



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DNR80123**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JOHN ABBOTT**  
**304-558-2544**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES  
 PROCUREMENT OFFICE  
 CAPITOL COMPLEX  
 BUILDING 3, ROOM 630  
 CHARLESTON, WV  
 25305 304-558-3397

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/24/2007				

BID OPENING DATE: **02/02/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>ADDENDUM #01</b>  THIS ADDENDUM IS ISSUED TO PROVIDE A REVISED BID FORM.  ATTACHMENTS: 1. REVISED BID FORM 2. ADDENDUM ACKNOWLEDGEMENT  ***** END OF ADDENDUM #01 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

		<b>Cabwaylingo State Forest</b> Rt. 1, Box 85 Dunlow, WV 25511 Telephone: 304-385-4255		
		<b>Linens and dry-cleaning for cabin rental units. Color – Bone</b>		
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount
1	4700	Queen Sheets, Flat & Fitted	\$	\$
2	400	Twin Sheets, Flat & Fitted	\$	\$
3	4000	Pillowcases 42" x 36"	\$	\$
4	3000	Bath Towels, 25" x 46"; 11 lbs/doz	\$	\$
5	3000	Face/Hand Towels, 16" x 24"; 3 lbs/doz	\$	\$
6	3000	Wash Cloths, 12" x 12"; 1 lbs/doz	\$	\$
7	3000	Kitchen/tea/dish towels, 15" x 25"	\$	\$
8	200	Dish Cloths/rags	\$	\$
9	1000	Walk-Off Mats, 3' x 5' rubberized	\$	\$
		<b>Replacement costs for lost and/or missing items (Price to be quoted for each piece specified)</b>		
10	1 Each	Queen Sheets, Flat & Fitted		\$
11	1 Each	Twin Sheets, Flat & Fitted		\$
12	1 Each	Pillowcases 42" x 36"		\$
13	1 Each	Bath Towels, 25" x 46"		\$
14	1 Each	Face/Hand Towels, 21" x 28"		\$
15	1 Each	Wash Cloths, 15" x 25"		\$
16	1 Each	Kitchen/tea/dish towels		\$
17	1 Each	Dish Cloths/rags		\$
18	1 Each	Walk-Off Mats, 3' x 5' rubberized		\$
		<b>LAUNDRY:</b>		
19	1 Each	Cotton blankets per pound		\$
20	1 Each	Bedspreads per pound		\$
21	1 Each	Mattress covers per pound		\$
22	1 Each	Shower curtain per pound		\$
23	1 Each	Similar misc. item per pound		\$
		<b>DRY CLEANING:</b>		
24	1 Each	Couch covers		\$
25	1 Each	Bolster covers		\$
26	1 Each	Blankets		\$
18	1 Each	Drapes, Short		\$
19	1 Each	Drapes, Long		\$
20	1 Each	Mattress Pads		\$
			<b>Subtotal</b>	<b>\$</b>
Pickup and deliver weekly to and from the state forest by vendor's truck. The initial delivery for the current season shall be April 2, 2007; the initial delivery shall be the Monday following April 1 thereafter. A park representative will contact the vendor prior to the first delivery to specify the quantity of linens to be delivered. The final linen pickup of the season shall be on or about November 1 of each year.				

		<b>Watoga State Park</b> H C 82, Box 252 Marlinton, WV 24954 Telephone: 304-304-653-4260			
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Amount</b>	
1	10,000	Queen bed sheets flat, 81 X 104	\$	\$	
2	6,000	Pillow cases, color white , 42" x 36"	\$	\$	
3	12,000	Bath Towels, color, white, 25" x 46", weight 11 lbs/doz	\$	\$	
4	12,000	Hand Towels, color white, 16" x 24", weight 3 lbs/doz	\$	\$	
5	12,000	Wash Cloths, color white, 12" x 12", weight 1 lbs/doz	\$	\$	
6	3,000	Bath Mats, color, white 20" x 30", weight 7 lbs/doz	\$	\$	
7	5,000	Kitchen Towels, color white 15" x 25", hemmed edge	\$	\$	
		<b>Laundry services for the following items:</b>			
8	1 Each	Bed Spreads (assume weight of 4,000 lbs) 96" x 108"		\$	
9	1 Each	Mattress Pads (assume weight of 1,000 lbs) 54" x 75"		\$	
10	1 Each	Cotton Blankets (assume weight of 1000 lbs) 80" x 90"		\$	
		(assume weight is an estimate amount of usage per year)			
		<b>Replacement cost for the following items:</b>			
11	1 Each	Queen Sheets, Color White		\$	
12	1 Each	Pillow cases		\$	
13	1 Each	Bath towels		\$	
14	1 Each	Hand towels		\$	
15	1 Each	Wash cloths		\$	
16	1 Each	Bath mats		\$	
17	1 Each	Kitchen towels, color white 15" x 25", hemmed edge		\$	
			<b>Subtotal</b>	<b>\$</b>	
		Pick up and delivery by vendor to and from the park on the schedule: April 15 – October – Weekly before 4 PM November 1 – April 15 – Bi-weekly before 4 PM or as requested. Vendor must list items on invoice as shown on contract. Note: Sizes and weights and usage are approximate.			

