



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DNR80160

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUTCH CHITTUM 304-558-8806

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
04/11/2007				

BID OPENING DATE: 04/24/2007 BID OPENING TIME

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
	ADDENDUM #2					
	1. TO ANSWER QUESTIONS THAT HAVE BEEN SUBMITTED, AND TO PROVIDE ADDITIONAL INFORMATION FOR THE BID AS PER THE ATTACHED.					
	2. TO REPLACE THE COST BID SHEETS SUPPLIED IN THE ORIGINAL RFQ WITH REVISED COST BID SHEETS AS PER THE ATTACHED.					
	3. "ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.					
	END OF ADDENDUM #2					
0001	1	LS		954-05		
	LINEN RENTAL, LAUNDRY, & DRY CLEANING SERVICE					
***** THIS IS THE END OF RFQ DNR80160 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Addendum #2 Questions and Answers and Additional Information for DNR80160:

1. Where does the "on hand" inventory reside?

Answer. The "on hand" inventory is the inventory amount to be on hand at the park at all times.

2. Estimated Usage Quantity for Berkeley Springs State Park: "Is the total in that box Annually, Monthly or Weekly"?

Answer. These are "Monthly" estimates.

3. Does the "Total" at the bottom of the bid page include the 1 each replacement cost for each item?

Answer. No. The total on the bid page should not include the replacement cost for each item.

4. What number do you want in the "Unit Price" box, individual cost or monthly cost?

Answer. Individual cost.

NOTES:

1. Some quantities have changed, per the attached revised bid cost sheets.
2. Some items have been deleted from Chief Logan Lodge cost sheet.
3. **Initial Delivery:** The vendor shall contact the park prior to the first delivery date to request the quantities of/and specific items to be included in the initial delivery.
4. **Payment:** Vendor shall invoice the park for all items delivered with the initial delivery. Subsequent weekly invoices shall be only for the actual number of items cleaned and delivered to the park by the vendor each week.

		Berkeley Springs State Park			
		2 South Washington Street Berkeley Springs, WV 25411 Telephone: 304-258-5860			
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount	
1	1500	Twin Bed Sheets, Flat, 66" x 104", amount on hand at all times: 800	\$	\$	
2	300	Pillow Cases, Standard, 22" x 44", amount on hand at all times: 100	\$	\$	
3	3600	Bath Towels, 24" x 44" minimum size, 11 lbs/doz min; amount on hand at all times: 1200	\$	\$	
4	1200	Face/Hand towel, 16" x 27", 3 lbs/doz minimum; amount on hand at all times: 600	\$	\$	
5	1000	Bath Mats, 18" x 24", 7 lbs/doz; amount on hand at all times: 400	\$	\$	
6	75	Blankets, cotton flannel, 96" x 66", 100% cotton; amount on hand at all times: 25	\$	\$	
7	36	Entrance mats for the main bathhouse lobby and roman bathhouse lobby shall be exchanged on a weekly basis. (6 each - 3' x 5'); (2 each - 3' x 10' mats).	\$	\$	
Replacement cost for lost or missing items:					
8	64	(64 each) 3' x 10' mats	\$	\$	
9	24	(12 each) 3' x 5' Mats	\$	\$	
10	21	Vacumat Entrance Mat, 3' x 5' - 21 mats	\$	\$	
11	64	Vacumat Entrance Mat, 3' x 10' - 64 mats	\$	\$	
12	12	Entrance Mat, Vacumat, 3' x 5' rubber back, polyester, color: red	\$	\$	
13	12	Entrance Mat, Vacumat, 3' x 10' rubber back, polyester, color: red	\$	\$	
			Total	\$	
Replacement cost for lost or missing items:					
14	1 Each	Twin Bed Sheets, Flat, 66" x 104"	\$		
15	1 Each	Pillow Cases, Standard, 22" x 44"	\$		
16	1 Each	Bath Towels, 24" x 44" minimum size, 11 lbs/doz min.	\$		
17	1 Each	Face/Hand towel, 16" x 27", 3 lbs/doz minimum.	\$		
18	1 Each	Bath Mats, 18" x 24", 7 lbs/doz.	\$		
19	1 Each	Blankets, cotton flannel, 96" x 66", 100% cotton.	\$		
20	1 Each	Entrance mats for the main bathhouse lobby and roman bathhouse lobby (3' x 5'); (3' x 10').	\$		
21	1 Each	Entrance mats for the main bathhouse areas (3' X 5') and (3' X 10')	\$		
22	1 Each	Vacumat Entrance Mat, 3' x 5'	\$		
23	1 Each	Vacumat Entrance Mat, 3' x 10'	\$		
24	1 Each	Entrance Mat, Vacumat, 3' x 5' rubber back, polyester, color: red	\$		
25	1 Each	Entrance Mat, Vacumat, 3' x 10' rubber back, polyester, color: red	\$		

