SOLE SOURCE DETERMINATION

The Purchasing Division has been requested to approve a sole source purchase for the commodity or service described below. Pursuant to West Virginia Code 5A-3-10c, the Purchasing Division is attempting to determine whether the commodity or service is a sole source procurement. If you believe your company meets the required experience and qualification criteria stated below, please e-mail the Purchasing Division at team@wvadmin.gov to express your interest in the project. Please forward any and all information that will support your company's compliance with required qualification and eligibility criteria along with any other pertinent information relative to this project to the Purchasing Division no later than 06-21-07.

Requisition Number: 707C0023 Department/Agency: Division of Highways

Detailed Description of Project: Monroe Spreader Parts

Proposed Sole Source Vendor: Monroe Truck Equipment

Specific Eligibility Criteria: Has no distributors in state and is manufacturer of product.

Specific Qualification Criteria: Has agreed to sell direct, no middle man.

Section II (to be completed by Purchasing Division Buyer)

Purchasing Bulletin Advertising Date(s) 06-14-07 _____

_____ _____

Interest Received: Yes _____ No _____

Action: Returned to Agency for Formal Advertising _____

Awarded to Suggested Vendor _____

Certified as Correct By:

_____
(Buyer)

Date: _____

(REV 3/07)