		<b>Holly River State Park</b> <b>P.O. Box 70, Route 20</b> <b>Hacker Valley, WV 26222</b> <b>304-493-6353</b>			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
1	2000	Double Sheets, flat, 81" x 108-110"	\$	\$	
2	1500	Pillow Cases 42" X 36"	\$	\$	
3	2000	Bath Towels, 25" x 46" (11 lbs/doz)	\$	\$	
4	1700	Face/hand Towels, 16" x 26" (3 lbs/doz)	\$	\$	
5	500	Bath Mats, 21" x 28" (7 lbs/doz)	\$	\$	
6	1700	Wash Clothes, 12" x 12" (1 Lb/doz)	\$	\$	
7	1300	Kitchen Towels, 15" x 25", hemmed edges, cotton	\$	\$	
8	50	Walk-off mats, 3' x 5', rubberized	\$	\$	
		<b>Replacement costs for lost and/or missing</b> <b>(Price to be quoted per each piece specified.)</b>			
9	1 Each	Double Sheets, flat, 81" x 108-110"		\$	
10	1 Each	Pillow Cases 42" X 36"		\$	
11	1 Each	Bath Towels, 25" x 46" (11 lbs/doz)		\$	
12	1 Each	Face/hand Towels, 16" x 26" (3 lbs/doz)		\$	
13	1 Each	Bath Mats, 21" x 28" (7 lbs/doz)		\$	
14	1 Each	Wash Clothes, 12" x 12" (1 lb/doz)		\$	
15	1 Each	Kitchen Towels, 15" x 25", hemmed edges, cotton		\$	
16	1 Each	Walk-off mats, 3' x 5', rubberized		\$	
			<b>Subtotal</b>	<b>\$</b>	
		<b>Pickup and delivery instructions.</b> First delivery shall be the week of the third Monday in March. The park will call vendor prior to the initial delivery date with delivery requirements. Then biweekly deliveries beginning the second Monday in April through November 30, except the park needs weekly deliveries during July and August. The end of season pickup shall be on or about December 1.			

		<b>Cass Scenic Railroad State Park</b>			
		PO Box 107 Cass, WV 24927 Telephone: 304-456-4300			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
1	500	Full Sheets, Flat, 81" x 110"	\$	\$	
2	600	Twin Sheets, Flat 66" x 115"	\$	\$	
3	600	Pillowcases 42" x 36"	\$	\$	
4	900	Bath Towels, 25" x 46"; 11 lbs. doz.	\$	\$	
5	600	Face/Hand Towels, 16" x 24"; 3 lbs/doz	\$	\$	
6	900	Wash Clothes, 12" x 12"; 1 lbs/doz	\$	\$	
7	100	Kitchen Towels 15" x 25"	\$	\$	
8	250	Bath Mats	\$	\$	
9	35	3' x 5' Mats,	\$	\$	
10	16	4' x 6' Mats	\$	\$	
11	6	3' x 10' Mats	\$	\$	
12	2	Towel dispensers for cloth roll towels	\$	\$	
13	6	Roll cloth towels	\$	\$	
		Delivery to be once a week as agreed upon by vendor and area superintendent or his/her designee.			
		<b>Replacement costs for lost or missing items:</b>			
14	1 Each	Full Sheets, Flat, 81" x 110"		\$	
15	1 Each	Twin Sheets, Flat 66" x 115"		\$	
16	1 Each	Pillowcases 42" x 36"		\$	
17	1 Each	Bath Towels, 25" x 46"; 11 lbs. doz.		\$	
18	1 Each	Face/Hand Towels, 16" x 24"; 3 lbs/doz		\$	
19	1 Each	Wash Clothes, 12" x 12"; 1 lbs/doz		\$	
20	1 Each	Kitchen Towels 15" x 25"		\$	
21	1 Each	Bath Mats		\$	
22	1 Each	3' x 5' Mats,		\$	
23	1 Each	4' x 6' Mats		\$	
24	1 Each	3' x 10' Mats		\$	
25	1 Each	Towel dispensers for cloth roll towels		\$	
26	1 Each	Roll cloth towels		\$	
			<b>Subtotal</b>	<b>\$</b>	

		<b>Seneca State Forest</b> <b>Rt. 1, Box 140</b> <b>Dunmore, WV 24934</b> <b>Telephone: 304-799-6213</b>			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
1	200	Massage Towels, 16" x 27"	\$	\$	
2	200	Bath Towels, 25" x 46"; 11 lbs/doz	\$	\$	
3	200	Wash Clothes 12" x 12"; 1 lb/doz	\$	\$	
4	200	Pillow Cases, 42" x 36"	\$	\$	
5	200	Double Sheets flat - 81" x 110'	\$	\$	
6	200	Bar Towels, 12" x 18"	\$	\$	
		Delivery to be once a week as agreed upon by vendor and area superintendent or his/her designee. Facility requires laundry bags			
		<b>Replacement costs for lost or missing items:</b>			
7	1 Each	Massage Towels		\$	
8	1 Each	Bath Towels		\$	
9	1 Each	Wash Clothes		\$	
10	1 Each	Pillow Cases		\$	
11	1 Each	Double Sheets		\$	
12	1 Each	Bar Towels		\$	
			<b>Subtotal</b>	<b>\$</b>	

