



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
707EC022

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN JOHNSTON 304-558-2402

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/17/2007				

BID OPENING DATE: 04/25/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				CHANGES TO THE SPECIFICATIONS PER THE ATTACHED.		
				BID OPENING DATE AND TIME REMAINS THE SAME.		
				NO OTHER CHANGES.		
0001	1	EA		070-47		
	25,950 LB.			GVW CAB AND CHASSIS/UTILITY BED		
***** THIS IS THE END OF RFQ 707EC022 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

ADDENDUM #1  
707EC022

OPEN END CONTRACT

25,950 LB. GVW CAB AND CHASSIS/UTILITY BED

CHANGES TO SPECIFICATIONS:

FROM:

CHANGE IN SPEC TITLE:

25,950 Lb. GVW Cab and Chassis/Utility Bed

TO:

CHANGE IN SPEC TITLE:

26,000 Lb. GVW Cab and Chassis/Utility Bed

FROM:

1.0 PURPOSE

It is the purpose of these specifications to describe a 25,950 Lb. GVW Cab and Chassis with Utility Bed (hereinafter referred to as a "unit") to be purchased for use by the West Virginia Division of Highways (DOH) on an Open End Contract basis.

TO:

1.0 PURPOSE

It is the purpose of these specifications to describe a 26,000 Lb. GVW Cab and Chassis with Utility Bed (hereinafter referred to as a "unit") to be purchased for use by the West Virginia Division of Highways (DOH) on an Open End Contract basis.

FROM:

8.1 GVW Plate Rating: 25,950 Lbs. minimum

TO:

8.1 GVW Plate Rating: 26,000 Lbs. maximum

## 707EC022 Addendum #1

## FROM:

8.5 Cab: The crew cab to be the manufacturer's standard steel and/or fiberglass, equipped with one piece tilt hood and fenders.

## TO:

8.5 Cab: The crew cab to be the manufacturer's standard steel, aluminum, and/or fiberglass, equipped with one piece tilt hood and fenders.

## FROM:

8.10.7 A 7 way trailer connection plug to be provided for the body company to be installed in the rear of the service body assembly (next to hitch). Shall be ABS compliant plug Cole Hersee 12081 or equal.

## TO:

8.10.7 A 7 way trailer connection plug to be provided for the body company to be installed in the rear of the service body assembly (next to hitch). Shall be ABS compliant plug Cole Hersee 12080 or equal.

## FROM:

## 9.0 SPECIFICATIONS – UTILITY BODY

General: These specifications described a standard heavy duty utility body with top enclosure and rear doors. The bidder shall attach a copy of shop drawings detailing the construction, material, dimensions, and mounting of the body being bid.

## TO:

## 9.0 SPECIFICATIONS – UTILITY BODY

General: These specifications described a heavy duty utility body with top enclosure and rear doors. The bidder shall attach a copy of shop drawings detailing the construction, material, dimensions, and mounting of the body being bid.

## FROM:

9.1 Body overall weight: 3000 lbs. approximate

## TO:

9.1 Body overall weight: 3400 lbs.

## 707EC022 Addendum #1

## FROM:

9.3.3 Doors to be double panel (20 gauge minimum) with slam action type locks keyed alike, with chains on (curb side) horizontal doors to hold level for work table.

## TO:

9.3.3 Doors to be double panel (20 gauge minimum) with slam action type locks keyed alike, with chains or vinyl coated aircraft cables on (curb side) horizontal doors to hold level for work table.

## FROM:

9.3.8 Bumper shall be dual wheel type safety step bumper of heavy steel treadplate, with combination pintle-ball hitch rated at 2,000 lb. tongue weight and 12,000 lb. trailer weight. Height of ball above ground 24 inch maximum. The bumper design should provide a step full width of the body no more than 24 inches from the ground. Ball to be 2 inches in diameter.

## TO:

9.3.8 Bumper shall be dual wheel type safety step bumper with recess for pintle ball hitch of heavy steel treadplate, with combination pintle-ball hitch rated at 2,000 lb. tongue weight and 12,000 lb. trailer weight. Height of ball above ground 24 inch maximum. The bumper design should provide a step full width of the body no more than 24 inches from the ground. Ball to be 2 inches in diameter.

