



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD076405

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES
 BUILDING ONE- ROOM MB60
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0123 558-2317

DATE PRINTED 12/18/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 12/28/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 3						
THIS ADDENDUM IS BEING ISSUED TO AMEND THE PRICING PAGES PER THE ATTACHED AND TO EXTEND THE BID OPENING DATE.						
BID OPENING DATE IS EXTENDED TO: 12/28/2006						
BID OPENING TIME REMAINS: 1:30 PM						
***** END ADDENDUM NO. 3 *****						
0001	1	MN		910-13		
TOTAL MONTHLY ELEVATOR MAINTENANCE FEE						
***** THIS IS THE END OF RFQ GSD076405 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

LOCATION	Per Month	Per Year
Building #1		
South Car	_____	_____
North Car	_____	_____
Attorney General	_____	_____
Frieght	_____	_____
East Car	_____	_____
West Car	_____	_____
E. Ch. Lift	_____	_____
W. Ch. Lift	_____	_____
Dock Lft.	_____	_____
Gov. Car	_____	_____
Total	_____	_____

****EV0001639 Capitol Complex Building 1 W/C Lift Wet Wing
 (Serial #/aS16392) Not in service and is not a part of this contract.**

Building #3		
S/W Car	_____	_____
N/W Car	_____	_____
N/E Car	_____	_____
S/E Car	_____	_____
Total:	_____	_____

Building #4		
N. Car	_____	_____
S. Car	_____	_____
W/C Lift	_____	_____
Total:	_____	_____

Building #5

S/W Car	_____	_____
S/E Car	_____	_____
N/E Car	_____	_____
N/W Car	_____	_____
Fr. Car	_____	_____
Executive Car	_____	_____
Total:	_____	_____

Building #6

N/E Car	_____	_____
S/E Car	_____	_____
S/W Car	_____	_____
N/W Car	_____	_____
Fr. Car.	_____	_____
Total:	_____	_____

Building #7

Pass. Car	_____	_____
Fr. Car	_____	_____
Total:	_____	_____

Building #8

Pass. Car	_____	_____
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Building #13

Car #1	_____	_____
Car #2	_____	_____
Total:	_____	_____

Building #15

Car #1	_____	_____
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Building #17

Car #1 _____

Building #20

Frnt. Car _____

Building #21

W. Car _____

E. Car _____

R. Car _____

Frnt. Car _____

East Lift _____

West Lift _____

Total: _____

Building #22

E. Car _____

W. Car _____

Frnt. Car _____

Total: _____

Building #23

Sec. Car _____

Pri. Car _____

Total: _____

Building #24

E. Car _____

W. Car _____

Total: _____

Building #25

Pass. Car	_____	_____
Frt. Car	_____	_____
Total:	_____	_____

Building #32

Elevator #1	_____	_____
Elevator #2	_____	_____
Total:	_____	_____

Building #36

Elevator #1	_____	_____
Elevator #2	_____	_____
Elevator #3	_____	_____
Elevator #4	_____	_____
Total:	_____	_____

Building #37

Elevator #1	_____	_____
Elevator #2	_____	_____
Elevator #3	_____	_____
Elevator #4	_____	_____
Total:	_____	_____

Building 100 Municipal Plaza Weirton:

Elevator #1	_____	_____
Elevator #2	_____	_____
Total:	_____	_____

TOTAL BID: _____

EV#	LocationName	SerialNo.	InstallYr	Make	Type	Capacity	Speed	Land	Mod Yr	Insp
EV0001639	Capitol Complex, Building 1, Ele #1, East Wing	98966	1996	Murphy	Elevator/Traction	2,500	350	5	---	5/06 I
EV0001639	Capitol Complex, Building 1, Ele #2, East Wing	BE 8350	1994	Dover	Elevator/Traction	2,500	350	5	---	5/06
EV0001639	Capitol Complex, Building 1, Ele #3, MB, Attorney General O	200450	1926	Otis	Elevator/Traction	1,800	100	3	1998	2/06 I
EV0001639	Capitol Complex, Building 1, Ele #4, MB	ET 9078	2005	Thyssen	Elevator/Hydraulic	2,500	125	4	---	2/06J
EV0001639	Capitol Complex, Building 1, Ele #5, MB, House Side	200447	1926	Otis	Elevator/Traction	2,500	500	4	1997	5/06 I
EV0001639	Capitol Complex, Building 1, Ele #6, MB, Senate side	200448	1926	Otis	Elevator/Traction	2,500	500	4	1997	5/06 C
EV0001639	Capitol Complex, Building 1, Ele #7, MB, Gov. Office	200449	1926	Otis	Elevator/Traction	1,800	100	3	2004	2/06 I
EV0001639	Capitol Complex, Building 1, Ele #8, West Wing	107135	1997	Millar	Elevator/Traction	2,500	350	5	---	5/06 I
EV0001639	Capitol Complex, Building 1, Ele #9, West Wing	98967	1996	Murphy	Elevator/Traction	2,500	350	5	---	5/06 C
EV0001639	Capitol Complex, Building 1, W/C Lift, West Wing	AS16392	1994	Porchlift	Wheelchair Lift	750	15	2	---	5/06
EV0001639	Capitol Complex, Building 1, W/C Lift, East Wing	AS16391	1994	Porchlift	Wheelchair Lift	750	15	2	---	5/06
EV0001639	Capitol Complex, Building 3, Ele #1	C-30184	1979	Dover	Elevator/Traction	3,000	500	9	2006	5/06
EV0001639	Capitol Complex, Building 3, Ele #2	C-30185	1979	Dover	Elevator/Traction	3,000	500	9	2006	MOI
EV0001639	Capitol Complex, Building 3, Ele #3	C-30186	1979	Dover	Elevator/Traction	3,000	500	9	2005	2/06 I
EV0001639	Capitol Complex, Building 3, Ele #4	C-30187	1979	Dover	Elevator/Traction	3,000	500	9	2006	5/06
EV0001639	Capitol Complex, Building 4, #1, Left	B03085	1953	Dover	Elevator/Traction	2,500	500	8	1991	5/06 C
EV0001639	Capitol Complex, Building 4, #2, Right	B03086	1953	Dover	Elevator/Traction	2,500	500	8	1991	5/06 C
EV0001639	Capitol Complex, Building 4, W/C Lift,	6608LA		Porchlift	Wheelchair Lift	450	20	2	---	5/06
EV0001639	Capitol Complex, Building 5, Ele #1	207110	1968	Otis	Elevator/Traction	3,500	500	11	2002	5/06
EV0001639	Capitol Complex, Building 5, Ele #2	207111	1968	Otis	Elevator/Traction	3,500	500	11	2002	MOI
EV0001639	Capitol Complex, Building 5, Ele #3	207112	1968	Otis	Elevator/Traction	3,500	500	11	2002	5/06
EV0001639	Capitol Complex, Building 5, Ele #4	207113	1968	Otis	Elevator/Traction	3,500	500	11	2002	5/06
EV0001639	Capitol Complex, Building 5, Ele #5, Service	207114	1968	Otis	Elevator/Traction	2,500	500	11	2006	MOI
EV0001639	Capitol Complex, Building 5, Ele #6, Frt	207115	1968	Otis	Elevator/Traction	5,000	350	12	---	5/06
EV0001639	Capitol Complex, Building 6, Ele #1	207117	1968	Otis	Elevator/Traction	3,500	500	9	---	OS
EV0001639	Capitol Complex, Building 6, Ele #2	207118	1968	Otis	Elevator/Traction	3,500	500	9	---	OS
EV0001639	Capitol Complex, Building 6, Ele #3	207119	1968	Otis	Elevator/Traction	3,500	500	9	2002	5/06
EV0001639	Capitol Complex, Building 6, Ele #4	207120	1968	Otis	Elevator/Traction	3,500	500	9	2002	5/06
EV0001639	Capitol Complex, Building 6, Ele #5	207116	1968	Otis	Elevator/Traction	5,000	350	10	---	5/06
EV0001639	Capitol Complex, Building 7, Ele #1	207121	1968	Otis	Elevator/Hydraulic	2,000	125	3	---	6/06 I
EV0001639	Capitol Complex, Building 7, Ele #2, Frt	207122	1968	Otis	Elevator/Hydraulic	10,000	100	3	---	5/06 I
EV0001639	Capitol Complex, Building 8, Ele #1, Governors Manion	01058HIH	2004	Inclinator	Private Residence	750	37	4	---	5/06 C
EV0001639	Capitol Complex, Building 13, Ele #1, Parking Garage	419793	1999	Otis	Elevator/Hydraulic	2,500	125	4	---	5/06 C
EV0001639	Capitol Complex, Building 13, Ele #2, Parking Garage	419792	1999	Otis	Elevator/Hydraulic	2,500	125	4	---	5/06 C

M. O. Anderson

EV#	LocationName	SerialNo.	InstallYr	Make	Type	Capacity	Speed	Land	Mod Yr	Ins
EV0001639	Capitol Complex, Building 15, Ele #1, 2019 Wash. St E.	EH 5329	1997	Dover	Elevator/Hydraulic	2,500	100	2		5/06
EV0001639	Capitol Complex, Building 17, Ele #1, 2101 Wash. St E.	E-53373	1978	Dover	Elevator/Hydraulic	2,100	100	3		5/06
EV0001639	Building 20, Ele #1, 6171 Leon Sullivan Way, (Old Liquor Whs	16537	1955	Warner	Elevator/Traction/F	6,000	75	6		6/06
EV0001639	Building 22, Ele #1, Tax & Revenue, Lee & Dickinson St.	232587	1968	Otis	Elevator/Traction	3,500		9		3/06
EV0001639	Building 22, Ele #2, Tax & Revenue, Lee & Dickinson St.	232588	1968	Otis	Elevator/Traction	3,500		9		3/06
EV0001639	Building 22, Ele #3, Tax & Revenue, Lee & Dickinson St.	232515	1967	Otis	Elevator/Traction	5,000		11		0
EV0001324	Building 36, Ele #1, One Davis Square, 321 Capital St.	E-89689	1986	Dover	Elevator/Hydraulic	2,500	150	5		6/06
EV0001324	Building 36, Ele #2, One Davis Square, 321 Capital St.	E-89690	1986	Dover	Elevator/Hydraulic	2,500	150	5		6/06
EV0001324	Building 36, Ele #3, One Davis Square, 321 Capital St.	E-89691	1986	Dover	Elevator/Hydraulic	2,000	100	2		6/06
EV0001324	Building 36, Ele #4, One Davis Square, 321 Capital St.	C 19319	1957	Shepard-W	Elevator/Traction/F	4,000	75	5		6/06
EV0002973	Building 37, Ele #1, DEP-Kanawha City, 610 57th St.	ER 2654	2004	Thyssen	Elevator/Hydraulic	3,000	160	3		6/
EV0002973	Building 37, Ele #2, DEP-Kanawha City, 610 57th St.	ER 2655	2004	Thyssen	Elevator/Hydraulic	3,000	160	3		6/06
EV0002973	Building 37, Ele #3, DEP-Kanawha City, 610 57th St.	ER 2656	2004	Thyssen	Elevator/Hydraulic	3,000	160	3		6/
EV0002973	Building 37, Ele #4, DEP-Kanawha City, 610 57th St.	ER 2657	2004	Thyssen	Elevator/Hydraulic	5,000	150	3		6/
EV0001092	Bldg 21, Ele #1, St Office Comp - 109 Adams St., Fairmont	C-42745	1986	Dover	Elevator/Traction	2,100	200	6		5/
EV0001092	Bldg 21, Ele #2, St Office Comp - 109 Adams St., Fairmont	C-42746	1986	Dover	Elevator/Traction	2,100	200	6		5/
EV0001092	Bldg 21, Ele #3, St Office Comp - 109 Adams St., Fairmont	E-93062	1999	Dover	Elevator/Hydraulic	1,500	100	3		5/0
EV0001092	Bldg 21, Ele #4, St Office Comp - 109 Adams St., Fairmont	200190	1927	Warner	Elevator/Traction/F	4,000	100	6		5/0
EV0001092	Bldg 21, Ele #5, W/C Lift #1, St Office Comp - Fairmont	6322-2	1987	Wheel-o-V	Wheelchair Lift	500	10	2		5/
EV0001092	Bldg 21, Ele #6, W/C Lift #2, St Office Comp - Fairmont	6322-1	1987	Wheel-o-V	Wheelchair Lift	500	10	2		5/
EV0001642	Bldg 23, Ele #1, 407 Neville St., Beckley	GO 30953	1957?	Westingho	Elevator/Traction	2,500	200	4	1974	6/0
EV0001642	Bldg 23, Ele #2, 407 Neville St., Beckley	EA 3028	1988	Dover	Elevator/Hydraulic	3,500	140	5		6/0
EV0001662	Bldg 24, Ele #1, John W. Davis 153 W Main St-Clarksburg				VACANT--NOT INSPECTED					
EV0001662	Bldg 24, Ele #2, John W. Davis 153 W Main St-Clarksburg				VACANT--NOT INSPECTED					
EV0001295	Bldg 25, Ele #1, WV St Office, 400 Avery St., Parkersburg	EA 7958	1989	Dover	Elevator/Hydraulic	2,500	100	6		5/0
EV0001295	Bldg 25, Ele #2, WV St Office, 400 Avery St., Parkersburg	16455	1955	Warner	Elevator/Traction	6,000	100	5		5/06
EV0002878	Bldg. 32, Ele #1, WV St Office, 2699 Park Ave, Huntington	EP 2511	2002	Thyssen	Elevator/Hydraulic	5,000	125	2		5/0
EV0002878	Bldg. 32, Ele #2, WV St Office, 2699 Park Ave, Huntington	EP 2510	2002	Thyssen	Elevator/Hydraulic	3,000	110	2		5/0
	MOD-being modernized now, ?-inspected but don't have date, Blank-to be inspected now, OS-Sealed Out-of-Service,									
	K-Kennedy, R-Repairs ordered, JE-John Ellis, RI-Reinspection required, CC-Certification of Compliance or Reinspection required									