		<b>Beech Fork State Park 5601 Long Branch Rd., Barboursville, WV 25504 304-528-5794</b>			
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Amount</b>	
1	2080	Bath Mat, 20" x 30"	\$	\$	
2	2080	Queen Sheet 90" x 115"	\$	\$	
3	2080	Pillow Case 42" x 36"	\$	\$	
4	2080	Green Stripe soda towel, 13" x 21"	\$	\$	
5	2600	Hand towel, 15" x 25"; 3 lbs/doz	\$	\$	
6	2080	Bar towel, 12" x 18"	\$	\$	
7	52	Dust mop head 24"	\$	\$	
8	1	Dust mop head 36"	\$	\$	
9	1	Scraper mat (black) monthly	\$	\$	
10	2600	Twin sheet (white)	\$	\$	
11	416	Mat (brown) 3x5 (as needed)	\$	\$	
12	3640	Bath Towel, 24" x 50"; 11 lbs/doz	\$	\$	
13	3640	Wash Cloth, 12" x 12"; 1 lbs/doz	\$	\$	
14	150	Wet Mop (summer)	\$	\$	
15	74	Wet Mop (Off season)	\$	\$	
		<b>Replacement cost for lost or missing items:</b>			
16	1 Each	Bath Mat, 20" x 30"		\$	
17	1 Each	Queen Sheet 90" x 115"		\$	
18	1 Each	Pillow Case 42" x 36"		\$	
19	1 Each	Green Stripe soda towel, 13" x 21"		\$	
20	1 Each	Hand towel, 15" x 25"; 3 lbs/doz		\$	
21	1 Each	Bar towel, 12" x 18"		\$	
22	1 Each	Dust mop head 24"		\$	
23	1 Each	Dust mop head 36"		\$	
24	1 Each	Scraper mat (black) monthly		\$	
25	1 Each	Twin sheet (white)		\$	
26	1 Each	Mat (brown) 3x5 (as needed)		\$	
27	1 Each	Bath Towel, 24" x 50"; 11 lbs/doz		\$	
28	1 Each	Wash Cloth, 12" x 12"; 1 lbs/doz		\$	
29	1 Each	Wet Mop (summer)		\$	
30	1 Each	Wet Mop (Off season)		\$	
			<b>Subtotal</b>	<b>\$</b>	

		<b>Greenbrier State Forest HC 30, Box 154 Caldwell, WV 24925 304-536-1944</b>		
		<b>LINEN RENTAL - Requested Color: Bone</b>		
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Amount</b>
1	700	Single (twin) Flat Bed Sheets, 66" x 104"	\$	\$
2	700	Single (twin) Fitted Bed Sheets, 39" x 75"	\$	\$
3	900	Double Flat Bed Sheets, 82" x 104"	\$	\$
4	800	Double Fitted Bed Sheets, 54" x 75"	\$	\$
5	1,800	Pillow Cases, 42" x 36"	\$	\$
6	2,800	Bath Towels (24" x 50", 11.0 lbs. per dozen)	\$	\$
7	2,400	Face/Hand Towels (16" x 27", 3 lbs. per dozen)	\$	\$
8	2,600	Wash Cloths (12" x 12", 1 lb. per dozen)	\$	\$
9	580	Bath Mats (18" x 24", 7 lbs. per dozen)	\$	\$
10	1,350	Soda/Kitchen Towels	\$	\$
11	125 lbs.	Cleaning Cloths/Rags, (per pound).	\$	\$
12	90	Single (twin) Mattress Pads, 39" x 76".	\$	\$
13	80	Double Mattress Pads, 54" x 76".	\$	\$
14	75	Entrance/Vacuum Mats, 3' x 5'.	\$	\$
		<b>PURCHASED ITEMS</b>		
15	50 LBS.	Rags, to be used in cleaning, dusting, and machine shop use. Should be absorbent and in pieces no less than washcloth size, larger sizes preferred.	\$	\$
		<b>Replacement cost for lost or missing items</b>		
16	1 Each	Single (twin) Flat Bed Sheets, 66" x 104"		\$
17	1 Each	Single (twin) Fitted Bed Sheets, 39" x 75"		\$
18	1 Each	Double Flat Bed Sheets, 82" x 104"		\$
19	1 Each	Double Fitted Bed Sheets, 54" x 75"		\$
20	1 Each	Pillow Cases, 42" x 36"		\$
21	1 Each	Deluxe Bath Towels, 24" x 50", 11.0 lbs. per dozen,		\$
22	1 Each	Face/Hand Towels, 16" x 27", 3 lbs. per dozen		\$
23	1 Each	Wash Cloths, 12" x 12", 1 lb. per dozen		\$
24	1 Each	Bath Mats, 18" x 24", 7 lbs. per dozen		\$
25	1 Each	Soda/Kitchen Towels		\$
26	1 Each	Cleaning Cloths/Rags, (per pound).		\$
27	1 Each	Single (twin) Mattress Pads, 39" x 76".		\$
28	1 Each	Double Mattress Pads, 54" x 76".		\$
29	1 Each	Entrance/Vacuum Mats, 3' x 5'.		\$
			<b>Subtotal</b>	\$
		Linens are to be delivered to the spending unit weekly on a schedule determined by the vendor and forest superintendent or his representative.		
		CABINS ARE OPEN APRIL THROUGH OCTOBER (7 MONTHS) Usage estimate for the 7 month period.		