## FROM:

9.3.14 Heavy duty ladder racks with adjustable slides front and rear of body to be provided and installed. The height of the ladder racks above the bed floor to be 69 inches.

## TO:

9.3.14 Heavy duty ladder racks with adjustable slides front and rear of body to be provided and installed on top of the bed. The height of the ladder racks above the bed floor to be 69 inches.

## FROM:

9.3.23 Service body should be painted Federal Standard White 595A (No. 17875).

## TO:

9.3.23 Service body should be painted white to match truck chassis including inside compartments and inside enclosed cargo area.

## 707EC022 Addendum #1

## FROM:

9.3.24 Undercoating: There shall be a complete coat of petroleum base undercoating material sprayed, under pressure, on complete underside of the chassis frame and body sections.

## TO:

9.3.24 Undercoating: There shall be a complete coat of petroleum base undercoating material sprayed, under pressure, on complete underside of the body sections.

ADDENDUM #1  
707EC022

OPEN END CONTRACT

25,950 LB. GVW CAB AND CHASSIS/UTILITY BED

CHANGES TO BIDDER'S EVALUATION REPORT:

FROM:  
CHANGE IN SPEC TITLE  
25,950# GVW CAB AND CHASSIS/UTILITY BED

TO:  
CHANGE IN SPEC TITLE  
26,000 LB. GVW CAB AND CHASSIS/UTILITY BED

X1.0 NO CHANGE REQUIRED

X8.1 NO CHANGE REQUIRED

GVW Plate Rating: \_\_\_\_\_ Lbs.

FROM:

X8.5 Cab: Is the crew cab the manufacturer's standard steel and/or fiberglass, equipped with one piece tilt hood and fenders \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:

X8.5 Cab: Is the crew cab the manufacturer's standard steel, aluminum, and/or fiberglass, equipped with one piece tilt hood and fenders \_\_\_\_\_ YES \_\_\_\_\_ NO

X8.10.7 NO CHANGE REQUIRED

Is a 7 way trailer connection plug provided for the body company to be installed in the rear of service body assembly (next to hitch) \_\_\_\_\_ YES \_\_\_\_\_ NO

Is it ABS compliant \_\_\_\_\_ YES \_\_\_\_\_ NO Manufacturer & Part # \_\_\_\_\_

707EC022 Addendum #1

FROM:  
X9.0 SPECIFICATIONS – UTILITY SERVICE BODY

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_

Have you attached shop drawings? \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:  
X9.0 SPECIFICATIONS – UTILITY SERVICE BODY

Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_

Is it heavy duty? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have you attached shop drawings? \_\_\_\_\_ YES \_\_\_\_\_ NO

X9.1 NO CHANGE REQUIRED

Overall Body Weight: \_\_\_\_\_ Lbs.

FROM:  
X9.3.3 Are doors double panel with slam action type locks keyed alike?

\_\_\_\_\_ YES \_\_\_\_\_ NO

Gauge \_\_\_\_\_ Are there chains on (curb side) horizontal doors to hold level for work table? \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:  
X9.3.3 Are doors double panel with slam action type locks keyed alike?

\_\_\_\_\_ YES \_\_\_\_\_ NO

Gauge: \_\_\_\_\_

Are there chains or vinyl coated aircraft cables on (curb side) horizontal doors to hold level for work table? \_\_\_\_\_ YES \_\_\_\_\_ NO



## 707EC022 Addendum #1

FROM:

X9.3.8

Is the bumper dual wheel type safety step bumper of heavy steel treadplate?  
 YES  NO

With combination pintle-ball hitch rated at 2,000 lb. tongue weight and 12,000 lb. trailer weight?  
 YES  NO

Height of ball above ground \_\_\_\_\_ inch

Does the bumper design provide a step full width of body?  
 YES  NO

Step \_\_\_\_\_ inches from the ground. Ball diameter \_\_\_\_\_ inches

TO:

