



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DNR80062**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**BUYER 32**  
**304-558-0492**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF NATURAL RESOURCES  
 PROCUREMENT OFFICE  
 CAPITOL COMPLEX  
 BUILDING 3, ROOM 630  
 CHARLESTON, WV  
 25305 304-558-3397

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|--------------|---------------|----------|--------|---------------|
| 01/09/2007   |               |          |        |               |

BID OPENING DATE: **01/16/2007** BID OPENING TIME **01:30PM**

| LINE   | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|----------|-------------|------------|--------|
| <b>ADDENDUM #02</b>  |          |     |          |             |            |        |
| THIS ADDENDUM IS ISSUED TO CHANGE, MODIFY, EDIT, ADD TO, OR DELETE CERTAIN REQUIREMENTS IN THE SCOPE OF WORK AS A RESULT OF QUESTIONS SUBMITTED BY CONTRACTORS AUTHORIZED TO BID ON THE PROJECT. |          |     |          |             |            |        |
| ATTACHMENTS: 1. ALPHA ASSOCIATES ISSUED ADDENDUM #2.<br>2. DRAWINGS ISSUED BY ALPHA ASSOCIATES.  |          |     |          |             |            |        |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

|           |           |                                   |
|-----------|-----------|-----------------------------------|
| SIGNATURE | TELEPHONE | DATE                              |
| TITLE     | FEIN      | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



Berkeley Springs Bath House  
Addendum Bulletin No. 2

**DEPT. of Natural Resources**  
**Additions and Alterations to**  
**Berkeley Springs Bath House**  
**RE-BID**

**AAI PROJECT NO.: 0408097.00**  
**DNR-80062**  
January 8, 2007

TO ALL BIDDERS:

**1. GENERAL NOTES:**

- .01 This Addendum is part of the Contract Documents for the Project.
- .02 Acknowledge receipt of this Addendum on the Form of Proposal in the space provided. Failure to do so may be cause for rejection of bid.
- .03 The bid date remains January 16<sup>th</sup>, 2007, at 1:30 PM.

**2. CORRECTIONS TO THE PROJECT MANUAL**

- .01 Information For Bidders  
18.Wage Rates:  
**ADD:** "It is the responsibility of the General Contractor to determine the Wage Rate that is in force at the time of the bid submission."
- .02 Division 5, Section 05521 Pipe and Tube Railings  
1.1 Summary  
**ADD:** " 2. Stainless-steel pipe and tube railings.:  
2.1 Manufacturers  
**ADD:** "B.2. Stainless-Steel Pipe and Tube Railings:  
a. Blum, Julius & Co., Inc.  
b. Paragon Aquatics; Division of Pentair Pool Products, Inc.  
c. Pisor Industries, Inc.  
d. Stainless Fabricators, Inc.  
e. Sterling Dula Architectural Products, Inc.  
f. Tubular Specialties Manufacturing, Inc.  
g. Tuttle Aluminum & Bronze.  
h. Wagner, R & B, Inc.; a division of the Wagner Companies"  
2.2 Metals  
**ADD:** "C. Stainless Steel :



1. Tubing: ASTM A 554, Grade MT 304.
2. Pipe: ASTM A 312/A 312M, Grade TP 304.
3. Castings: ASTM A 743/A 743M, Grade CF 8 or CF 20.
4. Plate and Sheet: ASTM A 666, Type 304.
5. Expanded Metal: ASTM F 1267, Type I (expanded), Class 3 (corrosion-resistant steel), ASTM A 666, Type 304.”

- .03 Division 10, Section 10801 Toilet and Bath Accessories  
2.2 PUBLIC-USE WASHROOM ACCESSORIES  
G. Mirror **MR2**:  
**ADD**: “Substitution of Nickel Finish, Polished Chrome, etc. is acceptable. (Silver-toned metal finish).”