		<b>North Bend State Park</b> <b>Rt. 1, Box 221</b> <b>Cairo, WV 26337</b> <b>Telephone: 304-643-2931</b>			
		<b>Dry cleaning to include the following park owned items:</b>			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
1	25	Crib Sheets, 39" x 42", cotton/poly blend	\$	\$	
2	25	Crib Blankets, 34" x 42", cotton	\$	\$	
3	300	Bedspreads, quilted	\$	\$	
4	150	Blankets, Vellux, Acrylic, or Cotton	\$	\$	
5	150	Mattress Pads	\$	\$	
6	19	Draperies, 140" x 71" long, 30 pleats per pair	\$	\$	
7	1	Draperies, 105" x 60" long, 24 pleats per pair	\$	\$	
8	2	Draperies, 140" x 72" long,, 34 pleats per pair	\$	\$	
9	10	Draperies, 148" x 68" long, 34 pleats per pair	\$	\$	
10	2	Draperies, 94" x 85" long, 21 pleats per pair	\$	\$	
11	2	Draperies, 88" x 54" long, 20 pleats per pair	\$	\$	
12	2	Draperies, 88" x 44" long, 20 pleats per pair	\$	\$	
13	2	Draperies, 112" x 57" long, 28 pleats per pair	\$	\$	
14	4	Draperies, 88" x 48" long, 20 pleats per pair	\$	\$	
15	2	Draperies, 112" x 56" long, 28 pleats per pair	\$	\$	
16	6	Draperies, 64" x 44" long, 16 pleats per pair	\$	\$	
17	6	Draperies, 43" x 70" long, 10 pleats per pair	\$	\$	
18	6	Draperies, 64" x 59" long, 14 pleats per pair	\$	\$	
19	6	Draperies, 112" x 59" long, 24 pleats per pair	\$	\$	
20	6	Draperies, 88" x 59" long, 20 pleats per pair	\$	\$	
21	6	Draperies, 108" x 59" long, 20 pleats per pair	\$	\$	
22	6	Draperies, 40" x 70" long, 10 pleats per pair	\$	\$	
		<b>Rental items to include the following:</b>			
23	10,000	King bed sheets, color white, 108" x 115"	\$	\$	
24	10,000	Queen bed sheets, color white, 98" x 115	\$	\$	
25	1,600	Full bed sheets, color white, size 81" x 104",	\$	\$	
26	12,000	Pillowcases, color white, size 20 x 30, percale	\$	\$	
27	12,000	Bath Towel, color white, size 24 x 50 (2% variance) 11 lbs.	\$	\$	
28	10,000	Hand Towel, color white, size 16" x 27",(2% variance) 3 lbs per dozen	\$	\$	
29	4,500	Bath mats, color white, size 20" x 30", (2% variance) 7 lbs per dozen	\$	\$	
30	15,000	Wash Cloths, color white, size 12" x 12",(2% variance) 1 lbs per dozen	\$	\$	
31	1,700	Dish Towels, Size 13" x 26" or larger, cotton or poly/cotton blend	\$	\$	
32	20	Table Cloths, 54" x 54", after hemming, solid colors: red, white, royal blue, burgundy, and hunter green	\$	\$	
33	2,000	Table cloths, 54" x 120", after hemming, solid colors: red, white, royal blue, burgundy, and hunter green	\$	\$	
34	20	Table cloths, 72" diameter, after hemming, solid colors: red, white, royal blue, burgundy and hunter green	\$	\$	
35	30	Dust cloths/rags, absorbent cloth	\$	\$	
36	30	Dust cloths chemically treated	\$	\$	
37	50	Dust mops, chemically treated, 18" handles	\$	\$	
38	25	Dust mops, chemically treated, 36" handles	\$	\$	

39	300	Floor Mats, rubber back, size 3' x 5'	\$	\$
40	50	Floor Mats, rubber back, size 3' x 10'	\$	\$
41	250	Floor Mats, rubber back, size 4' x 6'	\$	\$
42	200	Floor Mats, scraper mat, size 4' x 6'	\$	\$
		<b>Dry cleaning to include the following Restaurant items:</b>		
43	100	Table Skirting, 13 ft. long	\$	\$
		<b>Rental items for the Restaurant to include the following:</b>		
44	2,000	Food service aprons, white bib top	\$	\$
45	4,000	Food service bar mops, non-terry	\$	\$
46	150	Food service grill wipes	\$	\$
47	5,000	Dinner napkins, white cotton starched, approx 21" x 21"	\$	\$
48	1,000	Dinner napkins, colored cotton starched, approx. 21" x 21"	\$	\$
49	500	Chief Coats	\$	\$
		<b>Replacement cost for missing/lost items:</b>		
50	1 Each	King bed sheets, color white, 108" x 115"		\$
51	1 Each	Queen bed sheets, color white, 98" x 115		\$
52	1 Each	Full bed sheets, color white, size 81" x 104",		\$
53	1 Each	Pillowcases, color white, size 20 x 30, percale		\$
54	1 Each	Bath Towel, color white, size 24 x 50 (2% variance) 11 lbs.		\$
55	1 Each	Hand Towel, color white, size 16" x 27",(2% variance) 3 lbs per dozen		\$
56	1 Each	Bath mats, color white, size 20" x 30", (2% variance) 7 lbs per dozen		\$
57	1 Each	Wash Cloths, color white, size 12" x 12",(2% variance) 1 lbs per dozen		\$
58	1 Each	Dish Towels, Size 13" x 26" or larger, cotton or poly/cotton blend		\$
59	1 Each	Table Cloths, 54" x 54", after hemming, solid colors: red, white, royal blue, burgundy, and hunter green		\$
60	1 Each	Table cloths, 54" x 120", after hemming, solid colors: red, white, royal blue, burgundy, and hunter green		\$
61	1 Each	Table cloths, 72" diameter, after hemming, solid colors: red, white, royal blue, burgundy and hunter green		\$
62	1 Each	Dust cloths/rags, absorbent cloth		\$
63	1 Each	Dust cloths chemically treated		\$
64	1 Each	Dust mops, chemically treated, 18" handles		\$
65	1 Each	Dust mops, chemically treated, 36" handles		\$
66	1 Each	Floor Mats, rubber back, size 3' x 5'		\$
67	1 Each	Floor Mats, rubber back, size 3' x 10'		\$
68	1 Each	Floor Mats, rubber back, size 4' x 6'		\$
69	1 Each	Floor Mats, scraper mat, size 4' x 6'		\$
70	1 Each	Food service aprons, white bib top		\$
71	1 Each	Food service bar mops, non-terry		\$
72	1 Each	Food service grill wipes		\$
73	1 Each	Dinner napkins, white cotton starched, approx 21" x 21"		\$
74	1 Each	Dinner napkins, colored cotton starched, approx. 21" x 21"		\$
75	1 Each	Chief Coats		\$
			<b>Subtotal</b>	<b>\$</b>