X9.3.8

Is the bumper dual wheel type safety step bumper with recess for pintle ball hitch of heavy steel treadplate?  
 YES  NO

With combination pintle ball hitch rated at 2,000 lb. tongue weight and 12,000 lb. trailer weight?  
 YES  NO

Height of ball above ground \_\_\_\_\_ inch

Does the bumper design provide a step full width of body?  
 YES  NO

Step \_\_\_\_\_ inches from the ground. Ball diameter \_\_\_\_\_ inches

FROM:

X9.3.14

Are heavy duty ladder racks with adjustable slides front and rear of body provided and installed?  
 YES  NO

Height of ladder racks above the bed floor \_\_\_\_\_ inches

TO:

X9.3.14

Are heavy duty ladder racks with adjustable slides front and rear of body provided and installed on top of bed?  
 YES  NO

Height of ladder racks above the bed floor \_\_\_\_\_ inches

707EC022 Addendum #1

FROM:  
X9.3.23 Service Body paint:

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TO:  
X9.3.23 Is service body painted white to match truck chassis including inside compartments  
and inside enclosed cargo area?  YES  NO

FROM:  
X9.3.24 Is the understructure completely undercoated?  YES  NO

TO:  
X9.3.24 Is the underside of body sections completely undercoated?  
 YES  NO

## SIGN IN SHEET

RFQ # 707EC022Date: 4-12-07

Firm &amp; Representative Name:

Mailing Address:

Phone, Fax, &amp; E-Mail:

1. WV TRACTOR  
Gary GradyP.O. Box 473  
CHARLESTON WV 25322P 346-5301F 346-5305E-mail ctractor@msk.com2. GENEAL TRUCK  
Brown GardnerPO Box 8557  
So. Clark WV 25303P 304-744-1321F 744-7852E-mail brown C GTSWV.COM3. WV TRUCK  
DAVE MEERS  
D Meers#1 JAN DRIVE  
CROSS LAVE WVP 304 204 2435F 304 204-2448E-mail D MEERS @ WV TRUCK .NET4. WV TRUCK  
Sonny Wagner  
Sonny Wagner#1 JAN DR.  
CROSS LAVES WVP 304 204 2435F 304 204 2448E-mail SONNY @ Earth 2 .NET5. Stewart W. "Chuck" Whitlow  
WhitlowP.O. Box 7771  
Charleston, WV 25356P 304/776-5600F 304/776-4184E-mail ckwhitlow@maintaininternational.com

Please print or write legibly!

Your fax # is essential to contact you timely!

SIGN IN SHEET

RFQ # 707EC022  
Date: 4-12-07

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

1. ACE Truck Eq  
DAVID BEITZER

PO Box 2605  
Zanesville Ohio  
43702

P 740 4530551  
F 740 4537023

E-mail \_\_\_\_\_

2. Matheny GMC  
Brian Lamp

PO Box 1304  
PARKERSBURG WV 26102

P 304 485 4418  
F 304 485-2577

E-mail blamp@mathenymotors.com

3. R. F. Steiner + Co.  
Jim Johnston

2221 5th Ave  
Huntington, WV 25705

P 304-535-7273  
F 304-412-3666

E-mail jwjohnston@yahoo.com

4. Dal Wass  
Karen Cochran

DOH  
DOH

P \_\_\_\_\_  
F \_\_\_\_\_

E-mail \_\_\_\_\_

5. Mike Coburn  
Heritage Equipment

322 Dry Hill Rd.  
Beckley WV.

P 304-887-1044  
F 304-254-9007

E-mail \_\_\_\_\_

Please print or write legibly!

Your fax # is essential to contact you timely!

PURCHASING CONTINUATION SHEET

Buyer: JJ-33	Page 12	Req. or P.O. No.: 707EC022
Spending Unit:		

Vendor:

Requisition No.: 707EC022

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

- No. 1 \_\_\_\_\_
- No. 2 \_\_\_\_\_
- No. 3 \_\_\_\_\_
- No. 4 \_\_\_\_\_
- No. 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date