

SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at team@wvadmin.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than June 8, 2007.

Requisition Number: DEP14065

Department/Agency: Department of Environmental Protection

Detailed Description of the Project: Stand-alone document imaging system, accessible via Agency in-house network.

Proposed Sole Source Vendor: Lanier/Ricoh

Specific Eligibility Criteria: eCabinet document system or equivalent.

Specific Qualification Criteria: All inclusive networked document imaging, indexing, storage and retrieval system including all hardware, software, service and support.

WV Department of Environmental Protection

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Equipment

Qty	Description
1	<p>Lanier eCabinet LDM2100 Rack Mount, or equivalent</p> <ul style="list-style-type: none">• 1 ea. LDM2100• 2 ea. LANIERcapture Professional (2 seat License)• 1 ea. LANIERreport• 2 ea. Snap Server (320GB)• 1 ea. Implementation and Training
1	<p>Annual Service and Support Agreement</p> <p>Provides telephone support software upgrades and next business day on-site service for one eCabinet and/or External Snap Servers including parts for one year. Does not include service on peripheral devices or service required as a result of customer changing operating systems, network configuration, operator training, system or peripheral hardware.</p> <p>Service resolution may require replacement of the eCabinet and/or External Snap Servers with a replacement unit(s). In the event of a machine replacement where customers require the electronic data on the eCabinet to remain on their premises will incur additional charges for replacement HDDs.</p>

Product Specifications:

Storage Capacity:	Primary 200GB / Secondary 120GB (30 GB for document cache)
Internal	HDD cache of up to 1,600,000 images
Online	Up to 25 million images on NFS storage (Qty. 2 320GB RAID 1)
Dimensions	23" X 1.75" X 17" (Rack Mount)
Weight	25 lbs
Hardware Warranty	90 days
Connectivity	TCP/IP

Input Sources:

Copiers	Most Connected Next Generation devices
Scanners	Networked or PC connected scanners
Fax	Internet fax devices
Email	SMTP mail systems
PC	More than 200 file types are indexable
CPU	Intel Pentium IV 2.4 GHz / 533 MHz bus
RAM	2x512MB DIMM, 266MHz, DDR

Software Specifications:

Document Views	List, Thumbnail, Stream
Search Levels	Easy, advanced and expert
Keywords	Supports up to 12 user defined fields per document Supports up to 20 user defined fields per eCabinet 10 text / 5 numeric / 5 date
Indexing/Search Methods	Full text and keyword
Sorts	Document Source, Summary, Owner, Folder, Size, Creation Date, Filename, Score, Public/Private
Indexing	Full text and keyword
Document Security	Access can be limited to individuals, groups or all users
System Security	User Name/Password protected
Software Interface	Web Browser
Software Included	eCabinet PC Capture
Paper Sizes	Any