		<b>Twin Falls Resort State Park</b> <b>PO Box 667</b> <b>Mullens, WV 25882</b> <b>Telephone: 304-294-6000</b>			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
1	2400	Sheets, Double, Flat. 81" x 108/110"	\$	\$	
2	2400	Pillow Cases, Standard cut size 42" x 36"	\$	\$	
3	2400	Towel, Bath 24" x 50" Wt. 11 lb./doz.	\$	\$	
4	2400	Towel, Hand 16" x 24" Wt. 3 lb. doz.	\$	\$	
5	2400	Wash Cloth 12" x 12", Wt. 1 lb./doz.	\$	\$	
6	600	Bath Mat 18" x 24" (minimum size) Wt. 5 lb./doz.	\$	\$	
7	100	Queen Sheets 90" x 110"	\$	\$	
8	200	Dish Cloth/Soda Towel, 15" x 25", Wt. 1 lb./doz.	\$	\$	
		<b>For use in Pro Shop. Color: Bone</b>			
9	150	Towel, Bath 20" x 24" Wt. 6.5 lb./doz.	\$	\$	
		<b>Miscellaneous Rental Items</b>			
10	50	Tablecloths. 52" x 120" (50% polyester/50%cotton) Color: White	\$	\$	
		<b>Other Items:</b>			
		Walk-off Mats, Rubberized back, cotton. <b>Color: Brown, Blue, Charcoal.</b> Provide other colors if available.			
11	14	Size: 3' x 5'	\$	\$	
12	16	Size: 4' x 6'	\$	\$	
13	1	Size: 3' x 10"	\$	\$	
		<b>Replacement Costs of Rental Items: Lost or missing items. Price to be quoted per piece:</b>			
14	1 Each	Sheets, Queen, 90" x 110"		\$	
15	1 Each	Sheets, Double, Flat, white 81" x 108/110"		\$	
16	1 Each	Pillow Cases, standard, white Cut size 42" x 36"		\$	
17	1 Each	Towel, Bath, white 24" x 50"		\$	
18	1 Each	Towel, Hand white 16" x 24" Wt. 3 lb./doz		\$	
19	1 Each	Wash Cloth, white 12" x 12" Wt. 1 lb./doz		\$	
20	1 Each	Bath Mat, white 18" x 24" (minimum size) Wt 5 lb./doz		\$	
21	1 Each	Towel, Kitchen, Absorbent, white 15" x 26" Wt. 24-27 oz./doz		\$	
22	1 Each	Dish Cloth, White Wt. 1 lb./doz		\$	
23	1 Each	Towel, Bath, Bone 20" x 24" Wt. 6.5 lb./doz.		\$	

24	1 Each	Tablecloths (50% polyester/50% cotton), white 52 52" x 120"		\$
25	1 Each	Walk-off Mats, Rubberized back, cotton 3' x 5'		\$
26	1 Each	Walk-off Mats, Rubberized back, cotton 4' x 6', Brown, Blue, Charcoal, other colors if available		\$
27	1 Each	Walk-off Mats, Rubberized back, cotton 3' x 10, Brown, Blue, charcoal, other available colors		\$
		<b>Purchase Items</b>		
28	50 LBS	Box rags – Price per pound. To be used in cleaning and machine shop use. Should be absorbent and in pieces no less than washcloth size – larger preferred.	\$	\$
		<b>Laundry Services</b>		
		To provide laundry service for park owned items. Vendor shall be responsible for replacement of items in the event of vendor loss, missing or damaged items.		
29	1 Each	Blankets, Acrylic Blend, Full Size. Assorted Colors.		\$
30	1 Each	Mattress Pads, Poly/Cotton Blend. Double, Flat.		\$
31	1 Each	Mattress Pads, Poly/Cotton Blend. Single Flat.		\$
		Quantities listed are provided as an estimate of inventory to be on hand and vendor should not assume these numbers are actual. Contract shall cover and provide actual requirements of spending units as demand increases or decreases.		
		The delivery schedule will be adjusted according to the season. We will require pickup and delivery three (3) times per week during the summer months and will have to cut that back during the off seasons. The schedule of delivery shall be determined by the park superintendent or his representative in coordination with the linen service.		
		Linen service delivery shall occur in the morning and should be aware of a noise problem that occurs when cages roll beside guest overnight rooms. Linen company must make every effort to provide cages with low noise, walk pads to reduce roll noise or hand carry delivery to linen area to insure park guests of reasonable noise levels by service personnel. A cage shall be provided for the second floor linen room. Vendor to provide ample linen bags for soiled linen necessary for weekly use. These bags shall have a minimum size of 30" x 40".		
			<b>Subtotal</b>	\$

		<b>Kumbrabow State Forest</b>			
		<b>Rt 219-16</b> <b>P.O. Box 65</b> <b>Huttonsville, WV 26273</b> <b>Telephone: 304-335-2219</b>			
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Amount</b>	
1	500	Full Sheets, Flat, 81" x 110"	\$	\$	
2	600	Twin Sheets, Flat 66" x 115"	\$	\$	
3	800	Pillowcases, 42" x 36"	\$	\$	
4	700	Bath Towels, 25" x 46"; 11 lbs/doz	\$	\$	
5	700	Face/Hand towels, 16" x 24"; 3 lbs/doz	\$	\$	
6	800	Wash Clothes, 12" x 12"; 1 lbs/doz	\$	\$	
7	450	Kitchen Towels, 15" x 25"	\$	\$	
8	40	Walk-off Mats, 3' x 5', rubberized	\$	\$	
		<b>Replacement costs for lost and/or missing items</b>			
		<b>(Price to be quoted per each piece specified)</b>			
9	1 Each	Full Sheets, Flat, 81" x 110"		\$	
10	1 Each	Twin Sheets, Flat 66" x 115"		\$	
11	1 Each	Pillowcases 42" x 36"		\$	
12	1 Each	Bath towels, 25" x 46"		\$	
13	1 Each	Face/Hand Towels, 21" x 28"		\$	
14	1 Each	Wash Clothes, 12" x 12"		\$	
15	1 Each	Kitchen Towels, 15" x 25"		\$	
16	1 Each	Walk-off Mats, 3' x 5' rubberized		\$	
			<b>Subtotal</b>	<b>\$</b>	
		Pick up and delivery to and from Kumbrabow State Forest is to be arranged with the Forest Superintendent. Vendor must list items on invoice as shown on contract In case of an error in delivered supplies or shortage of linens, the vendor will arrange for additional linens to be delivered to the spending unit with 24 hours. Emergency contact number: _____			

