2. AFFIDAVIT</p> <p>DELIVERY & ASSEMBLY: DELIVERY AND ASSEMBLY SHALL BE INCLUDED IN THE BID PRICE. ALL EQUIPMENT MUST BE READY FOR USE UPON DELIVERY.</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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<p>CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE</p>						

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LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p>						

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LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p>						

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BID OPENING DATE: **06/07/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BUYER:				JOHN ABBOTT-----		
RFQ. NO.:				HUT977-----		
BID OPENING DATE:				06/07/2007-----		
BID OPENING TIME:				1:30 PM-----		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						

CONTACT PERSON (PLEASE PRINT CLEARLY):						

***** THIS IS THE END OF RFQ HUT977 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

Page ___ of ___ Pages Requisition / P.O. No.: HUT977

File: _____ Acct. No.: _____

Spending Unit:
HUTTONSVILLE CORRECTIONAL CENTER

Vendor: _____ P.O. Date: _____

Item No.	Quantity	Description	Unit Price	Amount
	2	Champion Barbell or equal MultiFit System to include sit ups, push ups, chin ups, lat/pull up, dip station, 45 degree back extension, abdominal knee raises. Allows for 5 athletes to work out simultaneously & utilizes only a 10' x 14' x 9'H exercise area.		
	1	Champion Barbell or equal incline rower with chest pad covered with vinyl and swivel handle bar for proper support and angle while doing heavy duty lifting and strength training.		
	1	Champion Barbell Field House Series or equal 1200 LB capacity Leg Press.		
	1	Champion Barbell Field House Series or equal Power Bench. Oversize bench to accommodate lifters of all sizes. Spotters platform and vinyl bar protectors.		
	1	Champion Barbell Field House Series or equal Decline Bench with 15 degree angle. Adjustable leg pads. Spotters platform and vinyl bar protectors included.		
	6	Champion Barbell Field House Series or equal competition bench, includes vinyl bar protectors.		
	3	Champion Barbell Field House Series or equal incline bench with 30 degree angle and adjustable seat.		
	2	Champion Barbell Cable Crossover Machine or equal. Used for chest pulls, press downs, lateral raises, curls, leg kick exercises and chin/pull ups. Pulley housing adjusts to 11 different positions.		
	3	Champion Barbell Field House Series or equal Flat Bench for dumbbell flies, rows, pullovers and tricep extensions.		
	2	Champion Barbell or equal multi-bench with decline-flat-incline. Use as a stand alone bench for dumbbells work or use in conjunction with power racks, smith machines or crossovers.		
	1	Champion Barbell or equal Chest Press Machine. Two way handle grips and adjustable seat allows a variety of exercise positions. 200lb selectorized weight stack.		
	1	Champion Barbell or equal Shoulder Press with adjustable seat and back pads to accommodate different users and multi-position handles to accommodate different workout targets.		
	5	Champion Barbell or equal Adjustable curl bench. Fully adjustable arm pad to accommodate different users.		
	1	Champion Barbell or equal Pro10 Gym to include leg press, chest press, shoulder press, high lat pull, leg flexions and extension, quad low pull, chinning bar, dipping bar, abdominal board, hip flexor.		
	4	Olympic Style 300 lb Deluxe Weight Set-Includes 1500 lb capacity bar with spring collar. 14 Olympic plates 2/45's, 2/35's, 2/25's, 2/10's, 4/5's, 2/2.5's.		
	12	Olympic Style 300 lb standard weight set-Includes 1000 lb capacity bar with spring collars, 14 Olympic plates 2/45's, 2/35's, 2/25's, 2/10's, 4/5's, 2/2.5's		
	6	47" Champion or equal E-Z Curl bar with collars.		
	7	6 post olympic style plate holder 2" diameter posts.		
	3	Olympic style tricep bomber		
	2	Wall mounted belt/rope rack. 25" unit with five 10" long steel pegs.		

**STATE OF WEST VIRGINIA
PURCHASE CONTINUATION SHEET**

File:

Acct. No.:

Vendor: _____ P.O. Date: _____

Spending Unit:
HUTTONSVILLE CORRECTIONAL CENTER

Item No.	Quantity	Description	Unit Price	Amount
1		12 pair adjustable dumbbell rack		
1	pair	20 lb rubber encased solid hex dumbbells		
1	pair	30 lb rubber encased solid hex dumbbells		
1	pair	40 lb rubber encased solid hex dumbbells		
1	pair	50 lb rubber encased solid hex dumbbells		
1	pair	60 lb rubber encased solid hex dumbbells		
1	pair	70 lb rubber encased solid hex dumbbells		
1	pair	80 lb rubber encased solid hex dumbbells		
4		20 lb solid hex dumbbells with ergo grip		
4		25 lb solid hex dumbbells with ergo grip		
4		30 lb solid hex dumbbells with ergo grip		
6		35 lb solid hex dumbbells with ergo grip		
4		40 lb solid hex dumbbells with ergo grip		
2		45 lb solid hex dumbbells with ergo grip		
4		50 lb solid hex dumbbells with ergo grip		
4		55 lb solid hex dumbbells with ergo grip		
4		60 lb solid hex dumbbells with ergo grip		
2		65 lb solid hex dumbbells with ergo grip		
4		70 lb solid hex dumbbells with ergo grip		
2		75 lb solid hex dumbbells with ergo grip		
2		80 lb solid hex dumbbells with ergo grip		
2		85 lb solid hex dumbbells with ergo grip		
2		90 lb solid hex dumbbells with ergo grip		
2		100 lb solid hex dumbbells with ergo grip		
2		Kariburg or equal 45 lb premium solid rubber bumper plates		
10		4' x 75' Roll-out rubber flooring and surface protection		
2		15' Permanent player's bench with backrest		
2	sets	Official Horseshoes		
1		Basketball Hoop-One piece, 4 1/2" O.D. Galvanized Steel Post with a White powder coated backboard. 5' extension and nylon net.		
3		MacGregor or equal x-6000 Basketballs.		
1		Table Top Flip Score		
10		4' x 6' 3/4" Thick rubber floor mats		
3		2" x 60 yd. floor marking tape		
1		Century or equal Heavy Bag/Speed Bag Stand. 85" high. Stand to hold up to 100 lb heavy bag.		
1		100 lb heavy bag		
1		Vinyl Inflatable Speed Bag		
1		Pro Bag Gloves		
1		Training Bag Gloves		
1		Mantis Mitts		
2		5 Gallon Water Coolers		
1		10 Gallon 400 Series Water Coolers		
2		Turf Footballs		
1		Heavy Duty Shuffle Board Set		
1		Ping Pong Table Standard Size		
4		Unbreakable Ping Pong Paddles		
1		Portable Tennis System. Base with rubber pads to protect gym floor. 39" x 38' weather treated knotless nylon net, rope cable, and vinyl borders all around.		
2		Challenger or equal Tennis Racket-Oversized head, wide body, lightweight construction.		

STATE OF WEST VIRGINIA PURCHASE CONTINUATION SHEET

Page ____ of ____ Pages

Requisition / P.O. No.:
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Acct. No.:

Vendor: _____ P.O. Date: _____

Spending Unit:
HUTTONSVILLE CORRECTIONAL CENTER

Item No.	Quantity	Description	Unit Price	Amount
	4 Cans 2 gross	Penn or equal tennis balls - 3 per can Recreational Balls		

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

“Debt” means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers’ compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

“Debtor” means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. “Political subdivision” means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. “Related party” means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers’ compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State’s Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency’s policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor’s Name: _____

Authorized Signature: _____ Date: _____