### 3.0 CORRECTIONS/ADDITIONS TO THE PROJECT DRAWINGS:

- .01 **Sheet G-00- Index of Drawings**  
**ADD**: Sheet E-5.1  
Note: In lieu of sending a large format drawing, the information contained on Sheet E-5.1 is attached at the end of this document and are noted as AD-01 (3 of 3 sheets)  
The successful bidder will receive a full-size sheet upon contract award.
- .02 **Sheet A-6.2 Head & Jamb Conditions**  
**ADD**: “Note: While it is desirable to have new jambs and head conditions match what is shown above, it is probable that the custom rabbet style as shown, may be difficult to obtain. The general contractor is directed to utilize all existing jambs and heads where possible, and provide new at a non-custom cost. Thereby, the standard “Square Edge Profile” commercial steel frame will be accepted, if an effort has been made to obtain a rabbet style frame as depicted on the drawings.”
- .03 **Sheet E-6.1:**  
**CHANGE**: Change the interruptance rating of DP-LN2, DP-LN3, and DP-LN4 to series rated at 65 KAIC with DP-LN1 in accordance with manufacturer’s UL ratings.  
**ADD**: Add 8 type “K” light fixtures, one over the mirror at each lavatory in rooms 125, 137, and 146.



#### 4.0 QUESTION AND ANSWERS:

Please note the answers to the following questions:

1. Question: Are flush mounted light fixtures in drywall ceilings to be lift out (with trim ring)?
  - a. Answer: Yes
2. Question: Are the radiant ceiling panels to be lift out (with trim ring)?
  - a. Answer: Yes
3. Question: What type fixtures are to be installed in the crawlspace?
  - a. Answer: Crawl space fixtures are to be Lithonia type DMW 232 120 GEB10.
4. Question: Will a separate switch be required to be installed at AHU's on roof?
  - a. Answer: The Carrier units specified include a VFD with integral disconnect. Mechanical contractors selecting a different vendor must ensure that the disconnect switch is included as part of the mechanical package as either part of the VFD or as a separate device.
5. Question: Who will pay the power company and telephone company fees & charge for new services?
  - a. Answer: The contractor will pay for any and all inspections related to the services. The Owner will pay any new service charges from the utilities. The contractor will advise the Owner of any fees associated with the new services as soon as possible after award of the contract.
6. Question: Is there B&O tax or special permit fees applicable in Berkeley Springs?
  - a. Answer: Verify with the City of Bath (Berkeley Springs).
7. Question: Dwg E1.2, Rm 130 shows 2 blank areas by light fixtures. Please clarify.
  - a. Answer: Adjacent light fixtures were shifted & the cross hatching (shading of the ceiling) was not updated – disregard.
8. Question: Are night lights to be always on or will they be required to have dual ballasts?
  - a. Answer: Always on.
9. Question: Please clarify fixture type in room 160 & 122?
  - a. Answer: Rooms 160 and 122 have type “K” wall mounted fixtures. The “E” fixture in room 122 stays in place as shown. Add one “E” fixture in room 160 in place of the unlabeled ceiling mounted fixture shown. Change the switch in both rooms to a double throw switch and power each light from a separate throw on the switch.
10. Question: Will exterior lighting be required. Only flagpole fixture is shown?
  - a. Answer: Existing exterior lighting will be re-served by new conduit and wire. Provide photocell on mast for exterior lighting circuits.
11. Question: Dwg E1.1, drawings shows GFCI receptacles at whirlpool tubs. Please clarify.
  - a. Answer: GFCI's shown are behind and below the tub rim for the connection of the whirlpool mechanical equipment. No exposed convenience receptacles are to be on the 3 walls of the tub surround.
12. Question: Are phone stations as shown in addition to the data/ tele outlet or will the phones plug into outlet? Some phones do not have jacks associated with them.
  - a. Answer: 1 ecad 5 of the two at each location is intended for the phone. Include a single ecad 5 for the phone at phone locations with no data outlet shown.
13. Question: Dwg E1.1, pumps P1 – P4 are not within sight of their combination starters, will separate disconnect be required at the pumps?
  - a. Answer: Yes.
14. Question: The west roman baths do not have lighting or timer switches. Will they be required?
  - a. Answer: Yes, Copy switched / timer configuration from east location on west roman baths.
15. Question: Fixture type D shown on the schedule but not on drawings. Has this fixture been deleted?
  - a. Answer: Yes
16. Question: Drawing E6.1 shows a 1000 amp panel feeding three phase panels. Is this correct?



- a. Answer: No. Panel DP-LN1 is a three phase 1000A panel powered by a three phase service entrance providing power to (3) three phase panels as well as single and three phase loads within and exterior to the facility.
17. Please Provide a Power riser or Single Line Diagram to confirm (1) conduit feeder wiring requirements from Main Panel to subpanels and existing loads and (2) electrical details and design for the Incoming Electrical Service.
- a. Answer: See attached for riser diagram for new panels. For the purposes of bidding, assume the metering is pole mounted by the power company. The existing load ampacities for reconnection are on the panel schedule. Use NEC to determine reconnection feeder and conduit sizes by ampacities listed.
18. Confirm if electrical load information and an approved site plan have been submitted to Allegheny Power and a request for service has been made to AP as well. Provide point of contact to AP for coordination requirements.
- a. Answer: AP service request form has been completed and the Owner has discussed the service with AP.
19. Confirm a point of termination on the project site exterior to the building for the 3" PVC incoming conduit.
- a. Answer: For bidding purposes assume the telephone conduit extends perpendicular to the building and stubs up at the utility pole adjacent to the fence.
20. Provide a copy of the trench detail indicate for power and control underground conduits to the exterior chiller noted on drawing E-1.1
- a. Answer: Yes
21. Review and identify lighting fixtures by type and manufacturer as follows – (2) flagpole lights on Drawing E-1.1 Power Floor Plan, recessed lights in (4) Roman Baths and Crawl Space Lights on Circuit 30 on Drawing E-1.2 Lighting Floor Plan.
- a. Answer: Refer to lighting schedule for flag pole light type. Roman bath fixtures are type "C" as indicated on sheet E1.2. Crawl space: see question 3 above.
22. Review and confirm contractual responsibility to provide Variable Frequency Controllers for the Air Handling Units (AHU's). The requirement for these controllers is indicated on Drawing M-6.1 Air Handling Schedule yet the written specification for the same is included in Division 16, Specification Section 16425, Variable Frequency Controllers.
- a. Answer: The VFD will be supplied with the AHU by the MC if the specified unit is used by the MC. Coordination of work between the subcontractors is by the GC.
23. Question: Are all of the window sills to be removed and replaced with solid surface material as part of the base bid or are they to be removed and replaced as part of Alternate # 2?  
Answer: Base Bid.
24. Question: How do I know what type of pipe to use for the Roman Baths?  
Answer: See Sheet P-1.1 note 6. This note applies to the Roman Baths.
25. Question: Are the mobile trailers required to have the skirting around them?  
Answer: No.

Substitution Requests:

1. Request for substitution of AJX Model HRF-175 horizontal steel tube boiler for specified Bryan RV-700 flex-tube boiler. ANSWER: Request denied. Boiler does not meet Owners maintenance and time to repair requirements.
2. Request for substitution of Weil McLain Model 2599 cast iron sectional boiler for specified Bryan RV-700 flex-tube boiler. ANSWER: Request denied. Substitution will not fit and maintain manufacturer's service/ repair clearance requirements.
3. Request for substitution of Gordon Platt R12 burner for specified Webster JB3-50. ANSWER: Substitution is acceptable.
4. Request for substitution of Atlantic boiler feed water system for specified Lockwood condensate feeder. ANSWER: Substitution is acceptable contingent upon the substituted unit being of the



same material construction with similar components and controls and meeting or exceeding the performance and capacity requirements of the originally specified unit.