		<b>Cacapon Resort State Park 818 Cacapon Lodge Dr. Berkeley Springs, WV 25411-3300</b>			
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Amount</b>	
1	1,000	Table Cloths, White, Fine Dining, 85" x 85", Minimum stock all times 500	\$	\$	
2	1,000	Table Cloths, White, Fine Dining, 52"x114", Minimum Stock 500	\$	\$	
3	300	Table Cloths, Red, Fine Dining, 85" x 85", Minimum stock all times 150	\$	\$	
4	300	Table Cloths, Red, Fine Dining, 52" x 114", Minimum Stock 150	\$	\$	
5	1,600	Napkins, White, Fine Dining, 20" x 20", Minimum Stock 800	\$	\$	
6	1,600	Napkins, Red, Fine Dining, 20" x 20", Minimum Stock 800	\$	\$	
7	100	Walk Off Mats, Gray 3' x 5', Minimum Stock 50	\$	\$	
8	100	Walk Off Mats, Gray 3' x 10', Minimum Stock 50	\$	\$	
9	100	Walk Off Mats, Gray, 4' x 6', Minimum Stock 50	\$	\$	
		<b>Replacement cost for lost or missing items:</b>			
10	1 Each	Table Cloths, White, Fine Dining, 85" x 85"		\$	
11	1 Each	Table Cloths, White, Fine Dining, 52"x114"		\$	
12	1 Each	Table Cloths, Red, Fine Dining, 85" x 85"		\$	
13	1 Each	Table Cloths, Red, Fine Dining, 52" x 114"		\$	
14	1 Each	Napkins, White, Fine Dining, 20" x 20"		\$	
15	1 Each	Napkins, Red, Fine Dining, 20" x 20"		\$	
16	1 Each	Walk Off Mats, Gray 3' x 5'		\$	
17	1 Each	Walk Off Mats, Gray 3' x 10'		\$	
18	1 Each	Walk Off Mats, Gray, 4' x 6'		\$	
			<b>Subtotal</b>	\$	

		<b>Chief Logan Lodge/Conference Center State Park</b> 1000, Conference Center Dr., Logan, WV 25601 304-855-6100			
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b>	<b>Unit Price</b>	<b>Extended Amount</b>	
		<b>Linen/Sheets</b>			
1	1,460	King white 108" x 115"	\$	\$	
2	2,555	Queen white 90" x 115"	\$	\$	
3	584	Full white 81" x 104"	\$	\$	
4	2,738	Pillow cases white 42" x 36"	\$	\$	
5	1,460	Pillow cases king white 42" x 46"	\$	\$	
		<b>Bath</b>			
6	4,106	Bath towel white 25" x 54" 13.5 lb/dz	\$	\$	
7	4,106	Hand towel white 16" x 30" 3.0 lb/dz	\$	\$	
8	4,106	Wash cloth white 12" x 12" 1.0 lb/dz	\$	\$	
9	1,369	Bath mat white 20" x 30" 7.0 lb/dz	\$	\$	
10	1,095	Pool towels blue/white stripe 100% cotton 30" x 70" 15 lb/dz	\$	\$	
		<b>Restaurant Items</b>			
11	548	Food service aprons, white bib top	\$	\$	
12	1,095	Food service bar mops, non terry	\$	\$	
13	183	Food service grill wipes	\$	\$	
14	2,013	Dinner napkins, white starched 21" x 21" 100% cotton	\$	\$	
15	912	Dinner napkins, colored starched 21" x 21" 100% cotton	\$	\$	
16	171	Round table cloths 90"	\$	\$	
17	274	Table cloth 52" x 52" white	\$	\$	
18	137	Table cloth 52" x 52" colored	\$	\$	
19	183	Table cloth 52" x 120" white	\$	\$	
20	91	Table cloth 52" 120" colored	\$	\$	
		<b>Entry Mats</b>			
21	20	3x5 rubber backing	\$	\$	
22	4	3x10 rubber backing	\$	\$	
23	12	4x6 rubber backing	\$	\$	
24	20	4x6 scraper	\$	\$	
		<b>Other</b>			
25		Dust mop 18"	\$	\$	
26		Dust mop 36"	\$	\$	
		<b>Dry cleaning items owned by the Park</b>			
27	9	Table skirting 13'	\$	\$	
28	24	Draperies 82" x 72" pinch pleat	\$	\$	
29	10	Draperies 82" x 68" pinch pleat	\$	\$	
30	5	Draperies 74" x 99" pinch pleat	\$	\$	
31	20	Draperies 74" x 89" pinch pleat	\$	\$	
		<b>Laundry Items Owned by the Park</b>			
32	20	Bedspreads	\$	\$	
33	35	Blankets	\$	\$	
34	75	Mattress Pads	\$	\$	
		<b>Replacement cost for lost or missing items:</b>			

