



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**COR61336**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**JOHN ABBOTT**  
**304-558-2544**

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

**DIVISION OF CORRECTIONS**  
**617 LEON SULLIVAN WAY**  
**CHARLESTON, WV**  
**25301 304-558-8045**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/12/2007				

BID OPENING DATE: **03/08/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE DIVISION OF CORRECTIONS TO PROVIDE CAFETERIA / KITCHEN EQUIPMENT FOR THE MT. OLIVE CORRECTIONAL CENTER.						
MANDATORY ON-SITE PRE-BID: 02/28/2007; 2:30 PM REGISTER BY 2/26/2007, BY CONTACTING TIM WHITTINGTON AT 304-442-7216.						
ATTACHMENTS: 1. SPECIFICATIONS 2. AFFIDAVIT						
NOTE: IF YOU ARE BIDDING AN "EQUAL", PLEASE SUBMIT SPECIFICATIONS AND A COLORED CATALOG OR BROCHURE WITH YOUR BID; IDENTIFYING THE BRAND AND MODEL NUMBER.						
0001	1	LS		165-05		
CAFETERIA / KITCHEN EQUIPMENT						
EXHIBIT 5						
NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 60 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

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**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130



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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/12/2007				

BID OPENING DATE: **03/08/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p><b>PROCEED.</b></p> <p><b>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HERE IN.</b></p> <p><b>WAGE RATES: THE CONTRACTOR OR SUBCONTRACTOR SHALL PAY THE HIGHER OF THE U.S. DEPARTMENT OF LABOR MINIMUM WAGE RATES AS ESTABLISHED FOR FAYETTE COUNTY PURSUANT TO WEST VIRGINIA CODE 21-5A, ET, SEQ. (PREVAILING WAGE RATES APPLY TO THIS PROJECT)</b></p> <p><b>ARBITRATION: ANY REFERENCES MADE TO ARBITRATION OR INTEREST FOR PAYMENTS DUE (EXCEPT FOR ANY INTEREST REQUIRED BY STATE LAW) CONTAINED IN THIS CONTRACT OR IN ANY AMERICAN INSTITUTE OF ARCHITECTS DOCUMENTS PERTAINING TO THIS CONTRACT ARE HEREBY DELETED.</b></p> <p><b>WORKERS' COMPENSATION: VENDOR IS REQUIRED TO PROVIDE A CERTIFICATE FROM WORKERS' COMPENSATION IF SUCCESSFUL.</b></p> <p><b>ALL OF THE ITEMS CHECKED BELOW WILL BE A REQUIREMENT OF THIS CONTRACT:</b></p> <p><b>(XX) INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF COMMERCIAL GENERAL LIABILITY INSURANCE PRIOR TO ISSUANCE OF CONTRACT. UNLESS OTHERWISE SPECIFIED IN THE BID DOCUMENTS, THE MINIMUM AMOUNT OF INSURANCE COVERAGE REQUIRED IS \$250,000.</b></p> <p><b>( ) BUILDERS RISK INSURANCE: SUCCESSFUL VENDOR SHALL FURNISH PROOF OF BUILDERS RISK - ALL RISK INSURANCE IN AN AMOUNT EQUAL TO 100% OF THE AMOUNT OF THE CONTRACT.</b></p>						

