



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER:
CANLINE07

PAGE:
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 304-558-8802

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/30/2007				

BID OPENING DATE: 04/24/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDENDUM NO.2***** 1. REVISED PRICING PAGE DATED 03/29/2007 2. INQUIRIES/QUESTIONS WILL BE ACCEPTED THRU CLOSE OF BUSINESS ON WEDNSDAY, APRIL 11, 2007. *****END OF ADDENDUM NO.2*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

CANLINE07
PRICING PAGE

Bidders are requested to type entries.

Vendor: _____

Vendor should complete all requested information on this sheet.

Item	Size	Description	Thickness	Size	Gross Wt	Stock #	Mfg	Count Per Case	Net Wt:	Est. Case Qty.	Cost Per Case	Total
Black Can Liners												
1	15" x 9" x 23"	10 Gallons	.5 Mil							3,500		
2	18" x 13" x 40"	30-32 Gallons	1.5 Mil							7,400		
3	22" x 16" x 58"	52 Gallons	2.0 Mil							8,300		
4	23" x 17" x 48	39-40 Gallons	1.5 Mil							800		
5	23" x 17" x 48	39-40 Gallons	2.0 Mil							800		
6	23" x 17" x 48	39-40 Gallons	2.5 Mil							800		
Orange Can Liner												
7	33" x 10" x 39"	Highways	2.5 Mil							800		
Light Green Can Liner												
8	33" x 10" x 39"	Highways	2.5 Mil							800		
Clear Can Liners												
9	15" x 9" x 23"	10 Gallons	.5 Mil							20		
10	18" x 13" x 40"	30-32 Gallons	1.5 Mil							300		
11	22" x 16" x 58"	52 Gallons	2.0 Mil							300		
12	23" x 17" x 48	39-40 Gallons	1.5 Mil							200		
13	23" x 17" x 48	39-40 Gallons	2.0 Mil							200		
14	23" x 17" x 48	39-40 Gallons	2.5 Mil							200		
Twist Tie												
15	4" Minimum Length									100		
Black Can Liners												
16	15" x 9" x 23	10 Gallons	1.5 Mil							50		
Clear Can Liners												
17	15" x 9" x 23	10 Gallons	1.5 Mil							50		
										300		
Bidders - enter charge for inside delivery - per order												
Inside Delivery Charge/Cost per order :												
												Grand Total

Contract Coordinator _____
 Telephone No.: _____
 Toll Free Phone No.: _____
 Fax No.: _____
 E-Mail: _____

Signature: _____
 Date: _____