

## SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at [team@wvadmin.gov](mailto:team@wvadmin.gov) to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than Thursday, March 1, 2007.

Requisition Number: DRS070568

Department/Agency: Division of Rehabilitation Services

### Detailed Description of Project:

The DDS Medical Consultant will perform the essential functions of the consultant's role such as performing full and professional case evaluations, assist disability evaluation specialist as needed regarding the sufficiency of proposed case development, make judgments with the examiner regarding additional contacts and consultative examinations, and make physician to physician contacts as needed.

The DDS Medical Consultant is responsible for working with the disability evaluation specialist to insure that the case is fully documented; all significant facts are reflected in the determination; conflicting evidence is reconciled; the conclusion reached is sound and rational; the weight given to the evidence is explained; the reasoning and thought process followed in evaluating the evidence are reflected; and the effect of the impairment(s) on the applicant's work capacity is clearly indicated.

See attached for more information

Proposed Sole Source Vendor: Caroline A. Williams, M.D.

Specific Eligibility Criteria:

None

Specific Qualification Criteria:

Must have an MD, DO or hold a doctorate level degree in specified field and must be fully licensed for independent practice by the State of WV with no restrictions.