



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
667C0013

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
JOHN JOHNSTON
304-558-2402

RFQ COPY
 TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF HIGHWAYS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
02/21/2007				
BID OPENING DATE: 03/14/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				<p>A SECOND MANDATORY PRE-BID CONFERENCE WILL BE HELD AT THE PURCHASING DIVISION'S CONFERENCE ROOM, 2019 WASHINGTON STREET, EAST, CHARLESTON, WV ON 02/27/07 AT 10:00 A.M. FAILURE TO ATTEND THE PRE-BID CONFERENCE WILL RESULT IN BID DISQUALIFICATION.</p> <p>IF YOU WERE IN ATTENDANCE AND SIGNED THE PRE-BID SHEET AT THE FIRST PRE-BID CONFERENCE AT MOUNTAINEER PARK IN CHESTER, WV ON 02-15-07 AT 1:00 P.M., IT IS NOT MANDATORY YOU ATTEND THIS CONFERENCE.</p> <p>BID OPENING DATE AND TIME CHANGED</p> <p>FROM: 02-28-07 AT 1:30 P.M.</p> <p>TO: 03-14-07 AT 1:30 P.M.</p> <p>NO OTHER CHANGES.</p>		
0001	1	LS		675-85		
				HERBICIDES		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Pre-Bid Conference SIGN IN SHEET

[Please Print]

Request for Proposal No.: 667C0013 Date: 2-15-07

<u>Firm & Representative Name</u>	<u>Mailing Address</u>	<u>Telephone & FAX Numbers</u>
1. <u>EO Schenk</u> <u>WAP Distribution</u>	<u>7 Anson St.</u> <u>Ocean Isle Beach NC</u> <u>28464</u>	T: <u>910-575-0063</u> F: <u>910-575-0693</u>
2. <u>Ross W Phillips</u> <u>W Farm Truff & Spr.</u>	<u>706 MacGregor Dr</u> <u>Beaufort NC</u> <u>28528-516</u>	T: <u>252-728-5928</u> F: <u>_____</u>
3. <u>Robert Toothman</u> <u>Noxious Vegetation Control</u>	<u>Po Box 21757</u> <u>Columbus, OH 43221</u>	T: <u>614-989-3961</u> F: <u>614-486-7531</u>
4. <u>LARRY SHARPE</u> <u>CWC CHEMICAL</u>	<u>214 Simmons Dr</u> <u>CLOVERDALE VA 24077</u>	T: <u>800-380-9903</u> F: <u>540-992-5601</u>
5. <u>JEFF PHILLIPS</u> <u>MONSANTO</u>	<u>42 Botsford St.</u> <u>POLAND, OH 44514</u>	T: <u>330-757-6684</u> F: <u>330-757-6684</u>
6. <u>PAUL THOMAS</u> <u>C3M, INC.</u>	<u>P.O. Box 39</u> <u>CLOVERDALE VA 24077</u>	T: <u>540 992-5500</u> F: <u>540 992-5503</u>
7. <u>Barry W. Clivevell</u> <u>C3M INC.</u>	<u>P.O. Box 39.</u> <u>Cloverdale Va. 24077</u>	T: <u>540-992-5500</u> F: <u>540-992-5503</u>
8. <u>DAVE KRACUSE</u> <u>ARBORCHEM</u>	⁹⁴⁷ <u>941 Nixon Drive</u> <u>MECHANICSBURG PA 17055</u>	T: <u>610 308-2007</u> F: <u>717 795-8234</u>
9. <u>Mark Ricc</u> <u>DuPont VMF</u>	<u>3332 St Andrews Dr</u> <u>Chambersburg, PA 17201</u>	T: <u>717 263-9301</u> F: <u>717 263-6307</u>
10. <u>Todd Hagenbuch</u> <u>Alenza</u>	<u>100 North Conahan Dr.</u> <u>Hazleton, PA 18201</u>	T: <u>570-459-5048</u> F: <u>570-459-5500</u>

Please print or write legibly. The fax number is essential to contact the attendees in a timely manner.

SIGN IN SHEET

RFQ # 467C0013
 Date: 2-15-07

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

1. ED Schenk
UAP Distributions
INC

FANSON ST.
OCEANISLE BEACH
NC 28469

P 910-575-0063

F 910-575-0693

E-mail eschenk@uap.com

2. Ross Phillips

106 MacGuffin Dr
Beaufort, NC 28514

P _____

F ross@beaufort.com

E-mail _____

3. Robert Toothman
Noxious Vegetation Control

Po Box 21757
Columbus, OH 43221

P 614-989-3961

F 614-416-7531

E-mail rtoothman@noxiou.com

4. Larry Sharpe
CWC CHEMICAL

214 SIMMONS DR.
CLOVERDALE VA 24027

P _____

F _____

E-mail lsharpe@cwcchemical.com

5. Jeff Phillips
Monsant

P _____

F _____

E-mail jeffrey.i.phillips@monsant.com

Please print or write legibly!

Your fax # is essential to contact you timely!

SIGN IN SHEET

RFQ # 667C0013

Date: 2-15-07

Firm & Representative Name:

Mailing Address:

Phone, Fax, & E-Mail:

1. Paul Thomas

8617 HARRELL MILL RD

P 540 992-5500

WAVERLY VA 23890

F 540 992-5503

E-mail pthomas@mindspring.com

2. Barry Cline

Summitsaleserowet.com

P _____

F _____

E-mail _____

3. Dave Krause
ARBORSTEM

941 NIXON DRIVE

P 610 308-2007

MECHANICSBURG, PA 17055

F 717 795-8234

E-mail davekrause@arborstem.com

4. Mark Rice

P _____

F _____

E-mail MARK.A.RICE@USA.dupont.com

5. Todd Hagenbach

P _____

F _____

E-mail thagenbach@db-services.com

Please print or write legibly!

Your fax # is essential to contact you timely!

PURCHASING CONTINUATION SHEET

Buyer: JJ-33	Page 5	Req or P O. No.: 667C0013
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Vendor

Spending Unit:

Requisition No.: 667C0013

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) may be cause for rejection of bids.

Signature

Company

Date