

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at team@wvadmin.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than July 31, 2006.

Requisition Number: EDD251883

Department/Agency: West Virginia Department of Education

Detailed Description of Project: This project will provide a *Microsoft Academic Select Agreement* between Microsoft and the WV Department of Education. The agreement will allow the educational institutions in West Virginia to purchase *Microsoft* products at the deepest discount available, *Microsoft Academic Select*. The existence of a signed and approved *Microsoft Academic Select Agreement* will allow Microsoft's large area resellers to extend the deepest discounts to WV educational entities.

Proposed Sole Source Vendor: Microsoft

Specific Eligibility Criteria:

1. The vendor must be able to sign a *Microsoft Academic Select Agreement* with the WV Department of Education. The *Academic Select License* program allows eligible education customers to license Microsoft products at discount pricing based on the volume of their license purchases.
2. The vendor must be able to make available, for ordering by the WVDE, licenses for *Microsoft* software products (including standard licenses and upgrades) under the *Academic Select License* program. A license provides the legal right to run the version of the product for which it is ordered.
3. The vendor must be able to make available licenses for products on the "product list" published by Microsoft (<http://microsoft.com/licensing/resources>) with respect to the Academic Select License program at *Academic Select* discount pricing. Product pools include application software, system software, and server software.

Specific Qualification Criteria:

1. The vendor must provide written evidence of it's eligibility to sign a *Microsoft Academic Select Agreement* with the West Virginia Department of Education.
2. The vendor must have signed *Microsoft Academic Select Agreements* with other education agencies and must provide names, telephone numbers, and email addresses for persons within those agencies that the WVDE can contact to confirm the information.