



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
GSD076401

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 32
304-558-0492

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DEPARTMENT OF ADMINISTRATION
 GENERAL SERVICES
 BUILDING EIGHT - MANSION
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305 558-2317

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/18/2006				

BID OPENING DATE: **07/26/2006** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM 02 THIS ADDENDUM IS ISSUED TO CHANGE SKU# 9023LBR, ON PAGE 4 OF THE SPECIFICATIONS/BID FORM TO THE NEW SKU# LISTED ON THE REVISED SPECIFICATIONS / BID FORM, PAGE 4, ATTACHED HERETO.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



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 Department of Administration
 Purchasing Division
 2019 Washington Street East
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07/18/2006				

BID OPENING DATE: 07/26/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		285-47		
LAMPS FOR MANSION RENOVATIONS						
***** THIS IS THE END OF RFQ GSD076401 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SPECIFICATIONS / BID FORM
GSD076401
 REVISED 7/18/2006
BID OPENING JULY 26, 2006, 1:20 PM

Delivery shall be included in the bid price for the below listed lamps. All lamps shall come with the appropriate 60 watt energy saving light bulbs, with a minimum of 2500 hours of life. All items shall be free of defects and in proper working order. The lamps will be delivered to the State of West Virginia Governor's Mansion, Kanawha Boulevard, Charleston, WV 25305. Lamps shall be delivered within 14 working days upon receipt of the purchase order.

The State of West Virginia reserves the right to make a single award to the lowest responsible bidder or make multiple awards to financially benefit the State.

Questions may be directed to:

Sheree Kelsner
 (304) 558-3588

<u>Qty.</u>		<u>Unit Price</u>	<u>Extended Price</u>
2	Lamp "The Empire Art Collection" by Murray Feiss (From the 2006 the Big Year Book) SKU# 9172 EMR Height: 34" Shade Diameter: 20" Sand Colored Shantung/Ivory Soft-Lined Round Shade Lamping: 1 Edison 3-Way Socket, 150 Watt Max.	\$ _____	\$ _____
1	Floor Lamp "The Empire Art Collection" by Murray Feiss (From the 2006 the Big Year Book) SKU# FL6131 SBL Height: 65" 6-Way Floor Lamp Shade Diameter: 19" Cream Colored Box Pleated Shantung/Double Ivory Soft-Line Round Shade Lamping: 1 Edison 3-Way Socket 150 Watt Max, 3 Edison On-Off Sockets, 60 Watt Max.	\$ _____	\$ _____
2	Lamps "The Au Natural Collection" by Murray Feiss (From the 2006 the Big Year Book) SKU# 9193 ST Height: 35"	\$ _____	\$ _____

Shade Diameter: 20" Sand Colored
 Box-Pleated Crepe/Ivory Soft-Lined
 Round Shade
 Lamping: 1 Edison 3-Way Socket, 150 Watt Max.

- | | | | |
|---|---|----------|----------|
| 1 | Lamp "The Au Natural Collection"
by Murray Feiss (From the 2006 the Big Year Book)
SKU# 9194 AGL
Height: 26"
Shade Diameter: 16" x 13"
Beige Shantung/Double Ivory Soft-Lined Oval Shade
Lamping: 1 Edison 3-Way Socket, 100 Watt Max | \$ _____ | \$ _____ |
| 1 | British Bronze Lamp "The Triomphe Collection"
by Murray Feiss (From the 2005 the Big Year Book)
SKU#: 9106 BRB
Height: 31"
Shade Diameter: 17" Beige
Textured Shantung, Ivory
Soft-lined Round Shade
Lamping: 1 Edison 3-Way Socket, 150 Watt Max. | \$ _____ | \$ _____ |
| 1 | Floor Lamp "The Romanoff Collection"
by Murray Feiss (From the 2006 the Big Year Book)
SKU#: FL6153 AGL
Floor Lamp
Height: 67"
Shade Diameter: 19" Round
Cream Color Shantung/Ivory Soft Lined Shade
Lamping: 1 Edison 3-Way Socket, 150 Watt Max. | \$ _____ | \$ _____ |
| 2 | Lamp "The Romanoff Collection"
by Murray Feiss (From the 2006 the Big Year Book)
SKU#: 9301 AGL
Height: 32"
Shade Diameter: 17" Round
Cream Color Shantung/Ivory Soft Lined Shade
Lamping: 1 Edison 3-Way Socket, 150 Watt Max | \$ _____ | \$ _____ |
| 1 | Lamp "The Aegean Collection"
by Murray Feiss
SKU#: 9207 CHT
Height: 32"
Shade Diameter: 13" Octagonal Sand Color Shantung
Soft Ivory Lined Shade
Lamping: 1 Edison 3-Way Socket, 100 Watt Max. | \$ _____ | \$ _____ |

- 1 Lamp "The Charleston Garden Collection" \$ _____ \$ _____
by Murray Feiss (From the 2006 the Big Year Book)
SKU#: 9248 FG
Height: 38"
Shade Diameter: 17" Round
Sand Color Crepe, Ivory Soft Lined Shade
Lamping: 1 Edison 3-Way Socket, 150 Watt Max.

- 4 Lamp "The Charleston Garden Collection" \$ _____ \$ _____
by Murray Feiss (From the 2006 the Big Year Book)
SKU#: 9250 FG
Height: 37"
Shade Diameter: 20" Round
Beige Shantung, Ivory Soft Lined Shade
Lamping: 1 Edison 3-Way Socket, 150 Watt Max.

- 1 Silver Taupe Lamp "The Dynasty Collection" \$ _____ \$ _____
by Murray Feiss (From the 2005 the Big Year Book)
SKU#: 9063 DG
Height: 33"
Shade Diameter: 20"
Warm Tan Shantung Shade
Lamping: 1 Edison 3-Way Socket, 150 Watt Max.

GRAND TOTAL \$ _____

Bidder Information:

Name: _____
Address: _____

Phone#: () _____ - _____
Fax#: () _____ - _____
Email: _____

WV-36a STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET	Buyer:	Page	Req. or P. O. No.:
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Vendor:	Spending Unit:
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Requisition No.: _____

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

Signature

Company

Date