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BID OPENING DATE: **03/08/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS.</p> <p>FOREIGN MADE ALUMINUM, GLASS OR STEEL PRODUCTS MAY BE ACCEPTED ONLY IF THE COST OF DOMESTIC PRODUCTS IS FOUND TO BE UNREASONABLE. SUCH COST IS UNREASONABLE IF IT IS 20% OR MORE HIGHER THAN THE BID PRICE FOR FOREIGN MADE PRODUCTS. IF THE DOMESTIC ALUMINUM, GLASS OR STEEL PRODUCTS TO BE SUPPLIED OR PRODUCED IN A "SUBSTANTIAL LABOR SURPLUS AREA", AS DEFINED BY THE UNITED STATES DEPARTMENT OF LABOR, FOREIGN PRODUCTS MAY BE SUPPLIED ONLY IF DOMESTIC PRODUCTS ARE 30% OR MORE HIGHER IN PRICE THAN THE FOREIGN MADE PRODUCTS.</p> <p>IF, PRIOR TO THE AWARD OF A CONTRACT UNDER THE ABOVE PROVISIONS, THE SPENDING OFFICER OF THE SPENDING UNIT DETERMINES THAT THERE EXISTS A BID FOR LIKE FOREIGN ALUMINUM, GLASS OR STEEL THAT IS REASONABLE AND LOWER THAN THE LOWEST BID DOMESTIC PRODUCTS, THE SPENDING OFFICE MAY REQUEST, IN WRITING, A REEVALUATION AND REDUCTION IN THE LOWEST BID FOR SUCH DOMESTIC PRODUCTS ALL VENDORS MUST INDICATE IN THEIR BID IF THEY ARE SUPPLYING FOREIGN ALUMINUM, GLASS OR STEEL.</p> <p>REV. 3/88</p> <p>EXHIBIT 9</p> <p>NOTICE FOR ISSUANCE &amp; ACKNOWLEDGEMENT OF CONSTRUCTION PROJECT ADDENDA</p> <p>THE ARCHITECT/ENGINEER AND/OR AGENCY SHALL BE REQUIRED</p>						

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NOS. :						
NO. 1 . . . . .						
NO. 2 . . . . .						
NO. 3 . . . . .						
NO. 4 . . . . .						
NO. 5 . . . . .						
I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF THE BIDS.						
. . . . . SIGNATURE						
. . . . . COMPANY						
. . . . . DATE						
REV. 11/96						
CONTRACTORS LICENSE						
WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV 25305. TELEPHONE: (304) 558-7890.						

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<p>WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID.</p> <p>BIDDER TO COMPLETE:</p> <p>CONTRACTORS NAME: .....</p> <p>CONTRACTORS LICENSE NO.: .....</p> <p>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT</p> <p style="text-align: center;">APPLICABLE LAW</p> <p>THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULE AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT.</p> <p>ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>REV. 1/2005</p>						

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<p><b>NOTICE</b></p> <p><b>A SIGNED BID MUST BE SUBMITTED TO:</b></p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: JOHN ABBOTT-----</p> <p>REQ. NO.: COR61336-----</p> <p>BID OPENING DATE: 3/8/2007-----</p> <p>BID OPENING TIME: 1:30 PM-----</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p>-----</p> <p>PLEASE PRINT OR TYPE NAME OF PERSON TO CONTACT CONCERNING THIS QUOTE:</p> <p>-----</p>						

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LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
***** THIS IS THE END OF RFQ COR61336 ***** TOTAL:						_____

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WV-36A (Rev. 01/01/07)

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Vendor: \_\_\_\_\_

Buyer:	Page:	Requisition or P.O. No.:
		<b>COR61336</b>
Spending Unit:		
<b>Mt. Olive</b>		

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Cost</u>
<b>1</b>	<b>1 each</b>	<b>KETTLE, GAS</b> Groen Model No. AH/1E-100, NAT,C or Equal Kettle, Natural gas 100 - gal, capacity, 2/3 jacket, 316 stainless steel liner, Stainless steel Insulated body, 2" TDO, 1/4" perforated strainer, #51 Counterbalanced actuator cover, faucet bracket, bullet feet, 115V controls, 30 PSI, 0-2000' elevation, 145,000 BTU	
	1	One year limited parts & labor warranty, standard	
	1	040602 Faucet, double pantry, with spray hose, 48", for table top & floor model kettles.	
	1	107123 Brush Set, 3", includes kettle brush, drain valve brush, and paddle, for table top & floor model kettles.	
<b>2</b>	<b>2 each</b>	<b>BRAISING PAN, GAS</b> Groen Model No. BPM-30G-NAT-E-TD or Equal Eclipse" Economic Braising Pan, Natural gas 30-gallon capacity, 10" deep pan with 2" tangent draw-off, 38" pan height, manual tilt, round tubular open leg base, stainless steel construction, with bullet feet, electronic spark ignition, 120v, 104,000 BTU (B)	
	2	One year limited parts & labor warranty, standard	
	1	146222 Faucet, couple pantry with swing spout & riser, left or right sided mounting	
	2	Prison Package	
<b>3</b>	<b>1 each</b>	<b>FRYER, GAS, MULTIPLE</b> Pitco Frialator Model No. 3-SG18D-S/FD or Equal Solstice Fryers, gas (3) 70-90 lb oil cap, full tanks, digital solid state w/countdown timers, drain valve interlock, melt cycle, matchless ignition, under-fryer drawer filtration, s/s tank, front & sides, total 420,000 BTU (-FFF)	
	1	Gas type to be determined	
	1	115v/80/1, 0.5 amps for controls per fryer	
	1	BNB-SS Bread & Batter Cabinet, fryer match design, standard finish, s/s exterior (free standing)	
	1	PFW-1 Built in food warmer, 750 watts	
	1	B3901504 Casters, 9", (set)	
	1 pack	PP10613 Filter Paper, envelope, heavy duty, 18-1/2" x 20-1/2", (for UFM14/UFM18, FD8G)	
	1	A3301001 Clean Out Rod, for cleaning fryer drain line	
	1	P6071397 Fryer Cleaner - 25 lb.	
	1	PP100656 Fryer Cleaning Brush, high temperature, Teflon	

