



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
707EC023

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN JOHNSTON 304-558-2402

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS
 EQUIPMENT DIVISION
 ROUTE 33
 BRUSHY FORK ROAD
 BUCKHANNON, WV
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/27/2007	05/09/2007			
BID OPENING DATE:		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				CHANGES TO THE SPECIFICATIONS PER THE ATTACHED.		
				BID OPENING DATE AND TIME REMAINS THE SAME.		
				NO OTHER CHANGES.		
0001	1	EA		765-77		
				HYDRAULIC DRIVEN BROOM SWEEPER FOR TRUCK MOUNTING		
***** THIS IS THE END OF RFQ 707EC023 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE		TELEPHONE		DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE		

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

ADDENDUM #1
707EC023

OPEN END CONTRACT

HYDRAULIC DRIVEN BROOM SWEEPER FOR TRUCK MOUNTING

CHANGES TO SPECIFICATIONS:

FROM:

4.2 - DELIVERY (2nd Paragraph - 2nd Sentence)
Delivery is preferred within 60 days.

TO:

4.2 - DELIVERY (2nd Paragraph - 2nd Sentence)
Delivery is preferred within 120 calendar days after date of purchase agreement.

FROM:

4.2 - DELIVERY (4th Paragraph)
A completed pilot model for inspection must be provided within 30 calendar days after the date of the purchase agreement by the successful vendor.

TO:

4.2 - DELIVERY (4th Paragraph)
A completed pilot model for inspection must be provided within 60 calendar days after the date of the purchase agreement by the successful vendor.

FROM:

7.4.1 - The mounting frame and linkage must allow the broom to oscillate 10 degrees each way and follow the ground contour without stress on the sweeper or the truck and plow frame.

TO:

7.4.1 - The mounting frame and parallel linkage must allow the broom to oscillate 10 degrees each way vertically and follow the ground contour without stress on the sweeper or the truck and plow frame.

ADDENDUM #1
707EC023

OPEN END CONTRACT

HYDRAULIC DRIVEN BROOM SWEEPER FOR TRUCK MOUNTING

CHANGES TO BIDDER'S EVALUATION REPORT:

X4.2.1 NO CHANGES REQUIRED

Delivery date of completed representative unit: _____ Calendar Days After Date of
Purchase Agreement

X4.2.2 NO CHANGE REQUIRED

Delivery date of balance of completed units: _____ Calendar Days After Date of
Purchase Agreement

FROM:

X7.4.1 Will mounting frame linkage allow broom to oscillate 10 degrees each way and follow
ground contour without stress on the sweeper or truck and plow frame? ___ YES ___ NO

TO:

X7.4.1 Will mounting frame and parallel linkage allow broom to oscillate 10 degrees each way
vertically and follow ground contour without stress on the sweeper or truck and plow
frame? _____ YES _____ NO

SIGN IN SHEET

RFQ # 707ECO23
Date: 4-26-07

Firm & Representative Name: Mailing Address: Phone, Fax, & E-Mail:
1. MIDDLETOWN TRACTOR 2032 FAIRMONT AVE P 366-4690
Jim Boyers FAIRMONT, WV F 366-4698

E-mail Jim @ MIDDLETOWN TRACTOR
CI10

2. Middle town Tractor 2032 FAIRMONT AVE P 366-4690
Jason Lake FAIRMONT, WV F 366-4698

E-mail _____

3. WV TRACTOR PO BOX 473 P 346-5301
Gary Grady CHARLESTON WV 25327 F 346-5305

E-mail wvtractor@msk.com

4. Uniontown Ind. EQ. 100 COLLEGE DR. P 800-229-5948
Mike Clower UNIONTOWN FURWAY, PA. F 724-437-2098
15456

E-mail _____

5. Brian Cantrell 7 Rookin Dr. P 366-3075
Anelson Equipment Co. FAIRMONT, WV 26554 F 366-7214

~~2033~~
E-mail _____

Please print or write legibly!

Your fax # is essential to contact you timely!

PURCHASING CONTINUATION SHEET

Buyer: JJ-33	Page 5	Req. or P.O. No.: 707EC023
Spending Unit:		

Vendor:

Requisition No.: 707EC023

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date