**General Notes and Comments:**

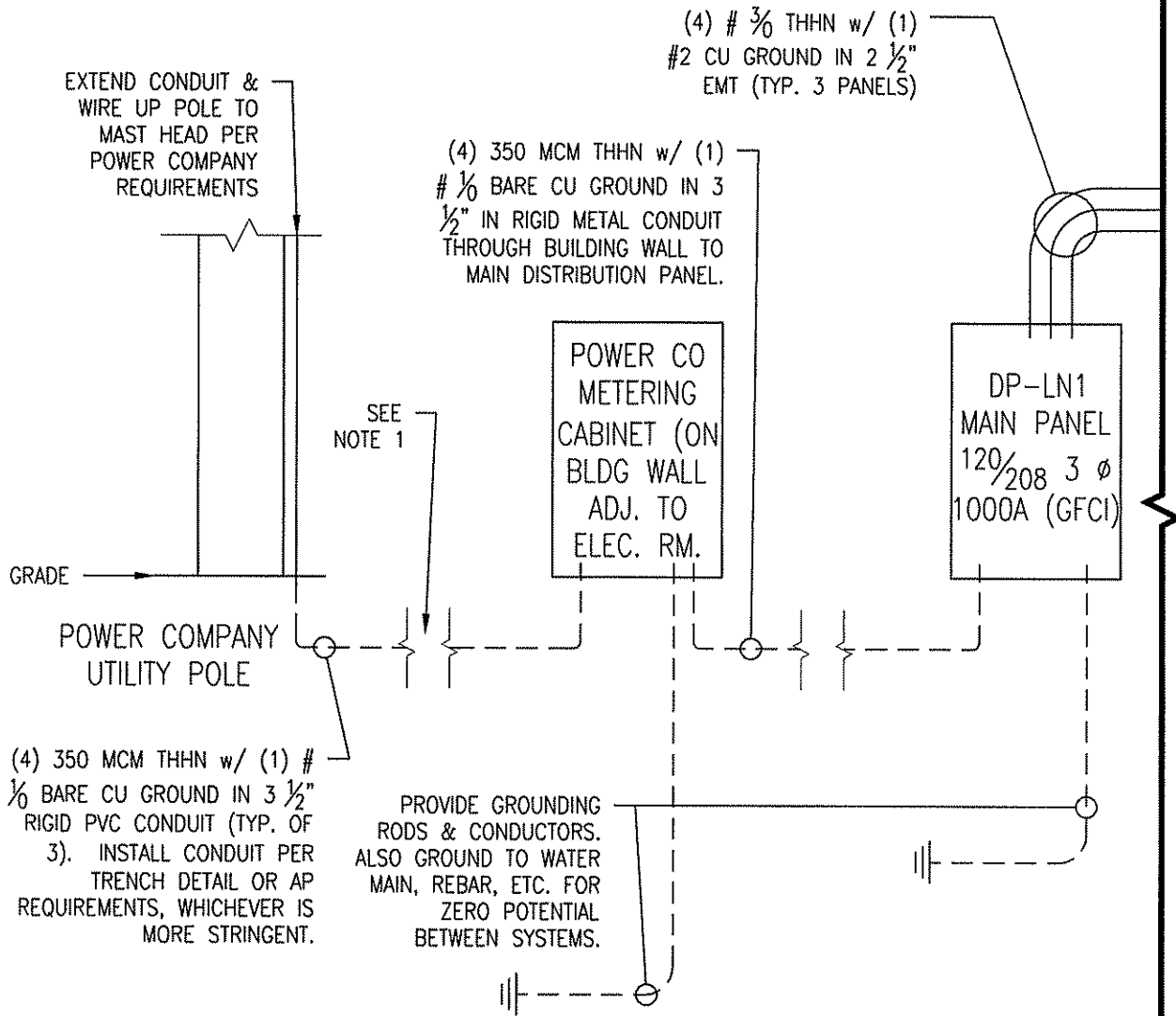
Verify the incoming available fault current with Allegheny Power and review with the Engineer prior to submitting and purchasing electrical panels.

Provide 3" conduit from phone company pole or post to the point of service inside the building.

Provide an incandescent wet location "jelly jar" light fixture, switch, and 20 A GFCI receptacle exterior mounted to each rooftop AHU. Work includes conduit penetrations of roof.