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Buyer:	Page:	Requisition or P.O. No.:
		<b>COR61336</b>
Spending Unit:		
<b>Mt. Olive</b>		

Vendor:

- 1            **B7490701 Crumb Scoop, designed to fit between gas fryer tubes for Removal of heavy sediment**
- 1            **PP10725 Skimmer-used for removing food particles from surface oil**
- 1            **B5006901 Crumb Catcher, for use with Solstice Filter Drawer Only**
- 1            **Dormont Manufacturing 15100KIT36 Safety Moveable gas connector Kit, 1" inside dia., 36" long, covered with stainless steel braid, Coated with blue antimicrobial PVC, 1 SnapFast QD, 1 full port valve, (2) 90: elbows, coiled restraining cable with hardware, limited lifetime warranty**
  
- 4            2 each        **GRIDDLE COUNTER UNIT, GAS**  
                  **Southbend Model No. HDG-72 or Equal**  
                  **Griddle, Gas, Counter Model, 72" wide, 1" thick polished steel plate, (4) Thermostatic controls range 150-400 F settings, s/s front & sides, 4" s/s Legs, 180000 BTU**
  
- 2            **Natural Gas**
- 2            **Standard one year limited warranty**
- 2            **Electronic Ignition**
- 2            **HDCS-72 Heavy Duty Counterline Stand, 72" wide, under shelf & open tubular legs**
- 2            **Casters (factory installed ONLY)**
- 2            **Dormont Manufacturing 1675KIT36 Safety System Moveable Gas Connector kit, 3/4" inside dia., 36" long, covered with stainless steel braid, coated with blue antimicrobial PVC, 1 SnapFast QD, 1 full port valve, (2) 90 degree elbows, coiled restraining cable with hardware, limited life time warranty**
  
- 5            1 each        **RANGE, GAS, HEAVY DUTY, 36"**  
                  **Southbend Model No. P36D-XX or Equal**  
                  **Platinum Heavy Duty Range, Gas, 36", (4) 45,000 BTU Open Burners. manual controls, 1-1/4" front manifold, standard oven base, stainless steel front and sides, 6" adj. Legs, 225,000 BTU**
  
- 1            **Natural Gas**
- 1            **1167782 1" gas pressure regulator (shipped loose) Nat gas-preset @ 6" -max cao, 600,000 BTU**
- 1            **4450007 1" gas shut off valve**
- 1            **Standard two year limited warranty (range)**
- 1            **PRS24-36 Platinum Backguard/Flue Riser, with Single High Shelf, 24" High, 36" wide, stainless steel front and sides**
- 1            **Casters, 2 locking & 2 standard, in lieu of legs**
- 1            **Dormont Manufacturing 16100KIT36 Safety System Moveable Gas Connector Kit, 1" inside dia., covered with stainless steel braid Coated with blue antimicrobial PVC, 1 SnapFast QD, 1 full port valve, (2) 90 degree elbows, coiled restraining cable with hardware, limited life time warranty**

WV-36A (Rev. 01/01/07)

STATE OF WEST VIRGINIA  
**PURCHASE CONTINUATION SHEET**

Buyer:	Page:	Requisition or P.O. No.: <b>COR61336</b>
Spending Unit: <b>Mt. Olive</b>		