		Blackwater Falls State Park			
		Rt. 29, PO Drawer 490 Davis, WV 26260 Telephone: 304-259-5216			
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount	
1	40	White Brad Chef Coats, Sizes S, M, L, XL, XXL	\$	\$	
2	200	White Chef Bib Apron, Sizes: S, M, L, XL, XXL	\$	\$	
3	400	Soda Towels, 12" x 15"	\$	\$	
4	36	White Tablecloths, Linen, 52" x 52"	\$	\$	
5	100	White Tablecloths, Linen, 52" x 120"	\$	\$	
6	400	White Table Napkins, Linen, 19 1/2" x 19 1/2"	\$	\$	
7	8	Nylon Laundry Bag H43"x W33" w/Stand	\$	\$	
8	300	Grill Wipes Approximately 12" x 15"	\$	\$	
9	27	Walnut Brown Carpet Mat, 3' x 5'	\$	\$	
10	14	Walnut Brown Carpet Mat, 3' x 10'	\$	\$	
11	21	Walnut Brown Carpet Mats, 4' x 6'	\$	\$	
		All delivered items must be clean, neat and free of wrinkles, burrs, soils and imperfections. Items shall be wrapped and clearly labeled for easy identification of contents and sizes. Unacceptable items will be returned for exchange or credit. Successful bidder should provide emergency numbers for off hours contact or orders. Successful bidder should provide contact name for resolution of complaints or issues. Name: _____ Phone: _____			
		Laundry to include the following park owned items:			
12	1 Each	Mattress covers	\$	\$	
13	1 Each	Shower curtain	\$	\$	
14	1 Each	Similar misc. item	\$	\$	
		Dry cleaning items owned by the Park			
15	1 Each	Couch covers	\$	\$	
16	1 Each	Bolster covers	\$	\$	
17	1 Each	Blankets	\$	\$	
18	1 Each	Drapes, Short	\$	\$	
19	1 Each	Drapes, Long	\$	\$	
20	1 Each	Mattress Pads	\$	\$	
				Total	\$
		Replacement cost for lost for missing items: (Price to be quoted for each piece specified)			
21	1 Each	White Brad Chef Coats, Sizes: S, M, L, XL, XXL	\$		
22	1 Each	White Chef Bib Apron, Sizes: S, M, L, XL, XXL	\$		
23	1 Each	Soda Towels, 12" x 15"	\$		
24	1 Each	White Tablecloths, Linen, 52" x 52"	\$		
25	1 Each	White Tablecloths, Linen, 52" x 120"	\$		
26	1 Each	White Table Napkins, Linen, 19 1/2" x 19 1/2"	\$		
27	1 Each	Nylon Laundry Bag H43"x W33" w/Stand	\$		
28	1 Each	Grill Wipes Approximately 12" x 15"	\$		
29	1 Each	Walnut Brown Carpet Mat, 3' x 5'	\$		
30	1 Each	Walnut Brown Carpet Mat, 3' x 10'	\$		
31	1 Each	Walnut Brown Carpet Mats, 4' x 6'	\$		
		Pickup and deliver weekly to and from the State Forest by vendor's truck. The initial delivery for the current season shall be April 2, 2007; the initial delivery shall be the Monday following April 1 thereafter. A park representative will contact the vendor prior to the first delivery to specify the quantity of linens to be delivered.			