		<b>Linen/Sheets</b>		
35	1 Each	King white 108" x 115"		\$
36	1 Each	Queen white 90" x 115"		\$
37	1 Each	Full white 81" x 104"		\$
38	1 Each	Pillow cases white 42" x 36"		\$
39	1 Each	Pillow cases king white 42" x 46"		\$
		<b>Bath</b>		
40	1 Each	Bath towel white 25" x 54" 13.5 lb/dz		\$
41	1 Each	Hand towel white 16" x 30" 1.0 lb/dz		\$
42	1 Each	Wash cloth white 12" x 12" 1.0 lb/dz		\$
43	1 Each	Bath mat white 20" x 30" 7.0 lb/dz		\$
44	1 Each	Pool towels blue/white stripe 100% cotton 30" x 70" 15 lb/dz		\$
		<b>Restaurant Items</b>		
45	1 Each	Food service aprons, white bib top		\$
46	1 Each	Food service bar mops, non terry		\$
47	1 Each	Food service grill wipes		\$
48	1 Each	Dinner napkins, white starched 21" x 21" 100% cotton		\$
49	1 Each	Dinner napkins, colored starched 21" x 21" 100% cotton		\$
50	1 Each	Round table cloths 90"		\$
51	1 Each	Table cloth 52" x 52" white		\$
52	1 Each	Table cloth 52" x 52" colored		\$
53	1 Each	Table cloth 52" x 120" white		\$
54	1 Each	Table cloth 52" x 120" colored		\$
		<b>Entry Mats</b>		
55	1 Each	3x5 rubber backing		\$
56	1 Each	3x10 rubber backing		\$
57	1 Each	4x6 rubber backing		\$
58	1 Each	4x6 scraper		\$
		<b>Other</b>		
59	1 Each	Dust mop 18"		\$
60	1 Each	Dust mop 36"		\$
			<b>Subtotal</b>	\$



		<b>Lost River State Park</b> 321 Park Drive Mathias, WV 26812 Telephone: 304-897-5372			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
		<b>Linens and dry-cleaning for cabin rental units.</b>			
1	3250	Sheets, flat, double, 81" x 108"	\$	\$	
2	2250	Pillow Case, 42" x 36"	\$	\$	
3	2750	Towel, 24" x 50", 11 lb/doz	\$	\$	
4	2600	Towel Face/Hand, 16" x 27", 3 lb/doz	\$	\$	
5	2600	Washcloth, 12" x 12", 1 lb/doz	\$	\$	
6	750	Mat, Bath, 18" x 24", 7 lb/doz	\$	\$	
7	1250	Towel, Kitchen, 15" x 25"	\$	\$	
8	150	Mat, 3" x 5", burgundy	\$	\$	
9	55	Mat, wipe, rubberized, black scrapper	\$	\$	
10	60	Mop, dust treated, 12" x 14". Handles need to be supplied.	\$	\$	
		<b>Laundry to include the following park owned items:</b>			
11	1 Each	Bedspreads, mattress pads, mattress covers, cotton blankets, shower curtains, dust mop heads, curtains and tablecloths.		\$	
		<b>Dry cleaning to include the following park owned items:</b>			
12	1 Each	Wool blankets and draperies.		\$	
		<b>Please quote replacement cost for the following:</b>			
13	1 Each	Sheets, flat, double, 81" x 108"		\$	
14	1 Each	Pillow Case, 42" x 36"		\$	
15	1 Each	Towel, 24" x 50", 11 lb/doz		\$	
16	1 Each	Towel Face/Hand, 16" x 27", 3 lb/doz		\$	
17	1 Each	Washcloth, 12" x 12", 1 lb/doz		\$	
18	1 Each	Mat, Bath, 18" x 24", 7 lb/doz		\$	
19	1 Each	Towel, Kitchen, 15" x 25"		\$	
20	1 Each	Mat, 3" x 5", burgundy		\$	
21	1 Each	Mat, wipe, rubberized, black scrapper		\$	
22	1 Each	Mop, dust treated, 12" x 14". Handles need to be supplied.		\$	
			<b>Subtotal</b>	<b>\$</b>	

		<b>Tygart Lake State Park</b> <b>Rt. 1, Box 260</b> <b>Grafton, WV 26354</b> <b>Telephone: 304-265-6148</b>			
Item #	Estimated Usage Qty.	Description	Unit Price	Extended Amount	
1	2500	Full Sheets, Flat 81" x 110"	\$	\$	
2	4500	Queen Bed Sheets, 90" x 115"	\$	\$	
3	300	King Bed Sheets, 108" x 115"	\$	\$	
4	7600	Pillow Cases; Queen, 42" x 40"	\$	\$	
5	60	Pillow Cases; King, 42" x 46"	\$	\$	
6	7000	Bath Towels, 24" x 50", 11 lb. per dz	\$	\$	
7	8000	Hand Towels, 16" x 27", 3 lb per dz	\$	\$	
8	8000	Wash Cloths, 12" x 12", 1 lb per dz	\$	\$	
9	2500	Bath Mats, 20" x 30", 7 lb per dozen	\$	\$	
10	3000	Soda Towels, 13" x 21"	\$	\$	
11	220	Bib Apron – One Size Fits All	\$	\$	
12	20	Dust Mop Frames – Metal 30"	\$	\$	
13	12	Dust Mops, 30"	\$	\$	
14	40	Wet Mop – Medium	\$	\$	
15	50	Tablecloths, Linen, 45" x 45"	\$	\$	
16	50	Tablecloths, Linen, 52" x 52"	\$	\$	
17	50	Tablecloths, Linen, 72" x 72"	\$	\$	
18	50	Tablecloths, Linen, 101" x 72"	\$	\$	
19	200	Table Napkins, Linen, 12" x 12"	\$	\$	
20	300	Bar Towels, 12" x 18"	\$	\$	
21	108	Charcoal Mat, 3' x 5'	\$	\$	
22	200	Charcoal Mat, 2 1/2' x 3'	\$	\$	
23	108	Black Scrapper Mats, 4' x 6'	\$	\$	
		Linen service delivery shall occur in the morning and vendor should be aware of a noise problem that occurs when cages roll beside guest overnight rooms. Linen company must make every effort to provide cages with low noise, walk pads to reduce roll noise or hand carry delivery to linen area to insure park guests of reasonable noise levels by service personnel.			
		<b>Replacement cost for lost for missing items:</b>			
24	1 Each	Full Sheets, Flat 81" x 110"		\$	
25	1 Each	Queen Bed Sheets, 90" x 115"		\$	
26	1 Each	King Bed Sheets, 108" x 115"		\$	
27	1 Each	Pillow Cases; Queen, 42" x 40"		\$	
28	1 Each	Pillow Cases; King, 42" x 46"		\$	
29	1 Each	Bath Towels, 24" x 50", 11 lb. per dz		\$	
30	1 Each	Hand Towels, 16" x 27", 3 lb per dz		\$	
31	1 Each	Wash Cloths, 12" x 12", 1 lb per dz		\$	
32	1 Each	Bath Mats, 20" x 30", 7 lb per dozen		\$	
33	1 Each	Soda Towels, 13" x 21"		\$	

34	1 Each	Bib Apron – One Size Fits All		\$
35	1 Each	Dust Mop Frames – Metal 30"		\$
36	1 Each	Dust Mops, 30"		\$
37	1 Each	Wet Mop – Medium		\$
38	1 Each	Tablecloths, Linen, 45" x 45"		\$
39	1 Each	Tablecloths, Linen, 52" x 52"		\$
40	1 Each	Tablecloths, Linen, 72" x 72"		\$
41	1 Each	Tablecloths, Linen, 101" x 72"		\$
42	1 Each	Table Napkins, Linen, 12" x 12"		\$
43	1 Each	Bar Towels, 12" x 18"		\$
44	1 Each	Charcoal Mat, 3' x 5'		\$
45	1 Each	Charcoal Mat, 2 1/2' x 3'		\$
46	1 Each	Black Scrapper Mats, 4' x 6'		\$
			<b>Subtotal</b>	<b>\$</b>

		<b>Berkeley Springs State Park</b>			
		2 South Washington Street Berkeley Springs, WV 25411 Telephone: 304-258-5860			
<b>Item #</b>	<b>Estimated Usage Qty.</b>	<b>Description</b> <b>*Provide Monthly Unit Price in the Unit Price Box and multiuply by 12 as indicated</b>	<b>* Unit Price</b>	<b>Extended Amount</b>	
1	2400	Twin Bed Sheets, Flat, 66" x 104", amount on hand at all times: 800	\$	\$	
2	300	Pillow Cases, Standard, 22" x 44", amount on hand at all times: 100	\$	\$	
3	3600	Bath Towels, 24" x 44" minimum size, 11 lbs/doz min; amount on hand at all times: 1200	\$	\$	
4	1800	Face/Hand towel, 16" x 27", 3 lbs/doz minimum; amount on hand at all times: 600	\$	\$	
5	1200	Bath Mats, 18" x 24", 7 lbs/doz; amount on hand at all times: 400	\$	\$	
6	75	Blankets, cotton flannel, 96" x 66", 100% cotton; amount on hand at all times: 25	\$	\$	
7	36	Entrance mats for the main bathhouse lobby and roman bathhouse lobby shall be exchanged on a weekly basis. (6 each - 3' x 5'); (2 each - 3' x 10' mats).	\$	\$	
		<b>Entrance mats for the main bathhouse areas shall be exchanged on a monthly basis. *Provide Monthly Unit Price in Unit Price Box and multiply by 12 as indicated</b>			
8	64	(64 each) 3' x 10' mats	\$	\$	
9	24	(12 each) 3' x 5' Mats	\$	\$	
		<b>The contractor will insure that the following quantities are on hand at all times for the park: *Provide Monthly Quote in Unit Price Box and multiply by 12 as indicated</b>			
10	21	Vacumat Entrance Mat, 3' x 5' - 21 mats	\$	\$	
11	64	Vacumat Entrance Mat, 3' x 10' - 64 mats	\$	\$	
12	12	Entrance Mat, Vacumat, 3' x 5' rubber back, polyester, color: red	\$	\$	
13	12	Entrance Mat, Vacumat, 3' x 10' rubber back, polyester, color: red	\$	\$	
		<b>Replacement cost for lost or missing items:</b>			
14	1 Each	Twin Bed Sheets, Flat, 66" x 104"		\$	
15	1 Each	Pillow Cases, Standard, 22" x 44"		\$	
16	1 Each	Bath Towels, 24" x 44" minimum size, 11 lbs/doz min.		\$	
17	1 Each	Face/Hand towel, 16" x 27", 3 lbs/doz minimum.		\$	
18	1 Each	Bath Mats, 18" x 24", 7 lbs/doz.		\$	
19	1 Each	Blankets, cotton flannel, 96" x 66", 100% cotton.		\$	
20	1 Each	Entrance mats for the main bathhouse lobby and roman bathhouse lobby ( 3' x 5'); (3' x 10' ).		\$	
21	1 Each	Entrance mats for the main bathhouse areas (3' X 5') and (3' X 10')		\$	
22	1 Each	Vacumat Entrance Mat, 3' x 5'		\$	
23	1 Each	Vacumat Entrance Mat, 3' x 10'		\$	
24	1 Each	Entrance Mat, Vacumat, 3' x 5' rubber back, polyester, color: red		\$	

25	1 Each	Entrance Mat, Vacumat, 3' x 10' rubber back, polyester, color: red		\$
			<b>Subtotal</b>	\$

WV-36a STATE OF WEST VIRGINIA <b>PURCHASING CONTINUATION SHEET</b>	Buyer: 32	Page	Req. or P. O. No.: DNR80123
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Vendor:	Spending Unit:
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Requisition No.: \_\_\_\_\_

**ADDENDUM ACKNOWLEDGEMENT**

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

**Addendum No.'s:**

No. 1 \_\_\_\_\_

No. 2 \_\_\_\_\_

No. 3 \_\_\_\_\_

No. 4 \_\_\_\_\_

No. 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date