Issued: January 8, 2007  
Alpha Associates, Incorporated

Rebecca Jean Key, AIA



**1 SECTION**  
SCALE : N.T.S.

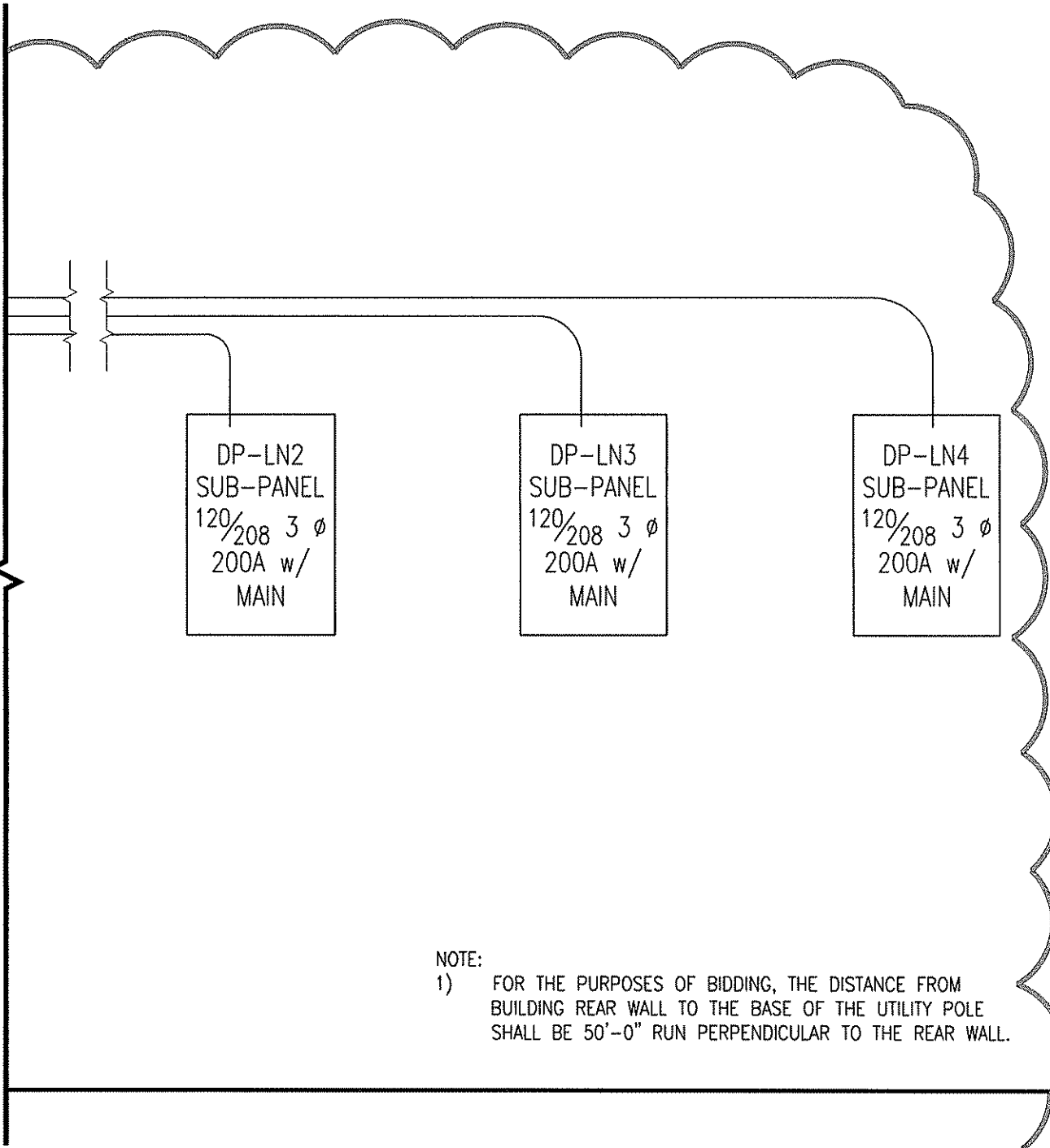
ADDENDUM DRAWING



209 PRAIRIE AVENUE  
MORGANTOWN, WV 26501  
PHONE/FAX: 304-296-8216  
TOLL FREE: 800-640-8216  
EMAIL: alpha@alphaec.com  
HTTP: www.alphaec.com

|   |   |                           |
|---|---|---------------------------|
| REV. BY:<br>BCM   | DWG. DESCRIPTION:<br>NEW ELECTRICAL RISER<br>DIAGRAM - PART A | DWG. NO:<br>AD-001 1 OF 3 |
| DWG. BY:<br>AEW   |   | FBI NO:<br>--             |
| DATE:<br>01-08-07   | SHEET 1 OF 3  | SHEET REF:<br>E-5.1       |
| PROJECT NAME: ALT. AND UPGRADES TO THE<br>BERKELEY SPRINGS BATH HOUSE |   | PROJECT NO:<br>0408097.00 |