		Cabwaylingo State Forest Rt. 1, Box 85 Dunlow, WV 25511 Telephone: 304-385-4255		
		Color - Bone		
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount
1	400	Queen Sheets, Flat & Fitted	\$	\$
2	100	Twin Sheets, Flat & Fitted	\$	\$
3	350	Pillowcases 42" x 36"	\$	\$
4	250	Bath Towels, 25" x 46"; 11 lbs/doz	\$	\$
5	250	Face/Hand Towels, 16" x 24"; 3 lbs/doz	\$	\$
6	250	Wash Cloths, 12" x 12"; 1 lbs/doz	\$	\$
7	250	Kitchen/tea/dish towels, 15" x 25"	\$	\$
8	200	Dish Cloths/rags	\$	\$
9	80	Walk-Off Mats, 3' x 5' rubberized	\$	\$
Laundry Items Owned by the Park				
10	1 Each	Cotton blankets	\$	\$
11	1 Each	Bedspreads	\$	\$
12	1 Each	Mattress covers	\$	\$
13	1 Each	Shower curtain	\$	\$
14	1 Each	Similar misc. item	\$	\$
Dry cleaning items owned by the Park				
15	1 Each	Couch covers	\$	\$
16	1 Each	Bolster covers	\$	\$
17	1 Each	Blankets	\$	\$
18	1 Each	Drapes, Short	\$	\$
19	1 Each	Drapes, Long	\$	\$
20	1 Each	Mattress Pads	\$	\$
			Total	\$
Replacement costs for lost and/or missing items (Price to be quoted for each piece specified)				
21	1 Each	Queen Sheets, Flat & Fitted	\$	
22	1 Each	Twin Sheets, Flat & Fitted	\$	
23	1 Each	Pillowcases 42" x 36"	\$	
24	1 Each	Bath Towels, 25" x 46"	\$	
25	1 Each	Face/Hand Towels, 21" x 28"	\$	
26	1 Each	Wash Cloths, 15" x 25"	\$	
27	1 Each	Kitchen/tea/dish towels	\$	
28	1 Each	Dish Cloths/rags	\$	
29	1 Each	Walk-Off Mats, 3' x 5' rubberized	\$	
<p>Pickup and deliver weekly to and from the state forest by vendor's truck. The initial delivery for the current season shall be April 2, 2007; the initial delivery shall be the Monday following April 1 thereafter. A park representative will contact the vendor prior to the first delivery to specify the quantity of linens to be delivered. The final linen pickup of the season shall be on or about November 1 of each year.</p>				

		Cacapon Resort State Park 818 Cacapon Lodge Dr. Berkeley Springs, WV 25411-3300			
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount	
1	1,000	Table Cloths, White, Fine Dining, 85" x 85", Minimum stock all times 500	\$	\$	
2	1,000	Table Cloths, White, Fine Dining, 52"x114", Minimum Stock 500	\$	\$	
3	300	Table Cloths, Red, Fine Dining, 85" x 85", Minimum stock all times 150	\$	\$	
4	300	Table Cloths, Red, Fine Dining, 52" x 114", Minimum Stock 150	\$	\$	
5	3,200	Napkins, White, Fine Dining, 20" x 20", Minimum Stock 800	\$	\$	
6	100	Napkins, Red, Fine Dining, 20" x 20", Minimum Stock 800	\$	\$	
7	100	Walk Off Mats, Gray 3' x 5', Minimum Stock 50	\$	\$	
8	100	Walk Off Mats, Gray 3' x 10', Minimum Stock 50	\$	\$	
9	100	Walk Off Mats, Gray, 4' x 6', Minimum Stock 50	\$	\$	
			Total	\$	
		Replacement costs for lost and/or missing items (Price to be quoted per each piece specified)			
10	1 Each	Table Cloths, White, Fine Dining, 85" x 85"	\$		
11	1 Each	Table Cloths, White, Fine Dining, 52"x114"	\$		
12	1 Each	Table Cloths, Red, Fine Dining, 85" x 85"	\$		
13	1 Each	Table Cloths, Red, Fine Dining, 52" x 114"	\$		
14	1 Each	Napkins, White, Fine Dining, 20" x 20"	\$		
15	1 Each	Napkins, Red, Fine Dining, 20" x 20"	\$		
16	1 Each	Walk Off Mats, Gray 3' x 5'	\$		
17	1 Each	Walk Off Mats, Gray 3' x 10'	\$		
18	1 Each	Walk Off Mats, Gray, 4' x 6'	\$		

