



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
707EC013

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN JOHNSTON 304-558-2402

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
11/06/2006				
BID OPENING DATE: 11/22/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				CHANGES TO THE SPECIFICATIONS PER THE ATTACHED.		
				BID OPENING DATE AND TIME REMAINS THE SAME.		
				NO OTHER CHANGES.		
0001	1	EA		765-61		
				FRONT WING MOUNTED SNOWPLOW (LEFT, CENTER, RIGHT)		
***** THIS IS THE END OF RFQ 707EC013 ***** TOTAL:						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

ADDENDUM #1  
OPEN END CONTRACT  
707EC013  
FRONT MOUNTED WING SNOWPLOW (LEFT, CENTER, RIGHT)

CHANGES TO SPECIFICATIONS:

FROM:

7.5.3 The reset shall be with a rubber compression and not with coil spring

TO:

7.5.3 Trip section shall be reset after hitting an obstruction by torsion or by coil springs.

FROM:

7.7.2 Overall height of plow shall be maximum 42 inches

TO:

7.7.2 Overall height of plow should be approximately 42 inches

FROM:

7.7.6 Trip section shall be one (1) piece trip and shall become three (3) section by removing two (2) 1 inch section bolts allowing the cutting edge to be three (3) section trip.

TO:

7.7.6 Trip section should be designed to allow one (1) piece trip to become a multiple section trip; thus reducing shock to moldboard and extending life of plow.

ADDENDUM #1  
 OPEN END CONTRACT  
 707EC013  
 FRONT MOUNTED WING SNOWPLOW (LEFT, CENTER, RIGHT)

CHANGES TO BIDDER'S EVALUATION REPORT:

FROM:

X7.5.3 Is reset with a rubber compression and not with coil spring \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:

X7.5.3 Is trip section reset after hitting an obstruction by torsion or by coil springs  
 \_\_\_\_\_ YES \_\_\_\_\_ NO

X7.7.2 No Change Required

FROM:

X7.7.6 Does trip section have one (1) piece trip and become three (3) section by  
 removing two (2) 1 inch section bolts allowing the cutting edge to be three (3)  
 section trip \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:

X7.7.6 Is trip section designed to allow one (1) piece trip to become a multiple section  
 trip; thus reducing shock to moldboard and extending life of plow  
 \_\_\_\_\_ YES \_\_\_\_\_ NO

DBS PS

REQUISITION HEADER AND LINE COMMENTS

RCM 4.

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ 10/26/2006 10:53:46  
REQUEST: \_\_\_\_\_ SAVE SHOW PAGE NO: \_\_\_\_\_

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BUY ENTITY: PUR REQUISITION NO: 707EC011

CATALOG NO: \_\_\_\_\_ ITEM NO: e10 BEGINNING SEQUENCE NUMBER: \_\_\_\_\_

A/B C/D	REQ. LINE	SEQ NO.	COMMENTS/SPECIFICATIONS/INSTRUCTIONS	PRINT LINE
		95	EXHIBIT 10	Y
		100		Y
		105	REQUISITION NO.: .....	Y
		110		Y
		115	ADDENDUM ACKNOWLEDGEMENT	Y
		120		Y
		125	I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED	Y
		130	ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY	Y
		135	PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.	Y
		140		Y
		145	ADDENDUM NO.'S:	Y
		150		Y
		155	NO. 1 .....	Y
		160		Y
		165	NO. 2 .....	Y
		170		Y
		175	NO. 3 .....	Y
		180		Y
		185	NO. 4 .....	Y
		190		Y
		195	NO. 5 .....	Y
		200		Y
		205	I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE	Y
		210	ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.	Y
		215		Y
		220	.....	Y
		225	SIGNATURE	Y
		230		Y
		235	.....	Y
		240	COMPANY	Y
		245		Y
		250	.....	Y
		255	DATE	Y
		260		Y
		265		Y
		270	REV. 11/96	Y