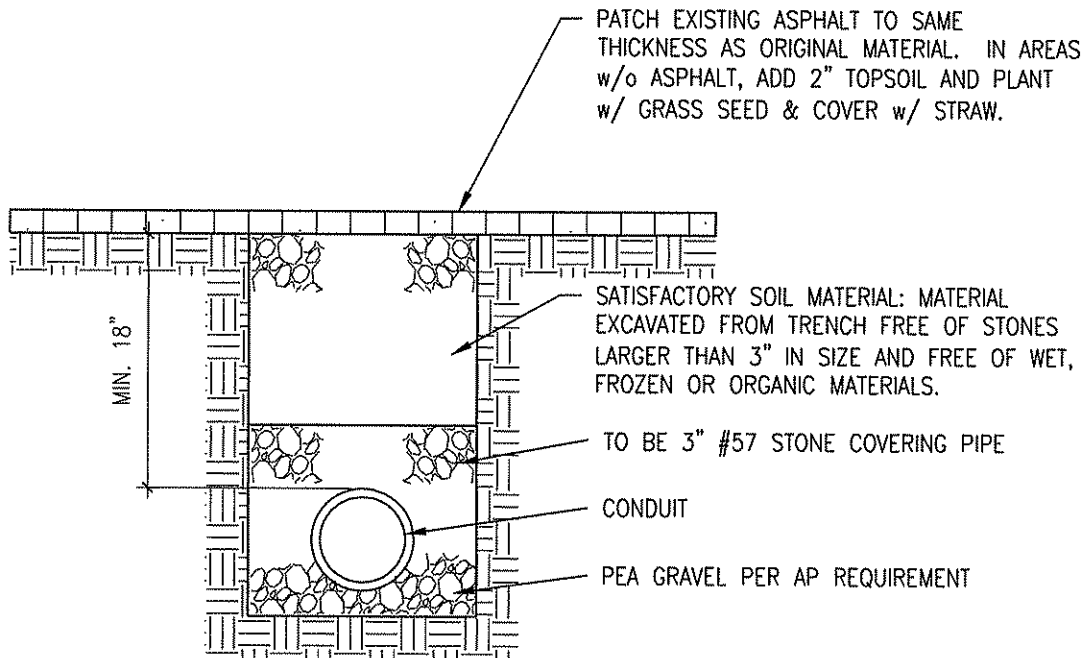


## ADDENDUM DRAWING



209 PRAIRIE AVENUE  
MORGANTOWN, WV 26501  
PHONE/FAX: 304-296-8216  
TOLL FREE: 800-640-8216  
EMAIL: alpha@alphoec.com  
HTTP: www.alphoec.com

|   |   |                           |
|---|---|---------------------------|
| REV. BY:<br>BCM   | DWG. DESCRIPTION:<br>NEW ELECTRICAL RISER<br>DIAGRAM - PART B | DWG. NO:<br>AD-001 2 OF 3 |
| DWG. BY:<br>AEW   |   | PBI NO:<br>- -            |
| DATE:<br>01-08-07   | SHEET 2 OF 3  | SHEET REF:<br>E-5.1       |
| PROJECT NAME: ALT. AND UPGRADES TO THE<br>BERKELEY SPRINGS BATH HOUSE |   | PROJECT NO:<br>0408097.00 |



**2 ELECTRICAL CONDUIT TRENCH DETAIL**  
SCALE: N.T.S.

ADDENDUM DRAWING

**ALPHA**  
ASSOCIATES, INCORPORATED  
ARCHITECTS • ENGINEERS • SURVEYORS

209 PRAIRIE AVENUE  
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|   |  |                           |
|---|--|---------------------------|
| REV. BY:<br>BCM   | DWG. DESCRIPTION:<br>NEW ELECTRICAL CONDUIT<br>TRENCH DETAIL | DWG. NO:<br>AD-001 3 OF 3 |
| DWG. BY:<br>AEW   |  | PBI NO:<br>- -            |
| DATE:<br>01-08-07   | SHEET 3 OF 3   | SHEET REF:<br>E-5.1       |
| PROJECT NAME: ALT. AND UPGRADES TO THE<br>BERKELEY SPRINGS BATH HOUSE |  | PROJECT NO:<br>0408097.00 |