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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP13914

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OR

CHUCK BOWMAN 304-558-2157

RFQ COPY TYPE NAME/

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ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **13. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE:	
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APPLICABLE LAW	
THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULE & REGULATIONS, PURCHASING DIVISION POLICY STATEMENTS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT. ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR	
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ENVIRONMENTAL PROTECTION DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DEP13914

PAGE

ADDRESS:CORRESPONDENCE:TO:ATTENTION:OF::

CHUCK BOWMAN 304-558-2157

RFQ COPY TYPE NAME/ADDRESS HERE

ENVIRONMENTAL PROTECTION
DEPARTMENT OF
OFFICE OF AML&R
601 57TH STREET SE
CHARLESTON, WV
25304 304-926-0499

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DEP13914 12

ADDRESS CORRESPONDENCE TO ATTENTION OF:::::

CHUCK BOWMAN

304-558-2157 **ENVIRONMENTAL PROTECTION** DEPARTMENT OF OFFICE OF AML&R

SH-P

601 57TH STREET SE CHARLESTON, WV

25304

304-926-0499

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Request for Quotation

RFQ NUMBER DEP13914 13

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN

304-558-2157

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ENVIRONMENTAL PROTECTION SH-P DEPARTMENT OF OFFICE OF AML&R 601 57TH STREET SE CHARLESTON, WV 25304 304-926-0499

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LAMBERT'S RUN AMD - ALLEN SITE # 5

Requisition #

DEP13914

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Contractor's Bid Sheet

Company Name:	 	
Address:	····	

TOTAL				
ITEM NO.	OTTANTTTY	DESCRIPTION	TRUTT DRICE	A A COX D TITE
NO.	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.0	Lump Sum	Mobilization and Demobilization (Limited to 5% of Total Bid)	LS	\$
2.0		Construction Layout Stakes (Limited to 2.5% of Total Bid)	LS	\$
3.0		Quality Control (Limited to 2% of Total Bid)	LS	\$
4.1		Site Preparation (Limited to 5% of Total Bid)	LS	\$
4.2		Access Road Stone		\$
5.0		Sediment Control		\$
6.0		Revegetation		\$
7.1	120 LF	8' Grouted Riprap Channel		\$
7.2		12" HDPE Culvert		\$
9.1		Bat Gate/Seal		\$
9.2		Soda Ash Briquettes (50 LB Bag)		\$
11.0	100 LF	3 X 3 Underdrain		\$
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OMB #1029-0119 Expiration Date: 01/31/2010

AML CONTRACTOR INFORMATION FORM

You must complete this form for your AML contracting officer to request an AML eligibility evaluation from the Office of Surface Mining to determine if you are eligible to receive an AML contract. This eligibility requirement applies to contractors and their sub-contractors and is found under OSM's regulations at 30 CFR 874.16.

Contractor Name:		Tax Pa	yer ID No.:	
Address:				
City:	State:	Zip Code:	Phone:	
Fax No.:	E-mail	address:		
Part B: Legal Structure	:			
() Corporation () () Other (please specify)				-
			ant/Violator System (AVS). s for that option, and sign below	ī.
I,		, have the express	authority to certify that:	
to-date. If you se	e attached Entitelect this option,	•	accurate, complete, and up- Entity OFT from AVS to this	
and the informati you must attach a	on in AVS for m an Entity OFT fr	y company must be u	om AVS is missing or incorrect updated. If you select this option. Use Part D to provide missing uplete Part D.	n,
			you select this option, you mus ate below and complete Part D.	
Date		Signature	Title	

IMPORTANT!

Part A: General Information

In order to certify in Part C to the accuracy of existing information in AVS, you must obtain a copy of your business' Entity OFT. To obtain an Entity OFT, contact the AVS Office, toll-free, at 800-643-9748 or request it from www.avs.osmre.gov on the Internet.

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If the current entity and Entity OFT information for your business is incomplete or incorrect in AVS, or if there is no information in AVS for your business, you must provide all of the following information as it applies to your business affiliations. Please make as many copies of this page as you require.

- Every officer (President, Vice President, Secretary, Treasurer, etc.);
- All Directors;
- All persons performing a function similar to a Director;
- Every person or business that owns 10% or more of the voting stock in your business;
- Every partner, if your business is a partnership;
- Every member and manager, if your business is a limited liability company; and
- Any other person(s) who has the ability to determine the manner in which the AML reclamation project is being conducted.

Position/Title
Telephone #
% of Ownership
Ending Date:
Position/Title
Telephone #
% of Ownership
Ending Date:
Position/Title
% of Ownership
Ending Date:
Position/Title
Telephone #
% of Ownership
Ending Date:

PAPERWORK REDUCTION STATEMENT

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is necessary for all successful bidders prior to the distribution of AML funds, and is required to obtain a benefit.

Public reporting burden for this form is estimated to average 45 minutes per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 SIB, Constitution Ave., NW, Washington, D.C. 20240.