Vendor:

- 6**      **1 each**      **ICE MAKER, CUBE-STYLE**  
 Manitowoc Model No. SY-1004A or Equal  
 S-Series Ice Maker, cube-style, air-cooled, self-contained condenser, up to  
 1060-lb approximately/24 hours, stainless steel finish, half dice size cubes
- 1      3-year parts and labor warranty
  - 1      5-year parts and labor warranty on evaporator
  - 1      5-year parts and 3-year labor warranty on compressor
  - 1      308-230v/60/1ph, std.
  - 1      Ice bin, w/top-hinged front-opening door, approx. 710 lb ice storage  
 capacity, for top-mounted ice maker, stainless steel exterior
  - 1      3-year parts and labor warranty
  - 1      Bin Adapter, 30" Manitowoc Ice Machine to 48" B-970 bin, no weight limit
  - 1      Artic Pure, Primary Water Filter Assembly, includes head, shroud, hardware,  
 mounting assembly, and one filter cartridge

- 7**      **1 each**      **PEELER, VEGETABLE, ELECTRIC**  
 Hobart Model No. 6460c+BUILDUP or Equal  
 Vegetable Peeler, Correctional, 50-60 lb. Potatoès in 1-3 minute cap., V-belt  
 drive, removable, abrasive silicon carbide disc and lexan liner, welded  
 s/s construction, lockable controls, tamper resistant fasteners, 1 hp.
- 1      1-Year parts, labor & travel time during normal working hours w/in theUSA.
  - 1      6460C-ELE00E 200-230/60/3 -No Timer-
  - 1      6460C-CTRUSA Usa/export
  - 1      6460C-SWITUM Switch non-timed
  - 1      6460C-SWPORH Switch on rh side
  - 1      6460C-CBTSST Cabinet, base and trap - s/s strainer

- 8**      **1 each**      **MIXER, FOOD**  
 Hobart Model No. HL600-1STD or Equal  
 Legacy Planetary Mixer, 2.7 HP, 80 qt., four fixed speeds, gear trans,  
 50 min. timer, no. 12 attach hub, power bowl lift, s/s bowl, "B" beater,  
 "D" wire whip, "ED" dough hook, 200-240/50/60/3/1
- 1      1-year parts, labor and travel time during normal working hour w/in the USA

- 9**      **1 each**      **MEAT GRINDER**  
 Hobart Model No. 4732 + BUILDUP or Equal  
 Chopper -4732, BASE UNIT ONLY, 3-HP motor, No. 32 hub
- 1      4732-ELEOOF 200/60/3
  - 1      4732-CTRUSA - usa/export

WV-36A (Rev. 01/01/07)

**STATE OF WEST VIRGINIA  
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Buyer:	Page:	Requisition or P.O. No.:
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<b>Mt. Olive</b>		

Vendor: \_\_\_\_\_

1		4732-PANSST No. 32 stainless steel feed pan
1		4732-SWIMNO Switch without thermal overload
1		4732-FINPTD Epoxy enamel finish
1		4732-ENDTIN No. 32 tinned chopping end
1		32 LEG-5-3/8" leg set
10	2	<b>SLICER, FOOD</b> Hobart Model No. 2912-1 or Equal Slicer, semi-auto, angle fd, 12" s/s Clean Cut Knife, MICROBAN Entimicrobial product prot'n. ga. plate interlock, Poly-V-Belt, perm., ring grd, 6-speed auto, s/s knife cvr. Top mounted sharpener, low fence, s/s carriage w/tilt, 120/60/1, 1/2 hp
	2	1-Year parts, labor and travel time during normal working hours
	2	FOOD-CHUTE / Food chute
11	1 each	<b>REFRIG...ROLL-IN</b> Traulsen Model No. RR1132HUT-FHS or Equal Refrigerator, Roll-In, One Section, Self-Contained Refrig System, stainless steel exterior and interior, standard depth cabinet, full-height doors, accepts 72" high racks, with INTELA-TRAUL
	1	115v/60/1 ph, w/cord and plug attached, std.
	1	1-Year service/labor and 5 year compressor warranty, standard
	1	Door hinged on right, standard

RFQ No. \_\_\_\_\_

# A F F I D A V I T

**West Virginia Code §5A-3-10a states:**

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_