



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
707EC011

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JOHN JOHNSTON 304-558-2402

VENDOR

RFQ COPY  
 TYPE NAME/ADDRESS HERE

SHIP TO

DIVISION OF HIGHWAYS  
 EQUIPMENT DIVISION  
 ROUTE 33  
 BRUSHY FORK ROAD  
 BUCKHANNON, WV  
 26201 304-472-1750

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
10/31/2006				

BID OPENING DATE: 11/08/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM NO. 1						
CHANGES TO THE SPECIFICATIONS PER THE ATTACHED.						
BID OPENING DATE AND TIME REMAINS THE SAME.						
NO OTHER CHANGES.						
0001	1	EA	020-16	SIDE MOUNTED HYDRAULICALLY POWERED 60" ROTARY MOWER		
***** THIS IS THE END OF RFQ 707EC011 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

ADDENDUM #1  
707EC011

OPEN END CONTRACT  
SIDE MOUNTED HYDRAULICALLY POWERED 60" ROTARY MOWER

CHANGES TO SPECIFICATIONS:

FROM:

4.2 DELIVERY (3<sup>rd</sup> Paragraph)  
A completed pilot model for inspection must be provided within 30 calendar days after the date of the purchase agreement by the successful vendor

TO:

4.2 DELIVERY (3<sup>rd</sup> Paragraph)  
A completed factory installed pilot model for inspection must be provided within 30 calendar days after the date of the purchase agreement by the successful vendor. The Division of Highways will provide successful vendor with tractor for the factory installed pilot.

FROM:

7.2.2 All mower hydraulics shall be separate from tractor hydraulics

TO:

7.2.2 All mower hydraulics shall be separate from tractor hydraulics (excluding use of tractor hydraulics)

FROM:

7.5.1 Pump: Piston pump

TO:

7.5.1 Pump: All pump(s) shall be piston pumps

FROM:

7 6 2 5      Trash Deflector: Rubber, full length standard

TO:

7 6 2 5      Trash Deflector: Chain, full length standard

ADD:

7.11.2      Tire to be laminated

ADD:

7 11.3      1/2 inch Lexan shield to right side of tractor cab (Shall be fastened, hinged to meet OSHA safety standard)

ADDENDUM #1  
707EC011

OPEN END CONTRACT  
SIDE MOUNTED HYDRAULICALLY POWERED 60" ROTARY MOWER

CHANGES TO BIDDER'S EVALUATION REPORT:

FROM:

X4 2.1 Delivery date of completed representative unit: \_\_\_\_\_ calendar days after date  
of purchase agreement

TO:

X4 2.1 Delivery date of completed factory installed representative unit: \_\_\_\_\_ calendar  
days after the date of purchase agreement

FROM:

X7 2.2 Are all mower hydraulics separate from the tractor hydraulics \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:

X7 2.2 Are all mower hydraulics separate from the tractor hydraulics (excluding use of  
tractor hydraulics) \_\_\_\_\_ YES \_\_\_\_\_ NO

FROM:

X7.5.1 Pump: Piston pump \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:

X7 5.1 Pump: Are all pump(s) used piston pumps \_\_\_\_\_ YES \_\_\_\_\_ NO

FROM:

X7.6 2.5 Is trash deflector rubber, full length standard \_\_\_\_\_ YES \_\_\_\_\_ NO

TO:

X7.6 2.5 Is trash deflector chain, full length standard \_\_\_\_\_ YES \_\_\_\_\_ NO

ADD:

X7.11.2 Is tire laminated \_\_\_\_\_ YES \_\_\_\_\_ NO

ADD:

X7 11.3 Is there a 1/2 inch Lexan shield to right side of tractor cab \_\_\_\_\_ YES \_\_\_\_\_ NO

Is it fastened, hinged meeting OSHA safety standards \_\_\_\_\_ YES \_\_\_\_\_ NO

**ADDENDUM NO. 1****October 26, 2006****132- CLASS MOWER (SHORT BOOM)****Note: Not Limited to**

<b>1996</b>	<b>J. Deere</b>	<b>6200</b>
<b>1997</b>	<b>J. Deere</b>	<b>6200</b>
<b>1998</b>	<b>J. Deere</b>	<b>6210</b>
<b>1999</b>	<b>J. Deere</b>	<b>6110</b>
<b>2001</b>	<b>J. Deere</b>	<b>6210</b>
<b>2002</b>	<b>J. Deere</b>	<b>6220</b>
<b>2003</b>	<b>J. Deere</b>	<b>6220</b>
<b>2004</b>	<b>J. Deere</b>	<b>6220</b>
<b>2005</b>	<b>J. Deere</b>	<b>5455</b>

DBS PS

REQUISITION HEADER AND LINE COMMENTS

RCM

NEXT FUNCTION: \_\_\_\_\_ ACTION: \_\_\_\_\_ 10/26/2006 10:53:46  
REQUEST: \_\_\_\_\_ SAVE SHOW PAGE NO: \_\_\_\_\_

=====

BUY ENTITY: PUR REQUISITION NO: 707EC011 .

CATALOG NO:            ITEM NO: e10                            BEGINNING SEQUENCE NUMBER:

A/B C/D	REQ. LINE	SEQ NO.	COMMENTS/SPECIFICATIONS/INSTRUCTIONS	PRINT LINE
		95	EXHIBIT 10	Y
		100		Y
		105	REQUISITION NO.:	Y
		110		Y
		115	ADDENDUM ACKNOWLEDGEMENT	Y
		120		Y
		125	I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED	Y
		130	ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY	Y
		135	PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.	Y
		140		Y
		145	ADDENDUM NO.'S:	Y
		150		Y
		155	NO. 1 .....	Y
		160		Y
		165	NO. 2 .....	Y
		170		Y
		175	NO. 3 .....	Y
		180		Y
		185	NO. 4 .....	Y
		190		Y
		195	NO. 5 .....	Y
		200		Y
		205	I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE	Y
		210	ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS.	Y
		215		Y
		220	.....	Y
		225	SIGNATURE	Y
		230		Y
		235	.....	Y
		240	COMPANY	Y
		245		Y
		250	.....	Y
		255	DATE	Y
		260		Y
		265		Y
		270	REV. 11/96	Y

# SIGN IN SHEET

Page 1 of     

RFQ# 707EC011  
Date 10/26/06

Firm & Representative Name:

Mailing Address:

Phone&Fax#:

- |                                 |   |                        |
|---------------------------------|---|------------------------|
| 1. <u>Fairplg.v Tractor</u>     | <u>P.O. Box 787</u>                     | <u>P 304-372-9875</u>  |
| <u>GENE Fisher</u>              | <u>Ripley W. Va. 25271</u>              | <u>F 304-372-2713</u>  |
| 2. <u>Keeler's Serv. Centre</u> | <u>Rt 2, Box 590</u>                    | <u>304-895-3874</u>    |
| <u>Larry Keeler</u>             | <u>Leon, WV 25123</u>                   | <u>304-895-3639</u>    |
| 3. <u>Magnuson Mowers</u>       | <u>27134 Park Lane Dr</u>               | <u>800-658-5561</u>    |
| <u>Frank Hernandez</u>          | <u>Sioux Falls, SD 57106</u>            | <u>605-498-1222</u>    |
| <u>Covered by equipment</u>     |   | <u>1 304 736-2120</u>  |
| 4. <u>John Mark</u>             | <u>668 Pine Crest Ave Bidwell, Ohio</u> | <u>(1800 594-1111)</u> |
|                                 | <u>45614</u>                            | <u>740-446-2412</u>    |
| 5. <u>Middletown Tractor</u>    | <u>2032 Fairmont Ave.</u>               | <u>304 366-4690</u>    |
| <u>Zach Marsh</u>               | <u>Fairmont WV 26554</u>                | <u>304 366 4698</u>    |
| 6. <u>MOTRIM</u>                | <u>240 STEUBENVILLE AVE</u>             | <u>740-439-2725</u>    |
| <u>Tom Brill</u>                | <u>CAMBRIDGE, OH</u>                    | <u>740-432-2098</u>    |
| 7. <u>Brian Dineen</u>          | <u>8888 Greenwood</u>                   | <u>Knoxville TN.</u>   |
| <u>J. Dineen</u>                |   |                        |

Please print or write legibly!  
Your Fax # is essential to contact you timely!



# SIGN IN SHEET

Page \_\_\_ of \_\_\_

RFP# \_\_\_\_\_

Date \_\_\_\_\_

Firm & Representative Name:

Mailing Address:

Phone&Fax#:

1 Hayhurst Equip.

P.O. Box 757

P 304-659-2917

Phillip R. Cottrill

PENNSBORO, W.V. 26415

F 304-659-3371

2 Farm Coach

Dan Weese

3

4

5

6

7

**Please print or write legibly!**  
**Your Fax # is essential to contact you timely!**