



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
COR61329

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
BUYER 32
304-558-0492

VENDOR

RFQ COPY
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF CORRECTIONS
 617 LEON SULLIVAN WAY
 CHARLESTON, WV
 25301 304-558-8045

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
01/11/2007				

BID OPENING DATE: **01/24/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #02 THIS ADDENDUM IS ISSUED TO MODIFY, ADD TO, OR DELETE REQUIREMENTS IN THE SCOPE OF WORK OR SPECIFICATIONS. ATTACHMENTS: 1. ADDENDUM #2 REVISIONS 2. REVISED PAGE 10 OF THE ORIGINAL SPECIFICATIONS ALSO USED AS THE BID FORM. NOTE: VENDOR SHALL REPLACE PAGE 10 OF THE ORIGINAL SPECIFICATIONS WITH THE ATTACHED REVISED PAGE 10. ***** END OF ADDENDUM #02 *****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE _____ TELEPHONE _____ DATE _____

TITLE _____ FEIN _____ ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

**COR61329 – MT. OLIVE CORRECTIONAL CENTER ASPHALT PAVEMENT
ADDENDUM # 2**

- **Vendor will perform milling of current surface for reuse where applicable.**
- **Remainder of milled asphalt debris will be hauled to the Maintenance building on site.**
- **Option #1 has been changed as follows: The requirement of gravel has been deleted. Vendor will use milled asphalt as base where applicable. Identified areas will have fabric underlay to be priced by the square yard (installed). Prior to installation, approval shall be obtained with the designated authorized corrections personnel. A change order will then be issued for the additional work.**
- **Change the requirement of three (3") inches of base-2 asphalt, to two (2") inches of base-2 asphalt and one (1") inch of wearing course.**
- **Vendor shall slope road away from fencing area.**

Questions

Is fabric/prime coat needed?

Answer: Yes in selected areas. See option 1

Is disposal required of milled debris?

Answer: No, unused milled debris will be hauled to maintenance area.

NOTE:

Notice to proceed will be issued via registered letter.

Bid opening date changed to January 24, 2007 at 1:30p.m.

ADDENDUM #2

**COR61329 – MT. OLIVE CORRECTIONAL CENTER ASPHALT PAVEMENT
INSTALLTION SPECIFICATIONS – REVISED PAGE 10 - (1/9/2007)**

The vendor shall furnish all labor, materials, and equipment necessary to install asphalt pavement around the prison complex perimeter. Any and all costs associated with the complete installation shall be included in the lump-sum bid.

Mandatory On-Site Pre-Bid: A mandatory on-site pre-bid will be held on January 6, 2006; 1:30 PM at Mt. Olive Correctional Center, 1 Mountainside Way, Mount Olive, WV 25185.

The following bullet point minimum requirements shall be met for the installation of asphalt pavement around the outside perimeter of the Mt. Olive Correctional Center.

- 2" base-2 asphalt; 1" of wearing course
- Length is 9/10 of 1 mile
- Width is 12 feet
- The contractor shall mill the current surface and re-use this material where applicable
- Fabric shall be installed in designated areas; and will handled through a change order upon approval of an authorized corrections designee

Lump Sum Price \$ _____

Option 1 – Price Per Square Yard
(Delivered & Installed) \$ _____