



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
EDD264261

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
KRISTA FERRELL 304-558-2596

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DEPARTMENT OF EDUCATION

 BUILDING 6
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0330

DATE PRINTED 12/06/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 12/19/2006		BID OPENING TIME		01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	EA		910-66		
ADDENDUM NO. 1 CHANGES TO THE SPECIFICATIONS PER THE ATTACHED. BID OPENING DATE AND TIME REMAINS THE SAME. NO OTHER CHANGES. ROOFING MAINTENANCE, REPAIR, AND INSTALLATION ***** THIS IS THE END OF RFQ EDD264261 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130



ARCHITECTS & ENGINEERS

December 4, 2006

ADDENDUM NO. 1

RE: Roofing Projects For
Cedar Lakes Conference Center
Ripley, West Virginia
ZMM Project No. 0614

TO: Prospective Bidders
FROM: ZMM

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents.

ATTACH THIS ADDENDUM TO THE FRONT COVER OF THE PROJECT MANUAL AND ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.

CHANGES TO SPECIFICATIONS:


1. Section 01010 – Summary of Work, Paragraph 1.1.D, ADD Subparagraph 1 to read:
 - "1. References in the Construction Documents to "Contractor," "General Contractor," or "Contractor for General Construction" all refer to the single prime contractor who holds a contract with the Owner for construction of the Project."
2. Section 00300 - Bid Form, Page 00300-2 REPLACE the sixth (6th) paragraph down with the following:

The bidder hereby agrees to commence work under this contract on or before a date to be stipulated in the written Notice to Proceed by the Owner and to fully complete the scope of this prime contract in accordance with the Project Schedule and in sufficient time to permit FINAL COMPLETION of building nos. 22, 29, 30, 31, 14, 15, 16, and 20 within one hundred fifty (150) consecutive days of receipt of the Notice to Proceed.

FINAL COMPLETION of building nos. 50 and 58 is to be within one hundred ninety-five (195) consecutive days of receipt of Notice to Proceed.

Building nos. 22, 29, 30, 31, 14, 15, 16, and 20 will be occupied by the Owner beginning June 4, 2007 and work of the contractor on these buildings is not to interfere with Owner's occupancy.

3. Section 07531 – EPDM Membrane Roofing REPLACE Paragraph 2.3.C.2 with the following:
 2. Total R-value of roof assembly shall be a minimum as follows, installed in 1 layer according to requirements in Part 3.
 - a. Minimum Aged R-value: 6.0.



December 4, 2006

CHANGES TO DRAWINGS:

1. Drawing A-1 SEE ATTACHED SUPPLEMENTAL DRAWING "A-1 PARTIAL" for revised roof plan for Building 22 – FHA/FCCLA Cottage.

CHANGE Keyed Note "A" to Keyed Note "B" on Building 58 – Garage and Shop.

ADD note to Keyed Demolition/repair note "3" on Building 58 – Garage and Shop to read "ATTACH NEW FASCIA BOARD TO EXISTING METAL CHANNEL" .

CHANGE Keyed Note "A" to Keyed Note "B" on Building 20 – Main lodge.

END OF ADDENDUM

*Attachment: Pre-Bid Meeting Sign-In Sheet
Supplemental Drawing A-1 Partial*

ADDENDUM 1

The following are topics which arose during the pre-bid meeting held on November 28, 2006. The first question corrects inconsistency in the RFQ documents.

1. On page 7, item (3), the RFQ states addenda shall be submitted to both the Purchasing Division and the State Auditor's Office. Is this still valid?

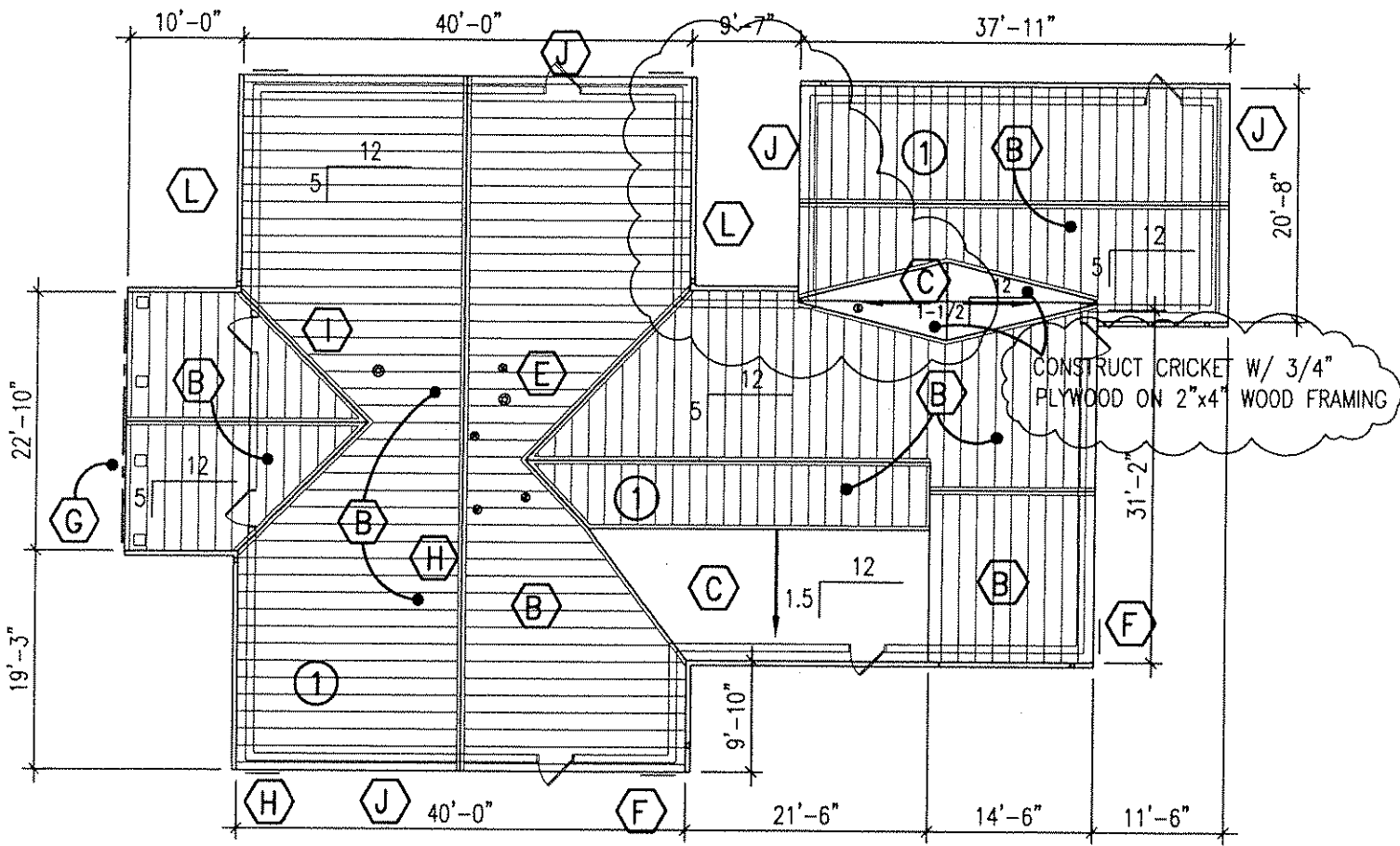
Response: No, recent Purchasing Reform legislation has eliminated for the dual bid system. Only one copy will be required to be sent to the Purchasing Division.

2. Will any gutters and/or downspouts be replaced during the roofing repairs?

Response: No, all existing gutters and/or downspouts will not be replaced at this time.

3. How will this project relate to existing metal roofs on some of the buildings within the camp?

Response: The only relationship of the new roofing will be to match, as best as possible, colors of existing roofs. Design and materials on the new roofs shall be as listed in the architects documents, and existing metal roofs will otherwise have no bearing on the project.