		Chief Logan Lodge/Conference Center State Park			
		1000, Conference Center Dr., Logan, WV 25601			
		304-855-6100			
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount	
Linen/Sheets					
1	3,000	King white 108" x 115"	\$	\$	
2	4,000	Pillow cases king white 42" x 46"	\$	\$	
Bath					
3	4,106	Bath towel white 25" x 54" 13.5 lb/dz	\$	\$	
4	4,106	Hand towel white 16" x 30" 3.0 lb/dz	\$	\$	
5	4,106	Wash cloth white 12" x 12" 1.0 lb/dz	\$	\$	
6	1,369	Bath mat white 20" x 30" 7.0 lb/dz	\$	\$	
Restaurant Items					
7	548	Food service aprons, white bib top	\$	\$	
8	1,095	Food service bar mops, non terry	\$	\$	
9	183	Food service grill wipes	\$	\$	
10	2,013	Dinner napkins, white starched 21" x 21" 100% cotton	\$	\$	
11	912	Dinner napkins, colored starched 21" x 21" 100% cotton	\$	\$	
12	171	Round table cloths 90"	\$	\$	
13	274	Table cloth 52" x 52" white	\$	\$	
14	137	Table cloth 52" x 52" colored	\$	\$	
15	183	Table cloth 52" x 120" white	\$	\$	
16	91	Table cloth 52" x 120" colored	\$	\$	
Entry Mats					
17	20	3x5 rubber backing	\$	\$	
18	4	3x10 rubber backing	\$	\$	
19	12	4x6 rubber backing	\$	\$	
20	20	4x6 scraper	\$	\$	
Other					
21	1 Each	Dust mop 18"	\$	\$	
22	1 Each	Dust mop 36"	\$	\$	
Dry cleaning items owned by the Park					
23	1 Each	Table skirting 13'	\$	\$	
24	1 Each	Draperies 82" x 72" pinch pleat	\$	\$	
25	1 Each	Draperies 82" x 68" pinch pleat	\$	\$	
26	1 Each	Draperies 74" x 99" pinch pleat	\$	\$	
27	1 Each	Draperies 74" x 89" pinch pleat	\$	\$	
Laundry Items Owned by the Park					
28	1 Each	Bedspreads	\$	\$	
29	1 Each	Blankets	\$	\$	
30	1 Each	Mattress Pads	\$	\$	
			Total	\$	

Chief Logan Lodge/Conference Center State Park			
1000, Conference Center Dr., Logan, WV 25601			
304-855-6100			
Replacement cost for lost or missing items:			
Linen/Sheets			
31	1 Each	King white 108" x 115"	\$
32	1 Each	Pillow cases king white 42" x 46"	\$
Bath			
33	1 Each	Bath towel white 25" x 54" 13.5 lb/dz	\$
34	1 Each	Hand towel white 16" x 30" 1.0 lb/dz	\$
35	1 Each	Wash cloth white 12" x 12" 1.0 lb/dz	\$
36	1 Each	Bath mat white 20" x 30" 7.0 lb/dz	\$
Restaurant Items			
37	1 Each	Food service aprons, white bib top	\$
38	1 Each	Food service bar mops, non terry	\$
39	1 Each	Food service grill wipes	\$
40	1 Each	Dinner napkins, white starched 21" x 21" 100% cotton	\$
41	1 Each	Dinner napkins, colored starched 21" x 21" 100% cotton	\$
42	1 Each	Round table cloths 90"	\$
43	1 Each	Table cloth 52" x 52" white	\$
44	1 Each	Table cloth 52" x 52" colored	\$
45	1 Each	Table cloth 52" x 120" white	\$
46	1 Each	Table cloth 52" x 120" colored	\$
Entry Mats			
47	1 Each	3x5 rubber backing	\$
48	1 Each	3x10 rubber backing	\$
49	1 Each	4x6 rubber backing	\$
50	1 Each	4x6 scraper	\$
Other			
51	1 Each	Dust mop 18"	\$
52	1 Each	Dust mop 36"	\$

		Holly River State Park P.O. Box 70, Route 20 Hacker Valley, WV 26222 304-493-6353			
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount	
1	450	Double Sheets, flat, 81" x 108-110"	\$	\$	
2	350	Pillow Cases 42" X 36"	\$	\$	
3	450	Bath Towels, 25" x 46" (11 lbs/doz)	\$	\$	
4	400	Face/hand Towels, 16" x 26" (3 lbs/doz)	\$	\$	
5	125	Bath Mats, 21" x 28" (7 lbs/doz)	\$	\$	
6	400	Wash Clothes, 12" x 12" (1 lb/doz)	\$	\$	
7	300	Kitchen Towels, 15" x 25", hemmed edges, cotton	\$	\$	
8	20	Walk-off mats, 3' x 5', rubberized	\$	\$	
			Total	\$	
		Replacement costs for lost and/or missing items (Price to be quoted per each piece specified.)			
9	1 Each	Double Sheets, flat, 81" x 108-110"	\$		
10	1 Each	Pillow Cases 42" X 36"	\$		
11	1 Each	Bath Towels, 25" x 46" (11 lbs/doz)	\$		
12	1 Each	Face/hand Towels, 16" x 26" (3 lbs/doz)	\$		
13	1 Each	Bath Mats, 21" x 28" (7 lbs/doz)	\$		
14	1 Each	Wash Clothes, 12" x 12" (1 lb/doz)	\$		
15	1 Each	Kitchen Towels, 15" x 25", hemmed edges, cotton	\$		
16	1 Each	Walk-off mats, 3' x 5', rubberized	\$		
		Pickup and delivery instructions. First delivery shall be the week of the third Monday in March. The park will call vendor prior to the initial delivery date with initial inventory. Then biweekly deliveries beginning the second Monday in April through November 30, except the park needs weekly deliveries during July and August. The end of season pickup shall be on or about December 1.			

