



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DEV710

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 32 304-558-0492

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

WV DEVELOPMENT OFFICE
 ADMINISTRATION
 BUILDING 6, ROOM 645
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0311 304-558-0350

DATE PRINTED: 01/02/2007	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 01/24/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUN NO. 1		
				BID OPENING DATE AND TIME CHANGED		
				FROM: 01/10/2007 @ 1:30 P.M.		
				TO: 01/24/2007 @ 1:30 P.M.		
				ADDENDUM NO. 2 WILL BE ISSUED AT A LATER DATE WITH ANSWER TO QUESTIONS BY EMAIL, QUESTIONS FROM PRE-BID MEETING AND REVISED SPECIFICATIONS.		
				NO OTHER CHANGES.		
0001	1	LS		920-04		
				APPLICATIONS SOFTWARE FOR LARGE SYSTEMS		
				***** THIS IS THE END OF RFQ	DEV710 *****	TOTAL: _____

SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

PRE-BID CONFERENCE
SIGN IN SHEET

Request for Quotation Number: _____

Date: _____

PLEASE PRINT LEGIBLY. THIS INFORMATION IS ESSENTIAL TO CONTACT THE ATTENDEES IN A TIMELY MANNER. FAILURE TO DO SO MAY RESULT IN DELAYS IN YOUR COMPANY GETTING IMPORTANT BID INFORMATION.

Firm Name:	CDI - Business Solutions
Firm Address:	123 Lakewood Drive Cross Lanes, WV 25313
Representative Attending:	Aspen Spuslock Primary Aspen Spuslock & Brent Hank
Phone Number:	304-122-8950 X2001
Fax Number:	304-116-5501
Email Address:	aspen.spuslock@cdi.com

Firm Name:	COMPETITIVE INNOVATIONS
Firm Address:	105 N. MAIN ST. STE 231 CULPEPER, VA 22701
Representative Attending:	STEPHEN FUND
Phone Number:	703 201 1800
Fax Number:	540 825-9797
Email Address:	sfound@ciic.com

Firm Name:	Rev Interactive
Firm Address:	300 Summers St Suite 1240 Charleston WV 25301
Representative Attending:	Kevin Hall
Phone Number:	304 556 9106
Fax Number:	304 342 7863
Email Address:	Kevin@revinteractive.com

Miles Medic

Firm Name:	Scott A Templeton
Firm Address:	6720 Professional Plwy W Jama Sota, FL
Representative Attending:	Scott A Templeton
Phone Number:	413-306-6455
Fax Number:	413-538-0788
Email Address:	ScottTempleton@milesmedic.com

Firm Name:	GLOBAL SCIENCE & TECHNOLOGY
Firm Address:	2110 PLEASANT VALLEY RD FAIRMONT, WV 26554
Representative Attending:	DANIEL CARTER
Phone Number:	304.733.9061
Fax Number:	304.368.1863
Email Address:	daniel.carter@gst.com

Firm Name:	Mary Ratliff Consulting
Firm Address:	#508 723 Kanawha Blvd E Charleston, WV 25327
Representative Attending:	Mary Ratliff
Phone Number:	304 9346-9984
Fax Number:	304-346-9984
Email Address:	maryratliff@rlk.net

PRE-BID CONFERENCE
SIGN IN SHEET

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Date: _____

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Firm Name:	IBM
Firm Address:	145 SUMMERS STREET CHARLESTON WV 25301
Representative Attending:	W. EARL PALMER
Phone Number:	304-347-7241
Fax Number:	304-347-7212
Email Address:	EPALMER@US.IBM.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	Terradon Comm. Group
Firm Address:	401 Jacobsen Drive Poca
Representative Attending:	Roxy Turner & Mitzi Miller
Phone Number:	304-755-1324
Fax Number:	304-729-9203
Email Address:	roxy.turner@terradon.com mitzi.miller@terradon.com

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

Firm Name:	NeoNexus Corporation
Firm Address:	3501 MacCaskle Ave. SE #203 Charleston, WV 25304
Representative Attending:	Autumn Stover
Phone Number:	304-444-4681
Fax Number:	800-870-1786
Email Address:	Autumn@NeoNexusCorp.COM

Firm Name:	
Firm Address:	
Representative Attending:	
Phone Number:	
Fax Number:	
Email Address:	

PURCHASING CONTINUATION SHEET

Buyer: 32	Page 4	Req. or P.O. No.: DEV710
Spending Unit: WV DEVELOPMENT OFFICE		

Requisition No.: DEV710

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date