BUILDING 22
FHA/FCCLA COTTAGE

4919 SF

ZMM
Z M M , INC.
ARCHITECTS • ENGINEERS
222 LEE STREET W
CHARLESTON, WV 25302
PHONE (304) 342-0159
FAX (304) 345-8144

SUPPLEMENTAL DRAWING

- NEW DRAWING or DETAIL _____ on sheet _____
- REVISION OF DRAWING or DETAIL _____ on sheet _____
- CLARIFICATION OF DRAWING or DETAIL **BLDG 22** sheet **A-1**

ATTACHMENT TO:
 ADDENDUM NO. 1
 CHANGE ORD. NO. _____
 C.C.D. NO. _____

BY: **H W**

COMM. NO.
0614

ROOFING PROJECTS
CEDAR LAKES CONFERENCE CENTER

DWG. NO.
A.1 PARTIAL

SIGN IN SHEET

Request for Quotation Number: E00264261

Date: 11/28/2006

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Dan Hill Construct. Co.
Firm Address:	P.O. Box 685 Gaulsey Bridge W.Va 25085
Representative Attending:	Dan Hill
Phone Number:	304-632-1606
Fax Number:	304-632-1501
Email Address:	Rdanhill@hotmail.com

Firm Name:	Mansuetto Roofing
Firm Address:	Second + Wood Streets Martins Ferry, OH 43935
Representative Attending:	Mark J Spers
Phone Number:	740-633-7320
Fax Number:	740-633-7322
Email Address:	mark@mansuettoroofing.com

Firm Name:	Wiseman Construction Co.
Firm Address:	1616 6th Ave Charleston, WV 25312
Representative Attending:	Hop White
Phone Number:	304-344-1200 Ext. 215
Fax Number:	304-344-1281
Email Address:	hwhite@wisemanconst.com

Firm Name:	HABBS BROS
Firm Address:	1578 HANSBRO ST CHARLESTON WV 25312
Representative Attending:	PAULIN WARRU
Phone Number:	304-243-3366
Fax Number:	304-243-5568
Email Address:	

Firm Name:	Singer Sheet Metal Company Inc
Firm Address:	510 East Street Parkersburg, WV 26101
Representative Attending:	Lenny Baker
Phone Number:	304-422-5495
Fax Number:	304-424-6026
Email Address:	lenny@singersheetmetal.com

Firm Name:	Johnson General Construction
Firm Address:	P.O. Box 257 Washington WV 26181
Representative Attending:	BRAD JOHNSON
Phone Number:	304-863-5651 304-482-0721
Fax Number:	304-863-5651
Email Address:	ETBUCKMAN@Yahoo.com

SIGN IN SHEET

Request for Quotation Number: 500264261

Date: 11-28-06

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	Beggs Roofing Inc.
Firm Address:	328 W 15th Street Huntington WVA.
Representative Attending:	Michael Pack
Phone Number:	304-429-4233
Fax Number:	304-429-2811
Email Address:	Fred @ Beggs Roofing Inc, com

Firm Name:	Cedar Lakes Conference Center
Firm Address:	H.S. 88 Box 21, Ripley W.Va 25271
Representative Attending:	Tim Lowry
Phone Number:	304-372-7869
Fax Number:	304-372-7881
Email Address:	

Firm Name:	TRI-STATE ROOFING & SHEET METAL CO.
Firm Address:	P.O. Box 198 101 South Mainville Rd. DRAKESVILLE, WV 26042
Representative Attending:	STEVE WALLBROWN
Phone Number:	304-485-6593 M-304-483-6508
Fax Number:	304-485-2841
Email Address:	SWALLBROWN@TRI-STATE SERVICE.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	FIRESTONE METAL PRODUCTS / TNT
Firm Address:	638 MAIN ST COLUMBIA KY 41011
Representative Attending:	TJ DUNHOFF
Phone Number:	(513) 685-2353
Fax Number:	(954) 324-5055 or (859) 655-1483
Email Address:	

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	