		Kumbrabow State Forest Rt 219-16 P.O. Box 65 Huttonsville, WV 26273 Telephone: 304-335-2219		
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount
1	500	Full Sheets, Flat, 81" x 110"	\$	\$
2	600	Twin Sheets, Flat 66" x 115"	\$	\$
3	800	Pillowcases, 42" x 36"	\$	\$
4	700	Bath Towels, 25" x 46"; 11 lbs/doz	\$	\$
5	700	Face/Hand towels, 16" x 24"; 3 lbs/doz	\$	\$
6	800	Wash Clothes, 12" x 12"; 1 lbs/doz	\$	\$
7	450	Kitchen Towels, 15" x 25"	\$	\$
8	40	Walk-off Mats, 3' x 5', rubberized	\$	\$
			Total	\$
		Replacement costs for lost and/or missing items (Price to be quoted per each piece specified)		
9	1 Each	Full Sheets, Flat, 81" x 110"	\$	
10	1 Each	Twin Sheets, Flat 66" x 115"	\$	
11	1 Each	Pillowcases 42" x 36"	\$	
12	1 Each	Bath towels, 25" x 46"	\$	
13	1 Each	Face/Hand Towels, 21" x 28"	\$	
14	1 Each	Wash Clothes, 12" x 12"	\$	
15	1 Each	Kitchen Towels, 15" x 25"	\$	
16	1 Each	Walk-off Mats, 3' x 5' rubberized	\$	
		Pick up and delivery to and from Kumbrabow State Forest is to be arranged with the Forest Superintendent. Vendor must list items on invoice as shown on contract In case of an error in delivered supplies or shortage of linens, the vendor will arrange for additional linens to be delivered to the spending unit with 24 hours. Emergency contact number: _____		

		Lost River State Park 321 Park Drive Mathias, WV 26812 Telephone: 304-897-5372			
Item #	Estimated Monthly Usage Qty.	Description	Unit Price	Extended Amount	
1	275	Sheets, flat, double, 81" x 108"	\$	\$	
2	200	Pillow Case, 42" x 36"	\$	\$	
3	250	Towel, 24" x 50", 11 lb/doz	\$	\$	
4	250	Towel Face/Hand, 16" x 27", 3 lb/doz	\$	\$	
5	250	Washcloth, 12" x 12", 1 lb/doz	\$	\$	
6	60	Mat, Bath, 18" x 24", 7 lb/doz	\$	\$	
7	100	Towel, Kitchen, 15" x 25"	\$	\$	
8	10	Mat, 3" x 5", burgundy	\$	\$	
9	5	Mat, wipe, rubberized, black scrapper	\$	\$	
10	10	Mop, dust treated, 12" x 14". Handles need to be supplied.	\$	\$	
		Laundry to include the following park owned items:			
11	1 Each	Bedspreads	\$	\$	
12	1 Each	Mattress pads	\$	\$	
13	1 Each	Mattress covers	\$	\$	
14	1 Each	Cotton blankets	\$	\$	
15	1 Each	Shower curtains	\$	\$	
16	1 Each	Dust mop heads	\$	\$	
17	1 Each	Curtains	\$	\$	
18	1 Each	Tablecloths	\$	\$	
		Dry cleaning to include the following park owned items:			
19	1 Each	Wool blankets		\$	
20	1 Each	Draperies		\$	
			Total	\$	
		Replacement costs for lost and/or missing items (Price to be quoted per each piece specified)			
21	1 Each	Sheets, flat, double, 81" x 108"	\$		
22	1 Each	Pillow Case, 42" x 36"	\$		
23	1 Each	Towel, 24" x 50", 11 lb/doz	\$		
24	1 Each	Towel Face/Hand, 16" x 27", 3 lb/doz	\$		
25	1 Each	Washcloth, 12" x 12", 1 lb/doz	\$		
26	1 Each	Mat, Bath, 18" x 24", 7 lb/doz	\$		
27	1 Each	Towel, Kitchen, 15" x 25"	\$		
28	1 Each	Mat, 3" x 5", burgundy	\$		
29	1 Each	Mat, wipe, rubberized, black scrapper	\$		
30	1 Each	Mop, dust treated, 12" x 14". Handles need to be supplied.	\$		

WV-36a STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET	Buyer:	Page	Req. or P. O. No.:
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Vendor:	Spending Unit:
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Requisition No.: DNR80160

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date