			Agency_ REQ.P.O)#	
	. BID BON	D. ·			
KNOW ALL MEN BY THESE SE				PARTY FEBRUARY	017
KNOW ALL MEN BY THESE PR	RESENTS, That we, the unders	igned,	•	V	
of		, as Princip	oal, and		
ofwith its principal office i	, a corpor	ation organized and	d existing under the	a laws of	the State of _
with its principal office in	rum of	, as Surety	, are held and firm	ly bound	unto the State
swell as Congec, in the penal s	מווו טו	/C			
well and truly to be made, we jointly and se	everally billib burselves, our heil	s, administrators, e	xeculors, success	ors and a	ssigns.
The Condition of the above obliga	tion is such that whater the D				
The Condition of the above obliga Department of Administration a certain bid (or proposal, attached hereto an	rincipal has submitt id made a part here	ed to the Purchasi of, to enter into a c	ng Sectio contract in	n of the n writing for
	·		•		
Monte					
NOW THEREFORE, (a) If said bid shall be rejected, or					•
hereto and shall furnish any other bonds and agreement created by the acceptance of said force and effect. It is expressly understood a exceed the penal amount of this obligation as The Surely, for the value received, he way impaired or affected by any extension of the value notice of any such extension.	and agreed that the liability of the sherein stated.	e Surety for any and	erwise this obligati d all claims hereun	ion shall r nder shall,	remain in full , in no event,
IN WITNESS WHEREOF Principal a	and Surphy have horsely and the				
IN WITNESS WHEREOF, Principal a laye caused their corporate seals to be affixed day of	d hereunto and these presents to	eir nands and seals o be signed by thei	, and such of them	n as are d	orporations:
rincipal Corporate Seal	•				
			. (Name of Princip	nall	
			. (Marie or i fine)	Jaij	
	•	Ву	(Must be Preside	ant or	
	•		Vice President)	iii Oi	
			(Title)		
rely Corporate Seal			(Tille)		
			(Name of Surety)		•
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•		•	•		
			Attorney-in-Fact		***************************************
			CHOTTE A-III-L SCI		

ORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, wer of attorney must be attached

018

AGENCY	(A)
RFO/RFP#	(B)

(A) WV State Agency	. KNOW 41	I MENIRY TU	Bid Bond	EXITO TIL	
• '	(Stated on Page 1 "Spending Unit")	(C)	of	ער) נבאן זממו		, the undersigned
	Request for Quotation Number (uppe	as Principal, and	(F)		(G)	(E)
	right corner of page #1)					g under the laws
(C)		of the State of	T).	mich itsi-	ized and existin	g under the laws
(D)		of the State of		with its prii	icipal office in t	he City of
(E)		of Wart Vissisia as	, as Surety	y, are held a	nd lirnily bound	d unto The State
(F)		of West Virginia, as	Obligee, in the p	penal sum o	f(K)
(G)		(\$ <u>(L)</u>) for the p	ayment of v	vhich, well and	truly to be made
	- · · · · · · · · · · · · · · · · · · ·	we jointly and severa	illy bind ourselv	es, our heir	s, administrators	s, executor's,
(H)	•	successors and assign	15.		•	
(1)	State of Surety Incorporation	The Conditi	on of the above	obligation i	s such that when	eas the Principa
(1)	City of Surety Incorporation	has submitted to the	Purchasing Secti	on of the D	epartment of A	lministration
(K)	Minimum amount of acceptable bid	a certain big of propo	sal, attached her	eto and mad	de a part bereof	to enter into a
	bond is 5% of total bid. You may state	contract in writing for	•		pair nercor	to enter mo a
	"5% of bid" or a specific amount on	.		1)		
	this line in words.		1.5.1	141		
(L)	Amount of bond in figures					
(M)	Brief Description of scope of work	NOW THER	EEODE			
(N).	Day of the month	(a) If anid b	Eroke.			
(0)	Month	(a) 11 Said 0.	id shall be reject	ea, or		
. (P)	Year	(D) 11 Said b	d shall be accep	ted and the	Principal shall e	enter into a
(Q)		contract in accordance	with the bid or	proposal att	ached hereto an	d shall furnish
	Name of Corporation	any other bonds and ir	isurance required	d by the bid	or proposal an	d shall in all
(R)	Raised Corporate Seal of Principal	other respects periorm	the agreement of	reated by th	e acceptance of	said hid then
(S)	Signature of President or Vice .	inis obligation shall be	null and void, o	therwise the	is obligation sha	Il remain in full
	President	force and effect. It is e	expressly unders	tood and ag	reed that the lia	bility of the
(T)	Title of person signing	Surety for any and all of	laims hereunder	shall in no	event exceed	the penal
(U)	Raised Corporate Seal of Surety	amount of this obligation	on as herein state	ed	or one, oxecou	ine penar
(V)	Corporate Name of Surety	The Surety fo	r value received	herehy stir	nulater and sore	an that tha
		obligations of said Sure	ty and its bond	shall be in n	o way immaina	les man me
(X)	Signature of Attorney in Fact of the	any extension of time w	ithin which the	Oblines mo	u sassat aust b	i di allected by
	Surety	Surety does hereby wai	ve notice of any	ough sytem	y accept such o	ia: and said
NOTE:	Dated, Power of Attorney with Raised	THI WITHERS	WHEDEOE D	such extens	non.	
	Surety Seal must accompany this bid	convirta air	WHEREOF, Pri	ncipal and	Surety have her	eunto set their
	bond.	hands and seals, and suc	n of them as are	corporatio	ns have caused	their corporate
	•	seals to be affixed heret	and these prese	ents to be si	gned by their p	roper officers,
	•	this (N) day o	i <u>(0)</u>	, 20	<u>(P)</u> .	
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		Principal Corporate Seal	•	-	(Q)	
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IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, a power of attorney must be attached.

RFQ	No.	DE	P1	39	14

STATE OF WEST VIRGINIA Purchasing Division

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PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	
Authorized Signature:	Date: